

# Ector County Independent School District Odessa, Texas

## Memorandum

**TO:** Board of Trustees

**FROM:** Hector Mendez, Interim Superintendent of Schools

**SUBJECT:** **APPROVAL TO CHANGE NOVEMBER 20, 2007 BOARD MEETING DATE TO NOVEMBER 13, 2007 [BG-N/A]**

**DATE:** October 16, 2007

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The regular Board of Trustees' Meetings are set for the third Tuesday of each month. Due to some foreseeable circumstances it is recommended that the November 20, 2007 Board Meeting date be changed to November 13, 2007.

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It is recommended that the Board of Trustees change the regular Board meeting date as recommended.

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Respectfully submitted,

***Hector Mendez***  
Interim Superintendent of Schools