

I. Travel Documents

By now, everyone should have a valid **US passport**. If any participant does not have one, they must apply now. Due to recent presidential executive orders, litigation, and furloughs/terminations across the federal government, the US Passport Agency is experiencing long processing delays.

Please make **four copies of the participant's passport signature and photo pages**: one for the chaperones, one for PHS, one for the participant, and one to keep at home. A copy of the passport will facilitate procuring a new passport if the participant's passport is lost or stolen. It is also a good idea to have a good quality picture of the photo and signature pages on a cell phone. Participants should bring along their **state-issued ID or driver's license**.

If the participant has not yet done so, they should order their **International Student ID Card**. The card costs about \$20 and is recognized around the world and can be used for discounts in many locations. Visit isic.org to order one. If another copy of the enrollment verification I sent is required, let me know. Please be sure to get a plastic card in addition to the one sent to the phone.

Medical forms and permission forms will be provided in May. Please make three copies of each form that you have signed after it has been notarized: One for home, one for PHS, and one for the chaperones.

The European Union and Schengen Area will be rolling out the **European Travel Information and Authorisation System** (ETIAS) in April 2025. Similar to the US ESTA program, all non-EU citizens are required to register their travel to Europe with the EU government prior to departure. All participants and chaperones must register, and the cost is about \$10. More information will be provided about that in the coming weeks, as there is still some uncertainty about the rollout.

Note: If you lose your passport shortly before we leave, you will need to schedule an in-person appointment at the passport office in Chicago to have a new one printed. There is no guarantee that an appointment will be available.

II. Payment Reminder

Your final payment for your trip is due on 01 April 2025. You can pay by check or money order – made out to Pana High School – or you can pay in cash. If you have paid only your \$100 deposit, then you still owe \$2,049.

III. Insurance Coverage

Our insurance provider has been selected (Bernhard Reiseversicherungen AG) and information about the policy is on the following pages. Parents/guardians, please read the documents carefully and let me know if you have questions. While almost no travel insurance policy covers pre-existing conditions, this policy covers **emergency** treatment for conditions which are **stable and well-managed prior to arrival** in Germany. Participants must bring along any medications and may not travel if their medical conditions are not well-managed before traveling.

All participants and chaperones will be covered under the same policy. **It is parents' responsibility to purchase a separate or supplemental policy if they feel that this policy will not meet the participant's needs.**


Chaperones will additionally be insured by multiple liability insurance policies.



IV. Daily Itinerary


As a study abroad group – as opposed to the corporate tour groups PHS often travels with – the entire trip is organized on an unpaid, volunteer basis by me and Mareike Müller of the Georg Forster Comprehensive School. As colleagues, we trust each other to create valuable and educationally relevant experiences for each other's students. And that is just what Ms. Müller has done for us.


After much collaboration, we have settled on the following daily itinerary.

Daily Schedule of Activities

Day	Date	Program and Activities
1	06/22/25	Depart Chicago (ORD) 6:00PM CST (Please be at the TAP Air Portugal terminal by 3:00pm!) 
2	06/23/25	Arrive Frankfurt (FRA) 6:50PM local time Arrive in Wörrstadt - Students spend the evening resting and getting to know hosts. Everyone will be tired, cranky, hungry, sleepy, thirsty, and jetlagged. Tonight, we sleep. 
3	06/24/25	First school day at GFG Wörrstadt / Host families organize remainder of day. 

4	06/25/25	Regular school day / Host families organize remainder of day.
5	06/26/25	<p>Middle Rhine Gorge</p>  <p>Situated along a 40-mile stretch of the Rhine River and part of the "Fairy Tale Route," this region of Germany was a key region of the Holy Roman Empire of the German Nation. Over 40 castles were built here, with some still standing today. Other castles and fortresses are now ruins that remain from the Thirty Years' War (1618-1648), a major religious war which ultimately split Germany into a predominantly Protestant north and a predominantly Catholic south.</p> <p>Students will explore the region by boat, by cable car, and on foot, learning about German history from its tribal ages through the late 18th and early 19th centuries.</p>
6	06/27/25	Regular school day / Host families organize remainder of day.
7	06/28/25	Host families organize excursions with their student.
8	06/29/25	Host families organize excursions with their student.
9	06/30/25	<p>Mainz</p>  <p>The city of Mainz, founded in 12BC (over 2,000 years ago!) as a Roman stronghold, is the capital and largest city of the State of Rhineland-Palatinate. It is also the birthplace of the invention that has influenced humankind possibly more than any other: the printing press.</p> <p>Students will tour the city of Mainz, visiting the Johannes Gutenberg Museum, the first printing press, and medieval and Roman sites of interest. Students will also tour several sites of the University of Mainz.</p>

10	07/01/25	<p>Rhenish Hesse (Rheinhessen)</p>  <p>This region of Germany is especially well known for its agriculture, particularly viticulture. Illinois' Amish population also originates from this region, still speaking the local dialect of German as it was spoken in the 18th century (though Pennsylvania German has also changed a lot since then).</p> <p>Today will involve a lot of hiking, fresh air, and visiting with local farmers. Students will learn about the importance of viticulture to the region's economy and about German agriculture in general.</p>
11	07/02/25	<p>Heidelberg</p> <p>Home of Germany's oldest university, the University of Heidelberg (est. 1386), Heidelberg is the perennial, medieval German college town. Students will explore the medieval history of the region and its global top-50 university.</p> <p style="text-align: center;"><u>OR</u></p> <p>Strasbourg (France)</p> <p>Visit to the EU Parliament, meet with lawmakers and government representatives, learn about how membership in the EU affects Germany and other European nations, learn about the democratic legislative processes that govern the member nations.</p>
12	07/03/25	Regular school day / Annual school festival
13	07/04/25	Regular school day / School graduation ceremony
14	07/05/25	Farewell party / Karneval theme (costume party) – Last night with host families.

15	07/06/25	<p data-bbox="375 195 540 233">Frankfurt</p>  <p data-bbox="375 737 1482 795">This morning, we will leave our hosts and head to Frankfurt for a day of light sightseeing and a very, very early bedtime.</p> <p data-bbox="375 827 1490 917">Frankfurt is the financial capital of Germany. Officially the City of Frankfurt on the Main, its skyscrapers and Wall Street-like pace have led to the moniker "Mainhattan." It's a city with a lot of contrasts, the main one being old meets new.</p> <p data-bbox="375 949 1482 1071">Students will stay tonight at a&o Hostel Galluswarte, near the airport, as we will need to arrive at the airport by 3:30am. Female students will share a 6-bunk room and male students will share a 2-bed room. Chaperones will have private rooms. If you are uncomfortable with this arrangement, you will need to pay for another type of accommodation within the facility.</p>
16	07/07/25	<p data-bbox="375 1161 862 1190">Depart Frankfurt (FRA) 6:00am local time</p> <p data-bbox="375 1190 980 1234">Arrive Chicago (ORD) 2:30pm CST</p>



Information sheet on GAPP-insurance

This information sheet provides you with a brief overview of the main contents of your insurance and represents an excerpt from the insurance benefits. Only the contents and the wording of the insurance conditions and the insurance policy are legally binding. For exclusions and limitations of benefits, please refer to the relevant sections of the tariff and general terms and conditions of insurance.

Basic insurance coverage:

Foreign health insurance

Medical expenses for outpatient and inpatient treatment if medically necessary and unavoidable	100 %
Analgesic dental treatment Simple fillings and repairs of dentures up to 100%. Note: Orthodontics exclusion	max. 500 € (not for existing dental damage)
Repatriation costs for further treatment in the home country	if medically reasonable and justifiable
Transfer costs in the event of death	up to 25.000 €
Daily premium per participant	0,29 €

Insurance package

Our insurance package includes the following insurances:

1. Liability insurance
2. Accident insurance and

you are covered against third-party claims for damages and receive financial support in the event of an accident.

Daily premium insurance package per participant

0,05 €

Benefits of the insurance package:

Travel liability insurance	
Physical injury and property damages	5.000.000 €
Financial losses	1.000.000 €
Damage to rented immovable property	500.000 €
Damage to rented movables Deductible 50 € per insured event	1.000 €
Glasses Damage Deductible 50 € per insured event	✓
Key loss Deductible 150 € per insured event	2.000 €

Travel accident insurance	
Disability benefit	55.000 €
At 100% disability (progression 225%)	123.750 €
Death benefit	
3. Under 18 years:	10.000 €
4. Over 18 years:	25.000 €
Daily hospital allowance with convalescence benefit	10 €
Salvage costs	5.000 €

Extend your insurance coverage:

Additional insurances:

Additional liability coverage for internship damage (supplementary to the insurance package)	
Participation in job-specific internships	
In the context of a study or Erasmus-Plus program: Physical injury and property damages	up to the agreed coverage amount of the liability insurance for physical injury and property damage
Outside of a study or Erasmus-Plus program: Physical injury and property damage lump sum: Deductible per insured event	10.000 € 100 €
Daily premium for additional liability coverage for internship damage	0,12 €

Travel legal protection insurance	
Judicial and extrajudicial assertion of claims for damages	✓
Defense in criminal proceedings or administrative offenses for labor and social law proceedings	✓
Sum insured	1.000.000 €
Daily premium per participant	0,06 €

Baggage insurance

Damage and loss due to transportation, force majeure, theft, fire, water	✓
Ski breakage risk (except for rented, borrowed or leased skis).	✓
Camping Risk	✓
Sum insured per participant	3.000 €
Sum insured own musical instruments	1.000 €
Daily premium for baggage insurance	0,28 €

Travel Cancellation Insurance

Undertaking of the cancellation costs	✓
Return travel costs exceeding the travel price (in case of trip cancellation)	✓
Premiums per travel price and age:	From the tour price
With deductible (20% mind. 25 €)	
1. Up to 3.000 € travel price per participant	2,2%
2. Up to 10.000 € travel price per participant	2,4%
3. Up to 15.000 € travel price per participant	3,5%
Without deductible	
4. Up to 3.000 € travel price per participant	2,9%
5. Up to 10.000 € travel price per participant	3,1%
6. Up to 15.000 € travel price per participant	4,1%

Teachers' Compensation Insurance

Sum insured (total travel price)	max. 30.000 €
Cancellation of the accompanying supervisors named in the application	✓
Premium per insured teacher:	From the tour price
1. With deductible (20%, min. 25 €)	2,7%
2. Without deductible	3,4%

Corona quarantine additional insurance (supplementary to travel cancellation insurance)

Insured events:

In the case of the insured person, in the case of persons living in a domestic community with the insured person and in the case of insured persons who have booked and insured a trip together with another person,

1. there is a suspicion of infection with the coronavirus (COVID-19). This applies if, for this reason, domestic isolation (quarantine) becomes necessary as a result of an official measure (e.g. order) based on a legal basis (e.g. decree).
2. An infection with the coronavirus (Covid-19) has been diagnosed. This applies if, for this reason, home isolation (quarantine) becomes necessary as a result of an official measure (e.g. order) or an order by an authorized third party (e.g. doctor) based on a legal basis (e.g. prescription).

Deductible	20%, min. 25 €
Premium per trip:	From the tour price
5. Up to 64 years and 3.000 € travel price	1,1%
6. Up to 64 years and 10.000 € travel price	1,2%
7. Up to 64 years and 15.000 € travel price	1,7%
8. From 65 years up to 3.000 € travel price	1,4%
9. From 65 years and 10.000 € travel price	2,0%
10. From 65 years and 15.000 € travel price	2,4%



Important information:

The registration for the travel cancellation insurances must be made at least 14 days before the start of the trip. A cancellation of these insurances is no longer possible retroactively. The maximal travel price for the Teachers' Compensation Insurance amounts to 30.000 €.

All participants including supervisors must not be older than 64 years

If the students have several travel periods: We need at least 5 participants for an insurance period with the same scope of insurance. The participants are to be classified according to the insurance period when taking out online insurance. It may be necessary to take out several insurance policies. The insurances and groups can be managed via the customer account. To make a group insurance, at least 5 participants with the same travel destination and the same travel dates must be registered.



Contact and registration

Comprehensive information and the terms and conditions of insurance can be found on our website at

<https://www.bernhard-travel-insurance.com/gapp-travel-insurance/>

There you can also calculate and conclude the insurance directly online.

Please also scan the QR code for this purpose

Please report damage immediately using our online claim reporting system at:

<https://www.bernhard-reise.com/sa-sos/>



If you have any questions, the staff of BERNHARD Reiseversicherungsmakler GmbH will be happy to help you

☎ 08104 8916590

✉ info@bernhard-reise.com



The itinerary displayed is valid as of the date indicated below.
Refer to <https://www.checkmytrip.com> for the most up-to-date itinerary.

WEBSITE: www.fellowship.com

AGENT: AK BOOKING REF: 4MZUMF
DATE: 02 APRIL 2025

DAIL/TIMOTHY ANDREW
JOSTES/LILLIAN ELIZABETH FAITH
KINGERY/NORAH ELIZABETH
MCNEAR/PRESLEY ERIN
MOORE/PARKER BRADLEY
MOSS/AARON RYAN
SALAZAR REYES/MARIA LAURA
SKINNER/AMANDA BERNICE

MAILING ADDRESS:

TIMOTHY DAIL
201 W 8TH ST
PANA
IL

BILLING ADDRESS:

TIMOTHY DAIL
201 W 8TH ST
PANA
IL

FLIGHT TK 006 - TURKISH AIRLINES SUN 22 JUNE 2025

DEPARTURE: CHICAGO, IL (O HARE INTERNATIONAL), TERMINAL 5 - 22 JUN 07:50P
INTERNATIONAL TERMINAL 5

ARRIVAL: ISTANBUL, TR (ISTANBUL AIRPORT) 23 JUN 02:40P
FLIGHT BOOKING REF: TK/U3N7YM
RESERVATION CONFIRMED, ECONOMY (V) DURATION: 10:50

BAGGAGE ALLOWANCE: 2PC
MEAL: MEAL

NON STOP CHICAGO, IL TO ISTANBUL
EQUIPMENT: BOEING 777-300ER

FLIGHT TK 1597 - TURKISH AIRLINES MON 23 JUNE 2025

DEPARTURE: ISTANBUL, TR (ISTANBUL AIRPORT) 23 JUN 06:45P
ARRIVAL: FRANKFURT, DE (FRANKFURT INTL), TERMINAL 1 23 JUN 09:00P

FLIGHT BOOKING REF: TK/U3N7YM
RESERVATION CONFIRMED, ECONOMY (V) DURATION: 03:15

BAGGAGE ALLOWANCE: 2PC

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