

**Belton Independent School District**  
**Board of Trustee Meeting Agenda Item**

**March 30, 2026**

**Item:** Acceptance and Close-out of the Roy and Jean Potts Swim Center HVAC Equipment Project and Approval of Final Payment

**Contact Person:** Melissa Lafferty

**Presented for:**  Action    Report Only

**Supporting Documents:**    None     Attached    Provided Later

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**District Goal or Objective Addressed:**

Goal 1: Strengthen and support the engagement of all stakeholders in the pursuit of the BISD vision.

**Background Information:**

Board Policy CV(LOCAL) provides that the District shall not make final payments for construction or supervision of construction until the work has been completed and the Board has accepted the work.

The Board approved P&E Mechanical Contractors LLC for construction of the Roy & Jean Potts Belton Swim Center HVAC Replacement Bond Project at the July 21, 2025 Board meeting.

The initial construction contract sum was \$467,910.00 and included an Owner Contingency of \$100,000. Change Order No. 1 being presented at the March 30, 2026 Board Meeting for approval. Change Order No. 1, if approved by the Board, will reduce the contract sum by (-\$75,312) for a final contract sum of \$392,598.00.

Close-out documents, warranties, lien waivers, consent of surety for final payment, Operations & Maintenance Manuals, and the final pay application have been received.

**Fiscal Implications:**

This project is funded through 2022 bond funds.

**Administrative Recommendation(s):**

Recommend acceptance and close out of the Roy & Jean Potts Belton Swim Center HVAC Replacement Bond Project and release the final payment of \$23,495.45 as presented.