



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start, 1301 Young Street, Room 937, Dallas, TX 75202 www.eclkc.ohs.acf.hhs.gov

January 2, 2020

Rickie Harris, Executive Director
West Orange-Cove Consolidated Independent School District
801 Cordrey Street
Orange, TX 77630-3420

Grant number: 06CH010172

Dear Mr. Harris:

We have experienced employee retirements, promotions, and hired new staff. In an effort to allow these actions to transpire, we have been diligently working on the best transition plan for assigned Program Specialists and their grant assignment. With the most minimum impact and strategy, we have re-assigned a few grants that were or would be impacted from these recent changes. Staff assignments have been made and transition plans are being executed. We want to ensure and sustain continued quality services provided by our office. **These assignments are effective February 1, 2020.**

OHS Region VI will continue to operate in partnership and support of the Office of Child Care, Regional Grants Management Unit, Head Start State Collaboration Directors, and the Training and Technical Assistance Network to help you achieve local, state, and national goals.

The assigned Head Start Program Specialist for your agency is Kimberly Chalk, Program Specialist, and may be reached at (214) 767-0164 or kim.chalk@acf.hhs.gov. This individual is the primary contact for your agency.

Thank you for your continued focus on quality outcomes for your staff, children, families and their communities.

Sincerely,

Kenneth Gilbert
Regional Program Manager
Office of Head Start, Region VI

cc: Board of Directors (all members)
Policy Council (all members)
Vickie Price, Head Start Director
Robin Hataway, Chief Financial Officer
Office of Head Start (OHS) Region VI (all Program Specialists)
Alma Cardenas, Grants Specialist, Contractor
Alferma Giles, Office of Head Start Region VI Head Start State Collaboration Office Director