## **MEMORANDUM**

To: Mr. Ismael Mijares, Deputy Superintendent for Business and Finance

From: Mr. Luis A. Vélez, Purchasing Director

Thursday, November 6, 2025 Date:

**Subject:** Recommendation on Sealed Proposal Number 262411 for

**Memorial Junior High Field House Remodel** 

This is to inform you that the sealed proposal will be presented at a later board meeting due to ongoing negotiations for additional savings on this project by the school district architect.

If you have any questions or need more information regarding this matter, please contact me at the Purchasing Department.

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