



CHELSEA

SCHOOL DISTRICT

TRANSPORTATION DEPARTMENT

14138 Old US 12
Chelsea, MI 48118
P: 734.433.2274
F: 734.433.2217
www.chelsea.k12.mi.us

To: Board of Education

From: Corrina Horton

Re: Board Report

Date: April 3, 2025

Staffing

- We are glad to have a driver with over 20 years of experience join the Chelsea family, Brenda Jones.
- We are continuing to interview drivers and monitors to fill positions we need.
- We have a few drivers still helping and learning from the new Head Mechanic, Tim Newman.

Garage Operations

- All regular route buses have been through a thorough inspection by our Head Mechanic to ensure the safety of our vehicles used to transport students.
- Spare buses are going through this same inspection currently.
- These inspections are allowing us to identify opportunities for improvement in our maintenance schedule and processes.
- With the maintenance schedule in place, all buses will be examined to meet state expectations at least 3 times a year.
- We have added the connections Tim has brought with him, allowing us to purchase some necessary parts and equipment at lower rates without compromising on the quality.

Respectfully,

Corrina Horton, Transportation Supervisor
Chelsea School District