

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Hector Mendez, Superintendent of Schools
SUBJECT: **REQUEST FOR APPROVAL OF MINUTES [BG-not applicable]**
DATE: December 15, 2009

Attached is a copy of the minutes of the meetings of the Board of Trustees for:

November 16, 2009 – Board Procedures Sub-Committee
November 17, 2009 – Regular
December 2, 2009 – Board Procedures Sub-Committee
December 3, 2009 – Special

Please examine these minutes with regard to their accuracy and clarity.

If there are no corrections to the minutes of the meetings listed above, it is recommended that the Board of Trustees approve the minutes as submitted.

Respectfully submitted,

Hector Mendez
Superintendent of Schools