



## ALEDO ISD BOARD MEETING TEMPLATE

**MEETING DATE:** March 17, 2014

**AGENDA ITEM:** Action Item - Policy Review Services Update - Repeal and Approval of Local Policies

**PRESENTER:** Kathy Allen

**ALIGNS TO BOARD PRIORITIES(S):**

- Safety – The District will maintain a safe and orderly environment.
- Learning – The District will provide an aligned, rigorous curriculum, with instructional and technology programs preparing students to meet or exceed all educational standards.
- Parents/Community – Parents and members of the community will have meaningful opportunities to participate in the educational processes of the Aledo ISD.
- Human Resources – The District shall recruit, hire, train, and retain a highly qualified staff.
- Financial/Facilities – The District shall exhibit excellence in financial and facility planning, management and stewardship.
- Continuous Improvement – The District shall establish systems and processes to evaluate organizational effectiveness and customer satisfaction.

**BACKGROUND INFORMATION:**

- Texas Association of School Boards (TASB) recommends school districts participate in a comprehensive board policy review once every five years.
- On November 20, 2013, Aledo ISD Administrators and Board of Trustees participated in policy review sessions with TASB representative, Tammy Jordan.
- On January 15, 2014, the Board authorized TASB Policy Review Services to add, revise, or delete (LOCAL) policies according to the summary document resulting from the Policy Review Session conducted on November 20, 2013.

**Administrative Considerations:** Adopt all (LOCAL) policies as prepared by TASB Policy Service and repeal all previous policies (see attached policy list).

**Fiscal Implications:** None

**Administrative Recommendations:** Administration recommends the Board adopt all (LOCAL) policies contained within the reconstructed TASB Localized Policy Manual, effective March 17, 2014 and repeal all previous policies.

(LOCAL) Policy Action List

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TASB attorneys recommend that posting board action on policies be specific enough to advise staff and members of the public of the changes. For that purpose, TASB Policy and Legal Services recommend that the policy changes—each addition, deletion, or replacement—be listed by policy code, title and subtitle. The following document is our compilation of that list, which may be copied and pasted into your meeting notice as well as into staff communications of board action and board meeting minutes.

(LOCAL) Policy Action List

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ADOPTION

AB(LOCAL): DISTRICT NAME

AE(LOCAL): EDUCATIONAL PHILOSOPHY

BBB(LOCAL): BOARD MEMBERS - ELECTIONS

BBD(LOCAL): BOARD MEMBERS - TRAINING AND ORIENTATION

BBE(LOCAL): BOARD MEMBERS - AUTHORITY

BBF(LOCAL): BOARD MEMBERS - ETHICS

BBFA(LOCAL): ETHICS - CONFLICT OF INTEREST DISCLOSURES

BBG(LOCAL): BOARD MEMBERS - COMPENSATION AND EXPENSES

BBI(LOCAL): BOARD MEMBERS - TECHNOLOGY RESOURCES AND ELECTRONIC COMMUNICATIONS

BDAA(LOCAL): OFFICERS AND OFFICIALS - DUTIES AND REQUIREMENTS OF BOARD OFFICERS

BDAE(LOCAL): OFFICERS AND OFFICIALS - DUTIES AND REQUIREMENTS OF DEPOSITORY

BDB(LOCAL): BOARD INTERNAL ORGANIZATION - INTERNAL COMMITTEES

BDD(LOCAL): BOARD INTERNAL ORGANIZATION - ATTORNEY

BE(LOCAL): BOARD MEETINGS

BED(LOCAL): BOARD MEETINGS - PUBLIC PARTICIPATION

BF(LOCAL): BOARD POLICIES

BJA(LOCAL): SUPERINTENDENT - QUALIFICATIONS AND DUTIES

BJCD(LOCAL): SUPERINTENDENT - EVALUATION

BJCF(LOCAL): SUPERINTENDENT - NONRENEWAL

BP(LOCAL): ADMINISTRATIVE REGULATIONS

BQ(LOCAL): PLANNING AND DECISION-MAKING PROCESS

BQA(LOCAL): PLANNING AND DECISION-MAKING PROCESS - DISTRICT-LEVEL

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BQB(LOCAL): PLANNING AND DECISION-MAKING PROCESS - CAMPUS-LEVEL  
CAA(LOCAL): FISCAL MANAGEMENT GOALS AND OBJECTIVES - FINANCIAL ETHICS  
CCG(LOCAL): LOCAL REVENUE SOURCES - AD VALOREM TAXES  
CDA(LOCAL): OTHER REVENUES - INVESTMENTS  
CE(LOCAL): ANNUAL OPERATING BUDGET  
CFB(LOCAL): ACCOUNTING - INVENTORIES  
CFD(LOCAL): ACCOUNTING - ACTIVITY FUNDS MANAGEMENT  
CFEA(LOCAL): PAYROLL PROCEDURES - SALARY DEDUCTIONS AND REDUCTIONS  
CH(LOCAL): PURCHASING AND ACQUISITION  
CI(LOCAL): SCHOOL PROPERTIES DISPOSAL  
CK(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT  
CKB(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT - ACCIDENT PREVENTION AND REPORTS  
CKC(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT - EMERGENCY PLANS  
CKE(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT - SECURITY PERSONNEL  
CLB(LOCAL): BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT - MAINTENANCE  
CNA(LOCAL): TRANSPORTATION MANAGEMENT - STUDENT TRANSPORTATION  
CNB(LOCAL): TRANSPORTATION MANAGEMENT - DISTRICT VEHICLES  
CPAB(LOCAL): OFFICE COMMUNICATIONS - MAIL AND DELIVERY  
CPC(LOCAL): OFFICE MANAGEMENT - RECORDS MANAGEMENT  
CQ(LOCAL): TECHNOLOGY RESOURCES  
CRB(LOCAL): INSURANCE AND ANNUITIES MANAGEMENT - LIABILITY INSURANCE  
CRD(LOCAL): INSURANCE AND ANNUITIES MANAGEMENT - HEALTH AND LIFE INSURANCE  
CRF(LOCAL): INSURANCE AND ANNUITIES MANAGEMENT - UNEMPLOYMENT INSURANCE

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CV(LOCAL): FACILITIES CONSTRUCTION

CVA(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE BIDDING

CVB(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE SEALED PROPOSALS

CW(LOCAL): NAMING FACILITIES

CY(LOCAL): INTELLECTUAL PROPERTY

DAC(LOCAL): EMPLOYMENT OBJECTIVES - OBJECTIVE CRITERIA FOR PERSONNEL DECISIONS

DBA(LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS - CREDENTIALS AND RECORDS

DBAA(LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS - CRIMINAL HISTORY AND CREDIT REPORTS

DBB(LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS - MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES

DBD(LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS - CONFLICT OF INTEREST

DC(LOCAL): EMPLOYMENT PRACTICES

DCB(LOCAL): EMPLOYMENT PRACTICES - TERM CONTRACTS

DCD(LOCAL): EMPLOYMENT PRACTICES - AT-WILL EMPLOYMENT

DCE(LOCAL): EMPLOYMENT PRACTICES - OTHER TYPES OF CONTRACTS

DEA(LOCAL): COMPENSATION AND BENEFITS - WAGE AND HOUR LAWS

DEAA(LOCAL): COMPENSATION AND BENEFITS - INCENTIVES AND STIPENDS

DEC(LOCAL): COMPENSATION AND BENEFITS - LEAVES AND ABSENCES

DED(LOCAL): COMPENSATION AND BENEFITS - VACATIONS AND HOLIDAYS

DEE(LOCAL): COMPENSATION AND BENEFITS - EXPENSE REIMBURSEMENT

DFAA(LOCAL): PROBATIONARY CONTRACTS - SUSPENSION/TERMINATION DURING CONTRACT

DFBA(LOCAL): TERM CONTRACTS - SUSPENSION/TERMINATION DURING CONTRACT

DFBB(LOCAL): TERM CONTRACTS - NONRENEWAL

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DFD(LOCAL): TERMINATION OF EMPLOYMENT - HEARINGS BEFORE HEARING EXAMINER

DFE(LOCAL): TERMINATION OF EMPLOYMENT - RESIGNATION

DFFA(LOCAL): REDUCTION IN FORCE - FINANCIAL EXIGENCY

DFFB(LOCAL): REDUCTION IN FORCE - PROGRAM CHANGE

DGA(LOCAL): EMPLOYEE RIGHTS AND PRIVILEGES - FREEDOM OF ASSOCIATION

DGBA(LOCAL): PERSONNEL-MANAGEMENT RELATIONS - EMPLOYEE COMPLAINTS/GRIEVANCES

DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT

DHE(LOCAL): EMPLOYEE STANDARDS OF CONDUCT - SEARCHES AND ALCOHOL/DRUG TESTING

DI(LOCAL): EMPLOYEE WELFARE

DIA(LOCAL): EMPLOYEE WELFARE - FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

DK(LOCAL): ASSIGNMENT AND SCHEDULES

DLB(LOCAL): WORK LOAD - REQUIRED PLANS AND REPORTS

DMD(LOCAL): PROFESSIONAL DEVELOPMENT - PROFESSIONAL MEETINGS AND VISITATIONS

DN(LOCAL): PERFORMANCE APPRAISAL

DNA(LOCAL): PERFORMANCE APPRAISAL - EVALUATION OF TEACHERS

DNB(LOCAL): PERFORMANCE APPRAISAL - EVALUATION OF OTHER PROFESSIONAL EMPLOYEES

DP(LOCAL): PERSONNEL POSITIONS

EC(LOCAL): SCHOOL DAY

EEH(LOCAL): INSTRUCTIONAL ARRANGEMENTS - HOMEBOUND INSTRUCTION

EFA(LOCAL): INSTRUCTIONAL RESOURCES - INSTRUCTIONAL MATERIALS

EFAA(LOCAL): INSTRUCTIONAL MATERIALS - SELECTION AND ADOPTION

EHBB(LOCAL): SPECIAL PROGRAMS - GIFTED AND TALENTED STUDENTS

(LOCAL) Policy Action List

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EHBC(LOCAL): SPECIAL PROGRAMS - COMPENSATORY/ACCELERATED SERVICES

EHBD(LOCAL): SPECIAL PROGRAMS - FEDERAL TITLE I

EHBE(LOCAL): SPECIAL PROGRAMS - BILINGUAL EDUCATION/ESL

EHDB(LOCAL): ALTERNATIVE METHODS FOR EARNING CREDIT - CREDIT BY EXAMINATION WITH PRIOR INSTRUCTION

EHDC(LOCAL): ALTERNATIVE METHODS FOR EARNING CREDIT - CREDIT BY EXAMINATION WITHOUT PRIOR INSTRUCTION

EHDD(LOCAL): ALTERNATIVE METHODS FOR EARNING CREDIT - COLLEGE COURSE WORK/DUAL CREDIT

EHDE(LOCAL): ALTERNATIVE METHODS FOR EARNING CREDIT - DISTANCE LEARNING

EI(LOCAL): ACADEMIC ACHIEVEMENT

EIA(LOCAL): ACADEMIC ACHIEVEMENT - GRADING/PROGRESS REPORTS TO PARENTS

EIC(LOCAL): ACADEMIC ACHIEVEMENT - CLASS RANKING

EIE(LOCAL): ACADEMIC ACHIEVEMENT - RETENTION AND PROMOTION

EIF(LOCAL): ACADEMIC ACHIEVEMENT - GRADUATION

EJ(LOCAL): ACADEMIC GUIDANCE PROGRAM

EL(LOCAL): CHARTER CAMPUS OR PROGRAM

EMB(LOCAL): MISCELLANEOUS INSTRUCTIONAL POLICIES - TEACHING ABOUT CONTROVERSIAL ISSUES

EMI(LOCAL): MISCELLANEOUS INSTRUCTIONAL POLICIES - STUDY OF RELIGION

FB(LOCAL): EQUAL EDUCATIONAL OPPORTUNITY

FD(LOCAL): ADMISSIONS

FDA(LOCAL): ADMISSIONS - INTERDISTRICT TRANSFERS

FDB(LOCAL): ADMISSIONS - INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDC(LOCAL): ADMISSIONS - HOMELESS STUDENTS

FDE(LOCAL): ADMISSIONS - SCHOOL SAFETY TRANSFERS

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FEA(LOCAL): ATTENDANCE - COMPULSORY ATTENDANCE

FEB(LOCAL): ATTENDANCE - ATTENDANCE ACCOUNTING

FEC(LOCAL): ATTENDANCE - ATTENDANCE FOR CREDIT

FFA(LOCAL): STUDENT WELFARE - WELLNESS AND HEALTH SERVICES

FFAA(LOCAL): WELLNESS AND HEALTH SERVICES - PHYSICAL EXAMINATIONS

FFAC(LOCAL): WELLNESS AND HEALTH SERVICES - MEDICAL TREATMENT

FFAF(LOCAL): WELLNESS AND HEALTH SERVICES - CARE PLANS

FFC(LOCAL): STUDENT WELFARE - STUDENT SUPPORT SERVICES

FFF(LOCAL): STUDENT WELFARE - STUDENT SAFETY

FFH(LOCAL): STUDENT WELFARE - FREEDOM FROM DISCRIMINATION, HARASSMENT,  
AND RETALIATION

FFI(LOCAL): STUDENT WELFARE - FREEDOM FROM BULLYING

FJ(LOCAL): GIFTS AND SOLICITATIONS

FL(LOCAL): STUDENT RECORDS

FM(LOCAL): STUDENT ACTIVITIES

FMA(LOCAL): STUDENT ACTIVITIES - SCHOOL-SPONSORED PUBLICATIONS

FMD(LOCAL): STUDENT ACTIVITIES - SOCIAL EVENTS

FMF(LOCAL): STUDENT ACTIVITIES - CONTESTS AND COMPETITION

FMG(LOCAL): STUDENT ACTIVITIES - TRAVEL

FMH(LOCAL): STUDENT ACTIVITIES - COMMENCEMENT

FN(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES

FNA(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT EXPRESSION

FNAA(LOCAL): STUDENT EXPRESSION - DISTRIBUTION OF NONSCHOOL LITERATURE

FNAB(LOCAL): STUDENT EXPRESSION - USE OF SCHOOL FACILITIES FOR NONSCHOOL  
PURPOSES

FNC(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT CONDUCT



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FNCA(LOCAL): STUDENT CONDUCT - DRESS CODE

FNCE(LOCAL): STUDENT CONDUCT - PERSONAL TELECOMMUNICATIONS/ELECTRONIC DEVICES

FNE(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - PREGNANT STUDENTS

FNF(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - INTERROGATIONS AND SEARCHES

FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FO(LOCAL): STUDENT DISCIPLINE

FP(LOCAL): STUDENT FEES, FINES, AND CHARGES

GBAA(LOCAL): INFORMATION ACCESS - REQUESTS FOR INFORMATION

GE(LOCAL): RELATIONS WITH PARENT ORGANIZATIONS

GF(LOCAL): PUBLIC COMPLAINTS

GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON SCHOOL PREMISES

GKB(LOCAL): COMMUNITY RELATIONS - ADVERTISING AND FUND RAISING IN THE SCHOOLS

GKC(LOCAL): COMMUNITY RELATIONS - VISITORS TO THE SCHOOLS

GKD(LOCAL): COMMUNITY RELATIONS - NONSCHOOL USE OF SCHOOL FACILITIES

GKDA(LOCAL): NONSCHOOL USE OF SCHOOL FACILITIES - DISTRIBUTION OF NONSCHOOL LITERATURE

GRA(LOCAL): RELATIONS WITH GOVERNMENTAL ENTITIES - STATE AND LOCAL GOVERNMENTAL AUTHORITIES

DELETION

EIAB(LOCAL): GRADING/PROGRESS REPORTS TO PARENTS - MAKEUP WORK

FEE(LOCAL): ATTENDANCE - OPEN/CLOSED CAMPUS

GNC(LOCAL): RELATIONS WITH EDUCATIONAL ENTITIES - COLLEGES AND UNIVERSITIES