

Board of Education Information

To: Board of Education

From: Matt Rich

Date: October 1, 2024

Re: Approve Contract Adjustment - Nuvia Hernandez

Recommendation:

It is the recommendation of the Superintendent to approve contract adjustment for District Secretary Nuvia Hernandez to the rate of \$21 per hour (annual \$40,950) and a one time bonus of \$2,800 for the 2024-25 school year to be paid with the annual staff bonuses.

Background Information:

Ms. Hernandez has taken on many additional responsibilities this past summer and school year including registration, records management, report cards, residency and income document verification and management of our Teacherease Student Information System. This salary adjustment reflects the changes in her responsibilities.