

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
OF
EDUCATION SERVICE CENTER, REGION 20

July 6, 2011

The Board of Directors of Education Service Center, Region 20 met in regular session at 2:00 p.m. on Wednesday, July 6, 2011 in the ESC-20 Conference Center located at 1314 Hines Avenue in San Antonio, Texas. The Chairman, Mr. Frederick E. Maples, Jr., presided and the following members were in attendance:

Mr. Mike Petter, Secretary
Mr. Tom Winn, Member
Mr. Ronald W. Eckel, Member
Ms. Kay Franklin, Member
Mr. Charles A. Carlson, Member
Ms. Eunice Sosa, Member

Also present were:

Dr. Ronny Beard, Executive Director, ESC-20
Dr. Richard Alvarado, Associate Director, Administrative/Instructional Services, ESC-20
Mr. John McCauley, Associate Director, Information Technology, ESC-20
Mr. Jeff Stone, Associate Director, Business & Human Resource Services, ESC-20
Dr. Michelle DeAtley, Component Director, Human Resource Services, ESC-20
Dr. Jeff Goldhorn, Component Director, Leadership & Instructional Services, ESC-20
Ms. Beverly Meyer, Component Director, Consulting Services, ESC-20
Ms. Sherry Marsh, Component Director, Special Education Support Services, ESC-20
Ms. Carol Morgan, Component Director, Head Start Services, ESC-20
Mr. Paul Neuhoff, Component Director, Financial Services, ESC-20
Mr. Mike Peterson, Component Director, Tech. Development & Facilities Svcs., ESC-20
Ms. Jo Ann Wallace, Component Director, iTCCS Programming, ESC-20
Dr. Ismael Sosa, Former Board Member
Ms. Katheryn Mendez, Head Start Policy Council Representative
Ms. Jan Dunevant, Assistant to the Executive Director, ESC-20

INTERVIEW & APPOINT NEW BOARD
MEMBER

The Board interviewed Ms. Eunice Sosa, applicant for the Board vacancy. Mr. Eckel made a motion to appoint Ms. Sosa to the Board. Mr. Petter seconded the motion which was unanimously approved. Ms. Sosa was administered the Oath of Office.

PROGRAM HIGHLIGHT

Mr. Paul Neuhoff provided a presentation explaining the changes in Fund Balance Terminology Required by the Governmental Accounting Standards Board (GASB).

REORGANIZATION OF THE BOARD
FOR 2011-2012

Mr. Winn made a motion that the organization of the Board remain as it currently is, with the exception of the Vice-Chairman and recommended Mr. Ronnie Eckel to fill that position for the 2011-2012 year. Mr. Carlson seconded the motion which was unanimously approved.

ESTABLISHMENT OF THE
GOVERNMENTAL ACCOUNTING
STANDARDS BOARD FUND BALANCE
(GASB) POLICY

Ms. Franklin made a motion to approve the following resolution. Mr. Petter seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors hereby adopts the following:

Fund balance measures the net financial resources available to finance expenditures of future periods.

The Center's Unassigned General Fund Balance will be maintained to provide the Center with sufficient working capital and margin of safety to address local and regional emergencies without borrowing.

Fund Balance of the Center may be committed for a specific source by formal action of the Center's Board of Directors. Amendments or modifications of the committed fund balance must also be approved by formal action of the Center's Board of Directors.

When it is appropriate for fund balance to be assigned, the Board delegates authority to the Executive Director or the Associate Director of Business and Human Resource Services.

In circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications, the order in which resources will be expended is as follows: restricted fund balance, followed by committed fund balance, assigned fund balance, and lastly, unassigned fund balance.

RE-ESTABLISHMENT OF FUND
BALANCE COMMITMENTS

Mr. Winn made a motion to approve the following resolution. Mr. Eckel seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors hereby commits \$6,557,340 of its September 1, 2010 General Fund Balance.

CONSENT AGENDA

Ms. Franklin made a motion to approve the following resolution. Mr. Eckel seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves all items listed on the consent agenda.

Minutes of the May 4, 2011 Meeting
Board Liaison for Head Start Policy Council Meetings

AMENDMENTS TO THE 2010-2011
OFFICIAL BUDGET

Mr. Winn made a motion to approve the following resolution. Mr. Petter seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the 2010-2011 budget amendments.

CONTRACTS OVER \$25,000

Mr. Petter made a motion to approve the following resolution. Mr. Eckel seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

PERSONNEL – NEW EMPLOYEES &
SEPARATIONS (PROFESSIONAL
STAFF)

Mr. Winn made a motion to approve the following resolution. Mr. Petter seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors confirms the appointment to the professional staff of ESC-20.

BE IT ALSO RESOLVED, That the Board of Directors acknowledges the separation of employment by professional staff of ESC-20.

PROPOSALS

Mr. Petter made a motion that the following resolution be approved. Mr. Carlson seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the proposal renewals listed in the agenda.

SALARY INCREASE FOR 2011-2012

Mr. Petter made a motion that the following resolution be approved. Mr. Eckel seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves no salary increase for 2011-2012, effective September 1, 2011.

CENTER CONTRIBUTION TO TRS-
ACIVECARE HEALTH CARE FOR 2011-
2012

Mr. Winn made a motion that the following resolution be approved. Mr. Petter seconded the motion which was unanimously approved.

BE IT RESOLVED, that the Board of Directors establish a maximum health care contribution for the employee-only portion per month for the 2011-2012 fiscal year of \$287.00 for Plan 1-HD participants, \$325.00 for Plan 1 participants, and \$379.00 for Plan 2 and Plan 3 participants, pending legislative action.

GUARANTEED LIFE & ACCIDENTAL
DEATH & DISMEMBERMENT
INSURANCE FOR 2011-2012

Mr. Eckel made a motion that the following resolution be approved. Mr. Carlson seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves providing \$20,000 of Life and Accidental Death and Dismemberment Insurance for employees who work 18.75 hours/week or more (effective 2011-2012, includes employees working 15 hours/week or more with no full-time equivalent position), effective September 1, 2011 through August 31, 2012, pending legislative action.

SUPPLEMENTAL COMPENSATION
FOR PROFESSIONALS 2011-2012

Mr. Petter made a motion that the following resolution be approved. Mr. Winn seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the Center payment of supplemental compensation (\$250/\$500) to professional and nonprofessional, active, contributing TRS members, to become effective September 1, 2011, pending legislative action.

ESC's' BUSINESS
CONTINUITY/DISASTER RECOVERY
INTERLOCAL AGREEMENT

Mr. Winn made a motion that the following resolution be approved. Mr. Eckel seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves Education Service Center, Region 20 participation in the ESCs' Business continuity/Disaster Recovery Interlocal Agreement.

INFORMATION ONLY ITEMS

Information was provided on the following items:

- Investment Report
- Expenditures in Excess of \$25,000
- Head Start Policy Council Report
- Accounts Receivable
- 2011-2012 Budget Development
- Executive Director's Report

EXECUTIVE SESSION – EVALUATION
OF EXECUTIVE DIRECTOR

The Board moved into Executive Session at 4:00 p.m.

ACTION CONSIDERED IN EXECUTIVE
SESSION

Mr. Eckel made a motion to approve employment of Dr. Beard for another year. Mr. Carlson seconded the motion which was unanimously approved.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:35 p.m.

Board Chair

Board Secretary
