

**Minidoka County School District #331
School Board of Trustees
Monthly Session Meeting Minutes
August 20, 2007**

Brian Duncan, Chairman, called the regular school board meeting to order which was held at the Minico High School Library, 292 West 100 South, Rupert, Idaho at 5:37 p.m.

Board Members Present

The following trustees were present: Brian Duncan, Chairman; Greer Copeland, Vice Chairman; George MacDonald, Trustee; Doyle Price, Trustee, and Tammy Stevenson, Trustee. The Clerk of the Board reported a quorum was present.

Others Attending

The following were also present: Dr. Scott Rogers, Superintendent; John Fennell, Assistant Superintendent; Michael Tribe, School Counsel; and Betty Miller, Board Clerk. Others attending were: Building Principals, Sandra Miller; Suzette Miller, Terry Garner, Colleen Johnson; Federal Programs Director, Michele Widmier; Special Services Director, Marlane Garner; Maintenance Supervisor, Theo Schut; and Transportation Supervisor, Alicia Bywater. Rich Greene was present from South Idaho Press.

First Executive Session

A motion was made by Vice Chairman Greer Copeland and seconded by Trustee Tammy Stevenson to go into Executive Session. Executive session began at 5:38 p.m. for the purposes of consideration of school personnel Idaho Code 67-2345 (a), (b), labor negotiations or interest in real property (c), and legal questions (f). The poll of the trustees follows: Duncan-Yes; Copeland – Yes; Price-Yes; MacDonald-Yes; Stevenson-Yes.

Trustee George MacDonald moved to close the Executive Session and return into Open Session. Trustee Doyle Price seconded the motion which was unanimously approved. Brian Duncan, Chairman of the Board, declared the Executive Session closed at 6:57 p.m.

Return into Open Session

At 7:11 p.m., Chairman Duncan called to order the Regular Board Meeting.

Poll of the Board

The poll of the trustees follows: Duncan-Yes; Copeland-Yes; Price-Yes; MacDonald-Yes; Stevenson-Yes.

Pledge of Allegiance and Welcome to Meeting

The Pledge of Allegiance was led by student, Jesse Taylor. Following the pledge, Chairman Duncan welcomed staff and patrons.

Agenda Approved

George MacDonald, Trustee, moved to approve the agenda with the following change: Pull the report entitled "Energy Conservation Update & Goals for 2007-2008" from the Correspondence & Information Section. Doyle Price, Trustee, seconded the motion which was unanimously approved.

Good News Report

Dr. Rogers reported that the ninth grade wing at Minico High School has been completed which included the installation of eighteen rooftop high efficient cooling and heating units, natural gas piping, and the installation of numerous electrical upgrades. The parking lot at Rupert Elementary has also been completed with new parking spaces added as well as the construction of new sidewalks which will make parking and the drop-off and pick-up of students safer and more convenient. Of the 43 projects listed, most have been completed. Dr. Rogers commended Theo Schut and the Maintenance Department for their efforts in seeing that these projects were completed.

Student Representative Report

Melanie Fennell, Minico High School Board Representative, reported that the student council is getting ready for the Souper Bowl next week. Football starts this week as well as volleyball. The Homecoming game is scheduled for September 28th. Students are voting on a theme. Miss Fennell announced advisors for each grade level. She stated that registration went well and that the boys' soccer team has started off well with their first win.

Patron Comments

There were no patron comments.

Consent Agenda

The board moved to adopt the Consent Agenda with a unanimous consent.

Minutes of Previous Board Minutes Approved

Minutes of previous board minutes were unanimously approved for:

July 16, 2007, Regular Board Meeting

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills and payroll for payment:

Accounts Payable: \$ 801,690.40

Payroll: \$

The monthly reports and bills are herein incorporated into these minutes by reference to Exhibits: “Board Revenue Report”, and “Accounts Payable Runs.

Correspondence and Information

Michele Widmier, Federal Programs Director, discussed Spring Testing and the District AYP data. Mrs. Widmier explained that the district has achieved against overwhelming odds. There have been many challenges such as: new administration at Rupert Elementary; new student configurations, and new instructional methods. These challenges along with the newly state-revised standards, the new ISAT test, a new test vendor, new cut scores, new management at the State Department of Education, and increased proficiency goals (raised from 72% to 78% in reading and language and from 60% to 70% in math) have affected district scores.

Business:

Update on RFP for School Construction Projects

Superintendent Rogers read the official press release from Minidoka County Joint School District #331 which is hereby incorporated into these minutes by reference to exhibit #1. Dr. Rogers stated that due to construction bids which came in higher than anticipated and the high demand for qualified builders, the district and Chevron have worked to restructure the bids and building specs to ensure that the projects stay within budget and give all interested local and regional builders/contractors an opportunity to submit the best possible bids. This will require some or all of the construction packages to be sent out for re-bid as soon as possible. The District is striving to ensure that its partner, Chevron Energy Solutions, provide local businesses the opportunity to bid on the construction projects. The District and Chevron are also addressing concerns and working closely with representatives of the State Public Works Contractors Licensing Bureau to insure compliance with state laws regarding licensing.

Sheryl Harris of Dalry Electric expressed concern about local businesses not seeing the initial construction packages and having an opportunity to present a bid.

Chairman Duncan explained that the process takes time and everything possible is being done to get the best value possible for the district and patrons.

2007-2008 Mini-Cassia Security, Inc. Contract Approved

A motion was made by Vice Chairman Greer Copeland to approve the 2007-2008 Contract with Mini-Cassia Security, Inc. to provide security at Minico High School. The motion was seconded by Trustee George MacDonald and unanimously approved. A copy of the security agreement is hereby incorporated into these minutes by reference to exhibit #2.

Chevron Energy Solutions Contract for 9th Grade Building Held

Dr. Rogers recommended that the district delay the signing of the Chevron Energy Solutions Contract until legal details can be worked through. A copy of the contract is hereby incorporated into these minutes by reference to exhibit #3.

McDougal Littell 2008 Addition Field Test Approved

EndVision Research & Evaluation, LLC, contracted by McDougal Littell will conduct a standards-based study for 7th and 10th grade classes during the 2007-2008 fall school term (August-January). Approximately twelve to fourteen teachers will be chosen (on a voluntary basis) to participate from Minidoka School District. After completion of the study, all teachers who have participated, attended a one-day training session, and completed the required information will receive a cash stipend. Mr. Fennell reported that there will be no commitment to purchase books if the district is not pleased. A motion to approve the contract with McDougal Littell 2008 Addition Field Test was made by Trustee Stevenson, seconded by Trustee MacDonald and unanimously approved. A copy of the contract is hereby incorporated into these minutes by reference to exhibit #4.

Adoption of State Handbooks Approved

The adoption of the Idaho State Handbooks which include: Special Education, Gifted and Talented, and Transportation was approved with one no vote from Vice Chairman Copeland. The Board directed Marlane Garner, Special Services Director, to form a committee to develop a three year plan to submit to the state for secondary Gifted and Talented services and examine current issues. A copy of the Gifted & Talented District Plan Guidelines and Minidoka School District Transportation Manual are hereby incorporated into these minutes by reference to exhibit #5 & #6.

Independent Contractor Agreements Approved

Trustee MacDonald moved to approve the four Independent Contractor Agreements for Medicaid reimbursable services. The motion was seconded by Trustee Stevenson and unanimously approved. Copies of the contracts are hereby incorporated into these minutes by reference to exhibit #7, #8, #9, and #10.

2008-2008 Bus Routes Approved

Alicia Bywater, Transportation Supervisor, discussed how bus routes are determined. She explained to board members that a student spends no longer than one hour and 20 minutes on a bus. A discussion took place regarding the possibility of future use of a GPS system for the Transportation Department. The board directed Mrs. Bywater to organize a committee to include parents, board members, Dr. Rogers, John Fennel, and Technology to assess the possibility of a new bus routing program. A motion was made by Trustee MacDonald to approve the 2007-2008 bus routes, seconded by Vice Chairman Copeland and unanimously

approved. Copies of the bus routes are hereby incorporated into these minutes by reference to exhibit #11.

2007-2008 Board Goals & Strategic Plan Approved

A motion to approve the 2007-2008 Board Goals and Strategic Plan with the appropriate amendments was made by Trustee MacDonald, seconded by Trustee Stevenson, and unanimously approved. A copy of the document is hereby incorporated into these minutes by reference to exhibit #12.

Amended/Revised/Deleted/New Policies:

1) **Revision of “District Organizational Plan & Flow Chart” Approved**

Trustee MacDonald moved to approve the revision of the District Organizational Plan and Flow Chart which is an attachment to Policy #201.02. The motion was seconded by Vice Chairman Copeland and unanimously approved. A copy of the Flow Chart is hereby incorporated into these minutes by reference to exhibit #13.

2) **Revision of Policy #204.01 “Board Meetings” Approved**

A motion was made by Trustee MacDonald, seconded by Trustee Stevenson, and unanimously approved to adopt the revision and consolidation of policy #204.90 “Board Meeting Agenda”. A copy of the policy revision is hereby incorporated into these minutes by reference to exhibit #14.

3) **Deletion of Policy #204.61 “Advertising Regular Trustee Meetings” Approved**

Trustee MacDonald moved to delete Policy #204.61 “Advertising Regular Trustee Meetings”. The motion was seconded by Vice Chairman Copeland and unanimously approved. This policy is now consolidated into Policy #204.01 “Board Meetings”. A copy of the deleted policy is hereby incorporated into these minutes by reference to exhibit #15.

4) **New Policy #204.02 “Public Participation in Board Meetings” Approved**

A motion was made by Trustee Stevenson, seconded by Trustee MacDonald and unanimously approved to adopt Policy #204.02 “Public Participation in Board Meetings”. A copy of the policy is hereby incorporated into these minutes by reference to exhibit #16.

5) **Deletion of Policy #410.50 “Chain of Command & Emergency Communications” Approved**

Trustee Stevenson moved to delete Policy #410.50 “Chain of Command & Emergency Communications” as this is a duplicate of Policy #301.50. The motion was seconded by Vice Chairman Copeland and unanimously approved. Dr. Rogers explained that the policy is better suited under the Administration section of the policy manual rather than under the Staff section. A copy of the deleted policy is incorporated into these minutes by reference to exhibit #17.

Dispositions of Fixed Assets Approved

A motion to approve all Disposition of Fixed Assets from Federal Programs, Technology and Transportation Departments as presented was made by Trustee MacDonald, seconded by Trustee Price and unanimously approved. Copies of the forms are hereby incorporated into these minutes by reference to exhibit #18, #19, and #20.

Chairman Duncan called a five minutes recess at 9:21 p.m.

Travel Approvals

A motion was made from Trustee MacDonald to approve travel for Dan Rogers, National Director, to attend all IHSRA/NHSRA rodeo events for the beginning August 1, 2007 through July 31, 2008. The motion was seconded by Vice Chairman Copeland and unanimously approved. A copy of the travel request form is hereby incorporated into these minutes by reference to exhibit #21.

Personnel

Vice Chairman Copeland moved to approve all personnel recommendations and requests as hereby incorporated into these minutes by reference to exhibit "August 20, 2007" with the exception of Cindy Garcia as Special Services, Preschool Aide, and including the approval of two Classified Salary appeals. Trustee Stevenson seconded the motion which was approved. Trustee Doyle Price refrained from all discussion and voting due to a pecuniary interest.

A motion was made by Trustee Stevenson, seconded by Vice Chairman Copeland and unanimously approved for the hiring of Cindy Garcia for the Paul Elementary ESL Kindergarten position.

Meeting Adjourned

Motion to adjourn the regular board meeting was made by George MacDonald, Trustee, at 10:03 p.m. Doyle Price, Trustee, seconded the motion which was approved unanimously. Brian Duncan, Chairman, declared the meeting adjourned.

Brian Duncan, Chairman of School Board

Attest:
August 206, 2007, bkm

Betty Miller, Board Clerk