



ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION

Subject: Operations (HR & Facilities) update for FY25

Meeting Date: April 21, 2025

Prepared by: Mike McNulty

Date Prepared: April 14, 2025

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Information

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Briefing

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Action

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Enclosure Item(s)

HR

1. Summer work opportunities for secretarial and custodial/maintenance for staff. Two 24hr/week positions for custodial/maintenance work, one 24hr/week position for secretarial work. Interest form sent out, applications then accepted via job post, positions to be offered and filled the week of April 21-25.
2. Food Service RFP was advertised (first approved by MDE). We had 3 vendors show for the mandatory on-site meeting - Taher, K-12 Ellior, Chartwells. Proposals due on April 17 by 2pm. Team (5 members) will then score utilizing MDE approved Evaluation Criteria on April 22. Paperwork is then sent to MDE with scoring for the selected Vendor. Final item is to bring the approved proposal to the School Board in May for District approval (if MDE has taken care of their part by then, otherwise June).
3. Employee notice requirement by legislature - Every 120 calendar days beginning January 1, 2024, a public employer must provide the list to an exclusive representative of each unit. Sent to both unions on 1-30-25. Next one is due 5-31-25.



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FACILITIES

A.

Summer/Future Projects			
REAMS parking lot	REAMS	MN Mix	\$ 900,000.00
Track resurface	Activities	H2i	\$ 172,880.00
Windscreens - activities	Activities		\$ 8,575.00
Doors 4 & 5 REAMS path	REAMS	MN Mix	\$ 1,450.00
Drainage at REAMS parking	REAMS	MN Mix	\$ 10,375.00
Concrete work around drainage	REAMS	MN Mix	\$ 3,600.00
Option 1 - MS Parking lot	RMS	MN Mix	\$ 50,956.00
Dumpster Pad at MS	RMS	MN Mix	\$ 18,524.00
Sidewalk concrete walk	RMS	MN Mix	\$ 2,625.00
Elementary room carpet - both floors	REAMS	Infinity Flooring	\$ 354,472.00
Elementary School office	REAMS	Infinity Flooring	\$ 28,428.00
District Office Carpet	DO	Infinity Flooring	\$ 10,450.00
Art Room concrete floor	REAMS	Infinity Flooring	\$ 7,300.00

Totals for the new items are \$488,180. Reminders that these are using Bond monies left over from the lower bids on the Elementary Roof Project, along with the interest earned over the year from the monies, as the market rates were strong during the year.

The monies need to be spent this summer and school year and I am working with Bridget and ICS on the remaining balance. Scheduling of the REAMS flooring and District Office flooring was worked out with Infinity Flooring on April 15. Once approved, I will sign the papers and begin the process. Work to be started on June 9 and completed before August.

REAMS parking lot and the MS Parking lot will be completed during the summer weeks of June 9-20, with striping the week of July 4 (weather permitting). The track resurface is being completed June 16 - 27, with lines to put on the week of July 8 or 15.

Here are the other items being checked for quotes for the remainder of the funds.

Electronic Signage - HS	RHS
Security Gates	District
Room painting - district wide	District
Security/cameras	District