



Alex Russin
Superintendent Board Report
January 10, 2018

2017-2018 SUPERINTENDENT PRIORITIES/GOALS

While these goals are not an exhaustive list, throughout the year they will be focused on administratively in order to build and sustain consistent systems to improve District operations.

- Engage stakeholders in Strategic Planning

A survey will be distributed beginning January 15 for community feedback/input on strategic planning. The survey will be made available in English, Spanish, and Tagalog in order to help increase potential responses by additional populations from the community.

- Develop solid communication plan/structure at the District and School levels

In recent weeks, I have had great conversations with members of the community regarding communication efforts and protocols. Plans are to meet with a small group of individuals in the spring to brainstorm ideas from a variety of community perspectives in developing/contributing to communication procedures.

- Utilize Curriculum and Policy Committees as outlined in board policy

The Curriculum Committee is scheduled to meet on February 8, 2018 and the Policy Committee on February 15, 2018. Administration has been working on a curriculum review framework based on the committee's feedback. Policy is being looked at, as well, related to elements of curriculum review, specifically AR 6161.1 Selection and Evaluation of Instructional Materials. A collection of current science materials from the junior/senior high has been compiled and will be ready for review by the end of January.

- Improve systems and processes that directly impact student learning

The Admin Team has been engaged in the development of schoolwide improvement plans for each building as part of our Title I-A and C consolidation grant. The plans identify and document in a more formal way the improvement efforts that have been underway for some time—after school homework club; small group/one-on-one math and reading interventions; data analysis; and implementation of professional learning communities, to name a few. Additionally, CHS staff have been engaging in accreditation work in anticipation of a site visit in mid-February by the AdvancED accreditation team.

BOARD DIRECTIVES/PRIOR MEETING FOLLOW-UPS

1. Include policy recommendations/reference sheet along with the policies for consideration in the board packet
 - Task complete
2. Include BP 1321 Solicitation of Funds From and By Students on the next meeting agenda
 - Task complete

HUMAN RESOURCES

- Administration recommends the hire of Annette Deaton (P.E.) and Krysta Williams (Grade 6) for the remainder of the 2017-2018 School Year.

COMMUNITY RELATIONS

- December Community Engagements
 - ✓ CHS Site Council Meeting
 - ✓ CSD Lego and Robotics Showcase
 - ✓ City Council Meeting/Work Session
 - ✓ Cordova Holiday Bazaar
 - ✓ Mt. Eccles Site Council Meeting

POLICY REVIEW

Administration recommends the following revisions from the Policy Committee for approval on Second Read. No notable revisions were made following the December 13, 2017 Board Meeting. The reference sheet included in the packet shows original revision recommendations.

- **BP 1020 YOUTH SERVICES** (Second Read)
- **BP 1140 RESPONSIBILITIES OF THE BOARD** (Second Read)
- **BP 1250 VOLUNTEER ASSISTANCE** (Second Read)
- **BP 1312.2 PUBLIC COMPLAINTS CONCERNING INSTRUCTIONAL MATERIALS** (Second Read)
- **AR 1312.3 PUBLIC COMPLAINTS CONCERNING DISCRIMINATION** (Second Read)

Administration recommends the following revision from the Policy Committee for approval on First Read. The reference sheet included in the packet shows the entire policy.

- **BP 1321 SOLICITATION OF FUNDS FROM AND BY STUDENTS** (First Read)

The School Board recognizes that participation in fund-raising for worthwhile purposes can help students develop a sense of social responsibility and promote a sense of belonging.

(cf. 1320 - Relations Between the Public and Students)

~~When approved in advance by the Board~~ With the approval of the Superintendent or designee(s), funds may be solicited or materials distributed for those nonprofit, nonpartisan charitable organizations that are properly chartered or licensed by state or federal law.

With the approval of the Superintendent or designee(s), school-related organizations may organize fund-raising events involving students. The Superintendent or designee(s) shall inform parents/guardians of the purpose of fund-raisers sponsored by schools or school groups.

Administration is seeking a legal perspective on proposed language to **BP 1312.1 PUBLIC COMPLAINTS CONCERNING SCHOOL PERSONNEL** regarding comments made in a public meeting. No recommendations are being made at this time. Future reports will include recommended revisions on this policy.

OTHER

- Professional Development Resources

Books and reading materials are available in the District Office for District personnel to sign-out for their use. Resources are from the Association for Supervision and Curriculum Development (ASCD) and include recently published and newly re-published books related to *best practices* in education. The booklist is available to all those with “@cordovasd.org” email addresses and can be found as a shared Excel spreadsheet in Google Drive. Categories/topics of books include:

- Action Research
- Assessment
 - Feedback
 - Formative
 - Grading
 - Standards
- Classroom Management
- Climate
- Improvement
- Instruction
 - Differentiation
 - English Language Learners
 - Literacy
 - Reading
 - Response to Intervention
 - Science
 - Special Education
 - Standards
- Leadership
- Professional Development

- FY19 Budget Development Timeline/Process

- **February 2018:** Admin Team review of current budget (expenses, revenues, and projected needs for remainder of FY17); hold initial work session with the Board to provide a preliminary budget overview
- **March 2018:** Continue budget development process based on projected knowns/unknowns (student and staff numbers, state/federal revenue streams, instructional resource needs, etc.); discuss preliminary draft budget with board at March Board Meeting
- **April 2018:** Continue budget development process with Admin Team; hold work session with the Board, as needed; approve draft budget at April Board Meeting; make approved draft available to public
- **May 2018:** Make revisions to draft budget based on any new information (BSA, state/federal grants, etc.); approve final budget at May Board Meeting