

Facilities Management & Capital Project Status Report

October 2018

Facilities Management – Maintenance and Operations - General

- In the past month the Facilities maintenance crews have completed 276 work orders, and are currently working on 610 open work orders.
- Facilities maintenance trade crews are currently scheduled at Lincoln Park Middle School.
- The Hartley land sale to the City of Duluth is completed.
- The Rockridge lease with “The Hills” is moving forward and should be completed shortly.
- An 89 year old clay sewer pipe at Congdon has failed; measures will be taken to repair ASAP.
- Working with HR to review and update position descriptions.

Capital Construction:

- The FY19 HOCHS audit will begin shortly.
- The FY20 PSS Track replacement project will begin shortly, with the first task of evaluating existing site conditions to determine if sub-grade soils can be re-used.

Building Operations

- Operations has filled a maintenance custodian position at Rockridge Academy with an external hire.
- Operations is looking forward to the posting and filling of engineer vacancies at Lowell, Myers Wilkins and Congdon Park Elementary School.

Health, Safety & Environmental Management

Environmental/Health/Safety

- Lincoln Park fire inspection discrepancies were corrected; annual inspection scheduled to be completed soon.
- Annual fire sprinkler inspections and fire alarm inspections are in progress district-wide.
- Over 4,600 pounds of electronics waste was recycled.
- East kitchen was investigated for a sewer gas odor. There was a leaking gasket around the grease trap and a negative pressure in kitchen was pulling gasses into the dish room. The grease trap was resealed.
- East basketball hoop safety straps were fixed or replaced. Straps have a “seatbelt” type stop so if the cable or motor were to fail the hoops wouldn’t fall.
- Slip and fall audits are continuing throughout the schools with the assistance of Marsh & McLennan Companies.
- Scheduled the collection of asbestos samples for the gym floor at Rockridge to ensure the tile or adhesive doesn’t contain asbestos.

Emergency Response Crisis Management

- Safety team met several times to prepare ALICE training materials for certified staff training.
- ALICE training was held for certified staff at all the schools. This included a review of an ALICE power point and hands on scenario training. The hands on training compared current lockdown procedures to enhanced lockdown procedures. This included practicing barricade, counter, and evacuation options.

Workers’ Compensation Activities

- OSHA Recordables for the month: 0
- First report of injuries: 27