



# UNITED INDEPENDENT SCHOOL DISTRICT

## AGENDA ACTION ITEM

**TOPIC:** Consideration for Approval of Sale of Salvage Equipment

**SUBMITTED BY:** Consuelo Gonzalez **OF:** Support Services

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** \_\_\_\_\_

September 20, 2011

**DATE ASSIGNED FOR BOARD CONSIDERATION:** \_\_\_\_\_

### **RECOMMENDATION:**

It is the recommendation that the Board of Trustees approve the resolution to authorize the administration to sell surplus items by sealed bids, direct sale or to dispose of any property not sold.

### **RATIONALE:**

Attached you will find a listing of items which are being requested for sale or other disposition.

### **BUDGETARY INFORMATION:**

The current budget will not be impacted.

### **BOARD POLICY REFERENCE AND COMPLIANCE:**

## RESOLUTION

**WHEREAS**, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

**WHEREAS**, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

**WHEREAS**, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

**WHEREAS**, be it further resolved that the Superintendent is directed to dispose of the said property, using one of the following methods:

1. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
2. By public auction after publication as described above;
3. The Superintendent or designee may reject all bids;
4. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

**BE IT RESOLVED** by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on September 20, 2011.

\_\_\_\_\_  
President, Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees




# UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos  
Superintendent

## MEMORANDUM

TO: Board of Trustees

FROM: Mike Garza   
Director of Support Services

RE: Surplus Salvage Sale

Date: September 21, 2011

Attached is a list of salvage equipment that no longer is serviceable by the school district. These items were retrieved from different campuses / departments and declared damage, and unusable.

<b>Surplus Sale Oct 2011</b>	
APC	20
AUDIOTRONICS TUTORETTE	3
ALFA SMART	1
ALUMINUM BASE	1
ANSWERING MACHINE	1
AMBER BAR LIGHT	1
ART STOOL	52
BACK-UPS	1
BARCODE LASER	1
BASKETBALL BOARDS	7
BATTERY TESTERS	2
BED	6
BED FRAMES	4
BRAINCHILD PLS 1000	7
BINDING MACHINE	8
BIN	1
BLOWERS	16
BOARDS	8
BOOKENDS	38
BOOK STAND	1
BOOK CASE	2
BOOKSHELF	6
BOOM BOX	9
BULLETIN BOARD	1
BLOCKING SLED	1
BULBS	3
CABINET	22
CABLES (BOX)	16
CAFETERIA TABLE	1
CALCULATOR	9
CAMERA	42
CAMCORDERS	10
CALIFONE JACKBOX	1
CALIFONE PRESENTATION AMP	1
CALIFONE CARD MASTER	1
CARPET	2
CAR RACK	1
CARTS	103
CASSETTE PLAYER	17
CASSETTE RECORDER	45
CEILING FANS	5
CD PLAYER	9
CD ROM	6

CHAIRS	586
CHARGERS (BOXES)	15
CHALKBOARD	23
CREDENZA	2
COMBINATION ACTIVITY CENTER	1
COMMUNICATION DEVICE	1
COMBOS	177
COMPACT DISKS	1
COMPUTER ADAPTERS	3
COMPUTER DESKS	18
COMPUTER ACCESSORIES (BOX)	9
COMPUTER LABELS	5
COMPUTER PARTS (BOX)	4
COMPUTER TABLES	7
COPIER	2
COT	1
CONTROLLER	1
CORDS	2
COAT RACKS	3
COUNTER	1
COUNTER TOP	1
CONSOLE BOXES	2
CRIBS	1
CPU	2130
CPU STAND	2
CURTAIN	1
DELL POWEREDGE	1
DELL TRUE MOBILE	1
DEWALT CORDLESS DRILLS	3
DESK LEGS	18
DICTONARY	20
DISC PLAYER	5
DESK	274
DOLL HOUSE	3
DRAWER CHEST	6
DRIVE TAPE	1
DRAIN PANS	2
DRYER	3
DISH WASHER	3
EASEL	1
EARPHONES	8
EIKI PROJECTOR	84
ELMO	67
FM SYSTEM	1

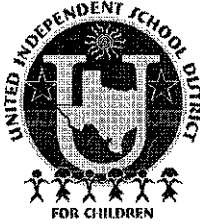
FAX MACHINE	5
FILING CABINET	49
FILM CANISTER	4
FILM STRIP	7
FILM PROJECTOR	6
FLOOR JACK	1
FOLDING MACHINE	1
GEOSAFARI DEVICE	1
GI DSR-5200	1
HAND HELD SCANNER (SYMBOL)	13
HARD DISKS	7
HARD DRIVE	22
HEADPHONES	135
HEADPHONES BOX	5
HEARIT SE	5
HIP TALK	1
HOLE PUNCHER	3
ICE CUBE MAKER	1
INTELLIKEY	4
ID MAKER	1
IRON ARCH	1
IRON BOARDS	3
IRON BOX	1
IRON RACKS	3
KARAOKE	1
KEYBOARDS	92
KEYBOARDS (BOXES)	8
LAMP	2
LAMINATING MACHINE	3
LANGUAGE MASTER	19
LAPTOP	484
LAPTOP CASES	67
LAPTOP MEMORY	52
LAPTOP BAGS	3
LAPTOP POWER CORDS	8
LABEL MAKER	1
LASER DISC PLAYER	2
LAWN MOWER	1
LEG MACHINES	2
LOCKERS	16
LISTENING CENTER	18
LETTER FOLDERS	1
MAC WRITER	1
MAP	1

MATTRESS	1
MAGAZINE RACKS	2
MARKING CADDY	1
MICROMATIC DUKANE	3
MICROWAVE OVEN	10
MICROPHONE	15
MIRROR	1
MONTEREY 100C	1
MODULATOR	1
MONITORS	2199
MOBILE PHONES (BOXES)	2
MOP BUCKETS	3
MOUSE	15
MOUSE (BOXES)	3
MUSIC	2
MUSICAL PLATE SWITCH	1
OFFICE CHAIR	1
OFFICE SUPPLIES (BOX)	2
OVERHEAD PROJECTOR	49
PAINT CANS	7
PAPER CUTTER	1
PARTITIONS	4
PALLET JACK	4
PICTURE PROJECTOR	1
PLANT STAND	1
PLATFORMS	4
PLAY FURNITURE	28
PLAY ACCESSORIES (BOXES)	9
POCKET PC	3
PC MEMORY	12
PODIUM	1
POWER ADAPTERS	13
POWER SUPPLY	6
PRINTER	320
PROJECTORS	33
PUNCH CARD MACHINE	2
QUICK PADS	123
RAIL	2
RACKS	19
RADIO	10
READ TO SUCCEED	4
RECTANGULAR TABLES	23
RECORD PLAYER	5
REFRIGERATOR	4

RECEIVER	13
REMOTE	3
RIDE-ON MOWER	1
RUG	1
SEAT BELTS (BOXES)	5
SMART UPS	7
SCANNER	24
SCANNER HOLDER (SYMBOL)	13
SCREEN	4
SCREEN SHIELD	2
SCIENCE LAB DESK	2
SCIENCE DISCOVERY	9
SCS CARD	1
SCHOLASTIC HISTORY IN MOTION	30
SERVER	28
SHELF	4
SHREDDER	7
SINK	3
SLIDE PROJECTOR	1
SPELLING ACC	1
SPEAKERS	57
STAINLESS STEEL TUB (WHIRLPOOL)	3
STAND	3
STAPLER	1
STEREO	4
STEREO RECEIVER	1
STRETCH BED	1
STOOLS	54
STOVE	5
STORAGE CLOSET	1
STUDENT DESK	54
STURRY STATION	2
SYSTEM SWITCH (CISCO)	16
T.V.	82
T.V. RACK	2
T.V. CART	3
T.V. WAL MOUNT	2
TABLE	75
TELEX	1
TRANSMITTER	3
TEACHER CHAIR	2
TEACHER DESK	20
TELEPHONE	8
TIME CLOCK	1





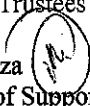


## UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos  
Superintendent

### MEMORANDUM

TO: Board of Trustees

FROM: Mike Garza   
Director of Support Services

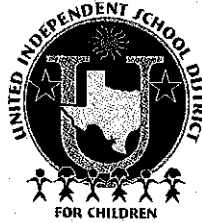
RE: Surplus Salvage Sale

Date: September 7, 2011

The following, is a list of salvage furniture that is no longer serviceable by the school district. These items were picked-up from different campuses and declared damage, unsafe and unusable.

Item	Qty
Teacher Desk	23
Student Desk	127

**Support Services Department**  
Mike Garza, Executive Director  
3501 E. Saunders - Laredo, Texas 78041 -- (956) 712-7976 -- Fax (956) 712-7982



# UNITED INDEPENDENT SCHOOL DISTRICT

Raul Ramirez, Jr.  
Director of Food Service

## MEMORANDUM

TO : Mr. Mike Garza  
Executive Director of Support Services  
United ISD

FROM : Raul Ramirez, Jr.  
Director of Food Service

SUBJECT : SURPLUS FOOD SERVICE EQUIPMENT

DATE : August 30, 2011

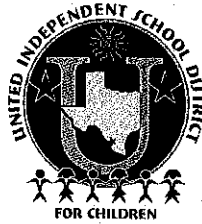
We have reviewed the surplus equipment at the Food Service Department. The following equipment is recommended to be sold as surplus. Items in the following list have been declared either damaged and/or no longer usable.

DESCRIPTION EQUIPMENT:	QUANTITY
Coffee Makers	4
Icemaker	1
Water Fountain	1
Compressor small	11
Compressor Copeland medium	1
Condenser	1
Compressor Orange	1
Trash Can 55-gallon	2
S.S. Steam table Rack	1
Steam table Bins	6
Aluminum Large compressor cage	1
Exhaust Fan	1
Aluminum Freezer 4-fan Drain Pan	1
Metal handrail	1
Ticket Racks	5
Water Heater Commercial	1
Water Heater Commercial Model: HE119-199N Serial: 1007T2553N	1
Instrument cart for breakfast in class	3
Utility cart Rubbermaid	2
Janitorial cart Rubbermaid	1
Condiment Table	2

Mop Bucket	3
Aluminum racks (open)	2
Aluminum Racks adjustable shelves	2
Aluminum Racks (closet type)	3
Upright Refrigerator (Victory)	1
Model: RIS-ID-SG-Pt	
UISD ID: 160026	
Ice Maker Bin	1
Model: 5320	
Serial: 990421490	
Aluminum Flat Pans	13
Bags, Ice Chest for Breakfast in Class	171
Bags, Insulated Foil for Breakfast in Class	149
Microwave Oven (Panasonic)	1
Punch Clock	1
(UISD Tag # 500117)	
Food Processor (Black & Decker)	1
Computer	1
(UISD Tag # 505116)	

If you have any questions or concerns, please do not hesitate to contact us at (956)473-6560 or e-mail us.

XC: Mr. Eduardo Zuñiga, Associate Superintendent  
Ms. Consuelo Gonzalez, Director of Fixed Assets  
Ms. Cynthia Urbano, Fixed Assets Officer



# UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos  
Superintendent

## Inter-Department Memorandum

**REVISED**  
**9/07/11**

**TO:** Mike Garza, Director of Support Services  
Connie Gonzalez, Fixed Assets Director  
**FROM:** Joe E. Aranda, Director of Transportation  
**DATE:** September 7, 2011  
**SUBJECT:** SURPLUS SALVAGE SALE

The following school buses and vehicles have been identified by this department as no longer usable and are disposable equipment occupying valuable yard parking space. Please proceed to include these listed items in the next surplus salvage sale.

<u>VEH #</u>	<u>YEAR</u>	<u>MAKE</u>	<u>BODY</u>	<u>LIC. NO.</u>	<u>VIN #</u>
#127	1997	International	Bus	830-019	1HVBBABN1VH492140
#134	1999	International	Bus	772-576	1HVBBABN9XH209437
# 57	2001	International	Bus	102-2923	1HVBBABM51H355820
#144	2001	International	Bus	811-718	1HVBRABM61A913209
#SS17	1981	Econopak	Utility	960-107	128625
#SS17	1995	Ford	Van	688-130	1FTFE24Y7SHB99107
#ASP-001	1996	Ford	SW	696-260	1FMEE11H1THA77513

All of these buses have engines and/or transmissions that are un-repairable, the major usable parts have been removed and tires are worn out and dried up.

Other equipment/parts that have been identified as unusable or obsolete are listed on the attached tally sheet.

#04003422 Dell Monitor	#399629 Challenger Auto Lift	#100493 Rotary Auto Lift
#147055 Computer Monitor	#399602 Challenger Auto Lift	
#147045 CPU	#71825 Rotary Auto Lift (JAU01K0008)	
Keyboard & Mouse	#399627 Challenger Auto Lift	

**Transportation Department**

**Joe E. Aranda, Executive Director of Transportation**

501 Eden Lane - Laredo, Texas 78045 - (956) 473-6437 - Fax (956) 473-6260