

## MINUTES OF THE BOARD OF EDUCATION

Regular Meeting      Administration Building      7:00 p.m.– 8:06 p.m.      November 14, 2018

### Members Present:

Mark Mirabile, Presiding Officer  
Jon Buralli  
Vipul Dedhia  
Mary Lenzen  
David Negron  
Michael Rak  
Kristin Violante

---

### ROLL CALL AND VISITORS

Present with Superintendent Dave Palzet were staff members Erika Sawosko, Jennifer Ban, Frank Adams, Kathleen Tomei, Griffin Sonntag, Brianne Malatt, and Karyn Lisowski; and Lyons Township Treasurer Ken Getty.

### PLEDGE OF ALLEGIANCE

Maitri Patel, Rianna Haymes, Priyanshi Garg, Sal Imbratto, and Liam Doyle lead the pledge of allegiance. They were among 20 students who attended Nazareth Academy's EPIC inventor evening in September. The district team placed 1<sup>st</sup> out of 25 teams.

### BOARD RECOGNITION

To recognize the efforts of nearly 6,000 school board members in the State, November 15, 2018, is designated School Board Members' Day in Illinois. Pleasantdale Board members were recognized by the students and staff members with cards and posters signed by students and certificates of appreciation.

### ACTION NO. 10 Consent Agenda

Motion by Lenzen, seconded by Rak, that the Board of Education approve the consent agenda consisting of: regular meeting minutes of October 17, 2018; payment of October Payroll/November Warrants; and the November 2018 Personnel Report consisting of the hiring of Deatrice Lewellyan as middle school instructional aide beginning November 1, 2018; and amendment to Business Manager Frank Adams contract regarding travel allowance. Motion carried by a roll call vote of 6 ayes (Buralli, Dedhia, Lenzen, Mirabile, Negron, Rak) abstain - Violante.

### REPORTS AND DISCUSSION ITEMS

#### *Illinois School Report Card Announcement*

Each year, the Illinois State Board of Education publishes the Illinois School Report Card for all public schools in Illinois. The school report card includes information about our schools including relevant student demographics, teacher demographics, and district financial information. The Illinois School Report Card is currently live, and a link to our schools' report cards can be found on our district website.

#### *Superintendent Evaluation Update*

Each year, the Board of Education evaluates the performance of the Superintendent. The Board completes an evaluation tool and then provides direct feedback to the superintendent. The process the Board follows is below:

- November: Review and adjust the Superintendent Evaluation Tool
- December: Board completes the evaluation tool
- January: Board delivers the results and feedback to the Superintendent

*Mandated Reporter Notification*

In Illinois, School Board members are considered mandated reporters. Districts are required to publicly recognize School Board members as such. A mandated reporter is a person who, because of his or her profession or position, is legally required to report any suspicion of child abuse or neglect to the relevant authorities. The Board has been sent a link to an online mandated reporter training and is encouraged to complete the training.

*Strategic Blueprint Update*

Superintendent Dave Palzet updated the Board on the progress the district has made on the action steps laid out in the Strategic Blueprint. In the area of Building Learning Capacity, Assistant Superintendent Jennifer Ban and PES principal Kathleen Tomei hosted a parent coffee to help parents better understand the results of their child's MAP tests and how these results are used to impact instruction. This supports the action step to support parents as we implement changes to the curriculum and instructional practices through parent universities and other learning experiences. In the goal area of Building Human Capital, PMS principal Griffin Sonntag is working on the action step to establish building and district schedules allowing staff the time to have the greatest impact on teaching and learning. This is being done through the formation of a building committee that will first prioritize the components of the schedule that are most important and then build a schedule that supports these priorities. Finally, in the area of Building Learning Environments, a Library 2.0 task force visited a local school district which recently updated its library facilities. We have begun a collaborative design process with our district architects.

*Talented and Gifted Update*

Assistant Superintendent for Teaching and Learning Jennifer Ban provided the Board with an update on the Talented and Gifted program. The TAG program has been placed on the district's curriculum review process and is currently undergoing a program review. Changes to our math and ELA curricula and the new accelerated placement act have made it necessary to make revisions and updates to our current TAG program. As part of the program review, a team of teachers went through training and we enlisted Northwestern University's Center for Talent Development to conduct a document review. The team has reviewed and prioritized the recommendations and have begun working on these updates and revisions to the program. Any changes to the program would not take effect until the 2019-2020 school year or beyond. Board President Mark Mirabile asked for supporting documents in August so the Board could view what is in place for the upcoming school year.

*Finance Advisory Team's Library Funding Report*

As part of our Strategic Blueprint, the district has begun the investigation of updating our library facilities. To that end, a task force of teachers, parents, administrators, and students was formed to look into a construction project at our schools and suggest recommendations to the Board. A project of this type comes with a cost, and the district has options as to how to pay for such a project. Mr. Adams presented two options which will cover the cost of construction without impacting tax bills. One option was to use cash on hand and the other was extending non-referendum bonds. The simplest would be to use the cash on hand and \$750,000 would not be abated as it has been in the past.

*Proposed Tax Levy*

Each year, the Board of Education of Pleasantdale School District 107 adopts the proposed levy and authorizes the publication of the public hearing notice at the November Board of Education meeting. The levy is the amount of property tax dollars a school district requests to operate the district for the subsequent fiscal year. The property tax cycle is the annual process of adopting a levy and then receiving tax money to run the district.

ACTION NO. 11

## Proposed Tax Levy

Motion by Violante, seconded by Lenzen that the Board of Education adopt the proposed 2018 tax levy and authorize publication of the public hearing notice. Motion carried by a roll call of 7 ayes (Buralli, Dedhia, Lenzen, Mirabile, Negron, Rak, Violante).

Five-year Financial Projections

Each year, the Board instructs the administration to update and present five-year financial projections. The purpose of these projections is to predict revenues and expenditures by using assumptions of potential costs, market size, prices, market conditions, and so on. A five-year financial projection is a tool that the district uses to make decisions about expenditures and allows us to prioritize our spending.

Lyon's Township Treasurer Discussion

District 107 is a legally mandated member of the Lyons Township Treasurer's office (TTO). The intent of the intent of the TTO is to administer school finances and any other business that may present itself in the financial operations of school districts. Over the course of the last month the School Board Presidents from districts 101, 102, 103, 105, 106, and 107 met to discuss the services provided by the TTO. Board president, Mark Mirabile, offered to answer any questions from Board members about this meeting. Additionally, the Board was informed that a resolution would be brought forward next month that authorizes the Board to continue to seek the best way possible to work with the TTO.

Board of Education Information Requests

No requests were made at this time.

NEXT AGENDA

Items submitted for the December agenda include:

Review/Approve Audit Report; Review Students (sec. 7) and Community Relations (sec. 8) Board Policies; Tax Levy Hearing; Approve Tax Levy; Review Fees and Preschool Tuition; Approve TTO Resolution; and Preliminary Discussion of Service Provider Contracts.

ADJOURNMENT

Motion by Violante, seconded by Dedhia, that the regular meeting adjourns at 8:06 p.m. Voice vote. Motion carried.

App. \_\_\_ President \_\_\_\_\_ Secretary \_\_\_\_\_