



GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10

DATE OF MEETING: March 27, 2019

TITLE: Approval of Appointment of Administrative Personnel

BACKGROUND:

Administration presents the below candidates to the Governing Board for review and approval for hire to fill the vacancies made available through retirements or resignations:

1. Painted Sky Elementary School Principal

The position of Painted Sky Elementary School Principal was advertised for the 2019-2020 fiscal year and the applicants reviewed. Dr. Roseanne Lopez, Christine Sullivan, and Carol Tracy screened nineteen files for the position. The following five candidates were interviewed: Matthew Abney, Robert Jewett, Bethany Papajohn, Abby Saldivar, and Sara Willetts.

The interview committee consisted of:

Dr. Roseanne Lopez, Associate Superintendent for Elementary Education
Christine Sullivan, Principal, Wilson K-8 School
Carol Tracy, Principal, Mesa Verde Elementary
Helen Eliopoulos-Haloftis, Teacher, Painted Sky Elementary
Laura Feltes, Administrative Assistant, Painted Sky Elementary
Jennifer Houser, Teacher, Painted Sky Elementary
Heidi Radtke, Teacher Painted Sky Elementary
Brienne Ronnie, Teacher, Painted Sky Elementary
Carrie Seegmiller, Parent, Painted Sky Elementary
Jennifer Tate, Parent, Painted Sky Elementary

Based on the ratings of the school-based committee, Sara Willetts and Bethany Papajohn were recommended as finalists for interviews with Superintendent Todd A. Jaeger, Associate Superintendent of Elementary Education Dr. Roseanne Lopez, Associate Superintendent of Secondary Education Michael Bejarano, Associate to the Superintendent and General Counsel Michelle H. Tong, Executive Director of Student Services Kris McGraw, and Director of 21st Century Learning Tassi Call.

The Superintendent recommends **Bethany Papajohn** for the position of Elementary Principal for Painted Sky Elementary School for the 2019-2020 fiscal year.

2. Cross Middle School Principal

The position of Cross Middle School Principal was advertised for the 2019-2020 fiscal year and the applicants reviewed. Michael Bejarano, Dr. Roseanne Lopez, Tassi Call, and Jason Weaver screened twenty-one files for the position of Middle School Principal. The following four candidates were interviewed: Philip Tilicki, Stephen Rothkopf, Chris Gutierrez, and John Bellisario

The interview committee consisted of:

Michael Bejarano, Associate Superintendent for Secondary Education
Matthew Munger, Principal, Ironwood Ridge High School
Gerad Ball, Principal, Coronado K-8 School
Carol Tracy, Principal, Mesa Verde Elementary

Tassi Call, Director of 21st Century Education
Thomas Edelbrock, Teacher, Cross Middle School
Ethnee Taylor, Teacher, Cross Middle School
Celina Escalante, Teacher Cross Middle School
Sue Williams, Registrar, Cross Middle School
Shannon Haskins, Parent, Cross Middle School
Lisa DaDeppo, Parent, Cross Middle School
Leah Noreng, Parent, Cross Middle School

Based on the ratings of the school-based committee, Chris Gutierrez was recommended as the finalist for an interview with Superintendent Todd A. Jaeger, Associate Superintendent of Secondary Education Michael Bejarano, Associate Superintendent of Elementary Education Dr. Roseanne Lopez, Associate to the Superintendent and General Counsel Michelle H. Tong, and Director of 21st Century Learning Tassi Call.

The Superintendent recommends **Chris Gutierrez** for the position of Middle School Principal for Cross Middle School for the 2019-2020 fiscal year.

3. Director of Facilities Support Services

The position of Director of Facilities Support Services was advertised for the 2019-2020 fiscal year and the applicants reviewed. There were four candidates screened for the position. The candidates were screened by James Burns, Pat Sledge and Deanna Clary. The following candidates were interviewed: Thomas Gill and Matthew Miller.

The interview committee consisted of:

Brent Spencer, Assistant Principal, Ironwood Ridge High School
Greg Spivey, Grounds Manager
Jennifer Letts, Principal, Donaldson Elementary School
Adrian Duarte, Lead HVAC Technician
John Clark, Journeyman Carpenter
Chris Gutierrez, Principal, Holaway Elementary School
Raymond Robles, Lead Journeyman Electrician

Based on the ratings of the interview committee, Thomas Gill was recommended as the finalist for interviews with Jim Burns, Executive Manager of Operational Support, and Michelle Tong, Associate to the Superintendent and General Counsel.

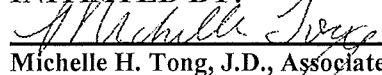
The Superintendent recommends **Thomas Gill** for the position of Director of Facilities Support Services.

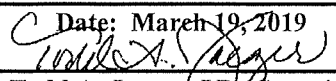
The Superintendent further recommends approval of the revisions presented on the attached job description for this position simultaneous with the appointment. Administration reviewed the job description and conducted a market analysis of similar positions to fill this vacancy. There has not been a market analysis for the position since the Board approved the position in 2008, as the same employee has held the position since then. The recommended adjustment to a different placement schedule is necessary to address market changes.

RECOMMENDATION:

It is the recommendation of the Administration that the appointments identified above be approved as presented.

INITIATED BY:


Michelle H. Tong, J.D., Associate to the Superintendent

Date: March 19, 2019

Todd A. Jaeger, J.D., Superintendent

3/27/2019

**GOVERNING BOARD MEETING
APPOINTMENTS**

EXHIBIT - 1

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXPERIENCE	ADD'L INFO	CERTIFIED	SCHOOL	RECOMMENDED BY	COMMENT
Gutierrez	Christopher	MS Principal	CT-AD	Cross Middle School	MSP	6 years	Promotion	Yes	UA	Mr. Jaeger	*
Papajohn	Bethany	Elem Principal	CT-AD	Painted Sky Elementary	ESP	3 years	Rehire	Yes	ISU	Mr. Jaeger	*
Gill Jr.	Thomas	Director - FSS	CL-AD	Facilities Support	ESA	10 years	Promotion			Mr. Jaeger	*

* 2019-2020 School Year
 Addendum Former employee or new hire receiving extra-curricular position
 New New hire filling a newly created position
 Rehire Former employee returning to a position in the district
 Replacement New hire filling a vacated position
 Rescind Declined position after appointment

HSP High School Principal
 MSP Middle School Principal
 ESP Elementary School Principal
 HSA High School Assistant Principal
 MSA Assistant Middle School Principal
 ESA Elementary Assistant Principal
 SAS Support Administrator

ADCT Addendum Certified
 ADCL Addendum Classified
 ADACS Addendum Amphi Community Schools
 ADDM Addendum Only
 CT-AD Certified Administrative
 CT Certified
 CL-AD Classified Administrative
 CL Classified
 PR Professional
 ASW Student Worker

CHRISTOPHER M. GUTIERREZ

WORK HISTORY

- | | | |
|--|--------------|--|
| AMPHITHEATER SCHOOL DISTRICT | 7/12-PRESENT | PRINCIPAL HOLAWAY ELEMENTARY SCHOOL |
| <ul style="list-style-type: none">♦ GUIDED SCHOOL THROUGH IMPROVEMENT PROCESS♦ COLLABORATED WITH STAFF TO WRITE SCHOOL IMPROVEMENT PLAN♦ SCHOOL AWARDED BEAT THE ODDS GOLD DESIGNATION♦ DESIGNED AND IMPLEMENTED PROFESSIONAL DEVELOPMENT♦ MANAGED STUDENT DISCIPLINE♦ RECRUITED AND HIRED STAFF♦ EVALUATED CERTIFIED AND CLASSIFIED STAFF♦ ALLOCATED AND MANAGED BUDGET♦ MANAGED SCHOOL-WIDE DATA (AIMS/MAP/DIBELS/AZMERIT)♦ COLLABORATED WITH PTO FOR SCHOOL WIDE CELEBRATIONS♦ FACILITATED CLUBS/AFTER SCHOOL ACTIVITIES♦ GENERAL ADMINISTRATIVE DUTIES♦ GENERATED WEEKLY NEWSLETTERS TO STAFF♦ COORDINATED EVENTS/TRAINING WITH DISTRICT PERSONNEL♦ DEVELOPED COLLABORATIVE SKILLS/STRUCTURES WITH STAFF♦ EXAMINED/REVISED INSTRUCTIONAL/INTERVENTION SCHEDULE♦ SUPERVISED RESOURCE, PRE-SCHOOL, AND CROSS-CATEGORICAL SPECIAL EDUCATION PROGRAMS♦ COMMUNITY PARTNERSHIPS♦ DISTRICT MEET AND CONFER TEAM | | |
| AMPHITHEATER SCHOOL DISTRICT | 6/11-7/12 | ASSISTANT PRINCIPAL PRINCE ELEMENTARY SCHOOL |
| <ul style="list-style-type: none">♦ DESIGNED AND IMPLEMENTED PROFESSIONAL DEVELOPMENT♦ MANAGED STUDENT DISCIPLINE♦ RECRUITED AND HIRED STAFF♦ EVALUATED CERTIFIED AND CLASSIFIED STAFF♦ ALLOCATED AND MANAGED BUDGET♦ MANAGED SCHOOL-WIDE DATA (AIMS/MAP/DIBELS)♦ COLLABORATED WITH PTO FOR SCHOOL WIDE CELEBRATIONS♦ FACILITATED CLUBS/AFTER SCHOOL ACTIVITIES♦ GENERAL ADMINISTRATIVE DUTIES♦ COLLABORATED WITH STAFF TO WRITE SCHOOL IMPROVEMENT PLAN♦ IMPLEMENTED NO EXCUSES UNIVERSITY♦ GENERATED WEEKLY NEWSLETTERS TO STAFF♦ COORDINATED EVENTS/TRAINING WITH DISTRICT PERSONNEL♦ COORDINATED MAC-RO MATH MATERIALS/DATA♦ DEVELOPED COLLABORATIVE SKILLS/STRUCTURES WITH STAFF | | |
| AMPHITHEATER SCHOOL DISTRICT | 7/09-6/11 | ASSISTANT PRINCIPAL LA CIMA MIDDLE SCHOOL |
| <ul style="list-style-type: none">♦ PILOTED/ORGANIZED STUDENT-LED CONFERENCES♦ SERVED AS FAMILY INVOLVEMENT ACTION TEAM LEADER♦ SUPERVISED SPECIAL EDUCATION/SCIENCE/MATH DEPARTMENTS♦ DESIGNED AND IMPLEMENTED PROFESSIONAL DEVELOPMENT♦ SERVED AS AVID SITE COORDINATOR♦ SERVED ON ASSISTANT PRINCIPAL EVALUATION DESIGN TEAM♦ SUPERVISED/PLANNED INTERSCHOLASTIC EVENTS♦ SUPERVISED CUSTODIAL/GROUNDS STAFF♦ MANAGED STUDENT DISCIPLINE♦ RECRUITED AND HIRED STAFF♦ EVALUATED CERTIFIED AND CLASSIFIED STAFF♦ ALLOCATED AND MANAGED BUDGET♦ COLLABORATED WITH DISTRICT ADMINISTRATORS(CRITICAL FRIENDS GROUP) | | |

AMPHITHEATER SCHOOL DISTRICT

7/07-7/09

ASSISTANT PRINCIPAL WILSON K-8

- ◆ ASSISTANT PRINCIPAL FOR ALL GRADE LEVELS
- ◆ LED ADAPTIVE SCHOOL GROUP FOR DISTRICT
- ◆ MANAGED SCHOOL-WIDE DATA (AIMS/MAP/DIBELS)
- ◆ SERVED ON ADOLESCENT LITERACY COMMITTEE
- ◆ FACILITATED MATH PLACEMENT
- ◆ SUPERVISED SPECIAL EDUCATION/SCIENCE/MATH DEPARTMENTS
- ◆ LED TECHNOLOGY COMMITTEE
- ◆ MANAGED STUDENT DISCIPLINE
- ◆ SERVED AS TRANSPORTATION CONTACT
- ◆ EVALUATED CERTIFIED AND CLASSIFIED STAFF
- ◆ CHAIRED SITE-COUNCIL
- ◆ COLLABORATED WITH PTO FOR SCHOOL WIDE CELEBRATIONS

AMPHITHEATER SCHOOL DISTRICT

8/06-7/07

INSTRUCTIONAL SUPPORT ASSISTANT/
ATHLETIC DIRECTOR LA CIMA MIDDLE
SCHOOL

- ◆ MANAGED STUDENT DISCIPLINE
- ◆ SUPERVISED SPECIAL EDUCATION/PE/SPECIALISTS
- ◆ SERVED AS TRANSPORTATION CONTACT
- ◆ MANAGED ATHLETIC SCHEDULE
- ◆ SUPERVISED/PLANNED INTERSCHOLASTIC EVENTS
- ◆ SUPERVISED CUSTODIAL/GROUNDS STAFF
- ◆ SCHEDULED/DIRECTED PIMA COUNTY SHERIFF DEPUTIES

AMPHITHEATER SCHOOL DISTRICT

8/98-8/06

SPECIAL EDUCATION TEACHER
CROSS MIDDLE SCHOOL
FOOTBALL COACH, WRESTLING
COACH, BASKETBALL COACH
VOLLEYBALL COACH

- ◆ MAINTAINED AVERAGE CASELOAD OF 28 STUDENTS
- ◆ DEVELOPED AND MONITORED IEP'S
- ◆ DIRECTED IEP MEETINGS
- ◆ SCHOOL LIASON BETWEEN PARENTS, SCHOOL PERSONNEL, AND
OUTSIDE AGENCIES
- ◆ COMMUNICATED WITH MAINSTREAM TEACHERS REGARDING
CURRICULUM AND MODIFICATIONS
- ◆ BUILT WRESTLING PROGRAM TO OVER 75 WRESTLERS FROM 3 GRADE LEVELS

AMPHITHEATER SCHOOL DISTRICT

5/10-7/11

SUMMER LEARNING PROGRAM
ADMINISTRATOR

- ◆ DESIGNED COLLABORATIVE TRAINING FOR STAFF
- ◆ IMPLEMENTED NEW INSTRUCTIONAL MODEL
- ◆ PLANNED FOR PROGRAM IMPROVEMENT
- ◆ WORKED WITH DISTRICT LEVEL PERSONNEL

COMMUNITY EXTENSION PROGRAMS

5/95-5/09

SUMMER SCHOOL PRINCIPAL (02-09)

- ◆ SUPERVISED STAFF
- ◆ PLANNED SCHEDULE OF CLASSES
- ◆ MANAGED STUDENT DISCIPLINE
- ◆ DEVELOPED PROCEDURES TO ENSURE STUDENT SAFETY
- ◆ GENERAL ADMINISTRATIVE DUTIES

EDUCATION

2004-2007

NORTHERN ARIZONA UNIVERSITY
MASTERS DEGREE IN EDUCATIONAL LEADERSHIP

1994-1998

UNIVERSITY OF OKLAHOMA
BACHELOR OF SCIENCE IN EDUCATION
GRADUATED WITH SPECIAL DISTINCTION
4.0 GPA IN MAJOR
3.85 CUMULATIVE GPA

OTHER AFFILIATIONS/AWARDS

2017-2018 PUBLIC EDUCATOR OF THE YEAR(SCHOOL SOCIAL WORK ASSOCIATION OF ARIZONA)
LEAGUE OF WOMEN VOTERS PANELIST/SPEAKER
TUCSON VALUES TEACHERS BOARD OF DIRECTORS
BEAT THE ODDS PRINCIPAL

TRAININGS/CONFERENCES

2017 AVID SUMMER INSTITUTE
2016 AVID SUMMER INSTITUTE
2016 NAESP CONFERENCE
2016 ELIMINATING THE ACHIEVEMENT GAP FOR LATINOS
2015 DISRUPTING POVERTY
2015 EMOTIONAL INTELLIGENCE TRAINING
2014 PRE-SCHOOL TRAINING WITH MAURICE SYKES
2010 AVID SUMMER INSTITUTE
2008 CRITICAL FRIENDS NEW COACH INSTITUTE
2008 ASCD NATIONAL CONFERENCE
2007 DATA DRIVEN DIALOGUE/LEADING GROUPS TRAINING (BRUCE WELLMAN)
2007 ADAPTIVE SCHOOL TRAINING (BRUCE WELLMAN)
2007 GOVERNORS P-20 LITERACY COUNCIL PARTICIPANT
2006/CURRENT AMPHI SUMMER LEARNING CONFERENCE
2005/2006 & 2006/2007 ARIZONA HIGH ACHIEVEMENT FOR ALL
2005 MARZANO (WHAT WORKS IN SCHOOLS) TRAINING
2004 NATIONAL CONFERENCE ON DIFFERENTIATED INSTRUCTION
2004 MAP TESTING IN-SERVICE
2010-2015 AMPHI TEACHING AND LEARNING CONFERENCE

REFERENCES

AVAILABLE ON REQUEST



Education/Certification

M.Ed. – Education Leadership, Northern Arizona University, Flagstaff, AZ

May 2014

B.A. – Special Education, Illinois State University, Normal, Illinois

1985

Principal Certificate – Arizona

Teacher Certificates – Arizona

Cross-Categorical, K-12

Elementary Education, K-8

Special Education (Mental Retardation), K-12

Endorsements: Structured English Immersion, K-12 and Early Childhood

Administrative and Leadership Experience

Leman Academy of Excellence, Inc.

2015-Current

Principal, Leman Oro Valley, Jan 2017-Current

Principal, Leman Marana, July 2016-Dec 2016

Vice Principal, Leman Marana, June 2015-June 2016

- Promote the Mission and Vision of Leman Academy
- Opened two new academies
- Owner Representative, Construction
 - Phase I of Oro Valley (90K sf & \$16M) and Phase II of Marana (35K sf)
 - Construction Plan Reviews, Change Orders, Weekly contractor meetings
 - Reviewed plan in design stage and made suggestions to improve function
- Marketing
 - Recruitment of scholars (OV 640 and 820 year two)
 - Recruitment of scholars (Marana 540 and 1050 year two)
 - Recruitment and hiring approx. 110 faculty and staff
 - Leman Booths at local community events, school tours, Info Nights
 - Leman Booths at local job fairs
 - Facebook and Website coordination
- Facilitate the ordering of curriculum, essential school supplies and furniture
 - Met with vendors and architect
 - Met budget of \$400,000
 - Dispersed and inventoried orders
- District Safety Coordinator
 - Developed and update District and Site Emergency Operations Plan
 - Developed lock and key system for Site and District
 - Collaborate with local Fire and Police municipalities, Pima County Health, Pima County Emergency Management and Town Officials
 - Attending FBI Citizens' Academy
 - Trained in Incident Command Systems (FEMA)
 - First Aid and CPR certified
- Undertake and initiate large projects for Site and District
 - Develop School Policy and Procedures and Family Handbook
 - Developed Discipline Policy and Matrix
 - Developed Move on When Reading (MOWR) Plan
 - Emergency Operations Plan for all Leman Academies and District (250 pages)
 - Developed Intervention Policy, Plan and Model

- Interim Director of Student Services (2016)
- Assisted in developing charter for future Lemman Academies
- Presented proposed charter to the Charter Authorizer (Colorado)
- Ensured compliance in Human Resources (prior to having designated staff), Special Education, Section 504, Proposition 301, and general Policy and Procedures
- Updated Charter Board Compliance Staff and Lemman Investors
- Providing essential support and expertise in opening other Lemman Academies
- Mentored four principal internships of Lemman employees
- Coordinating facilities and basic operation
- Manage non-district rental of facilities
- Fundraising: coordinated efforts that raised \$56,000 (2018) for Lemman Oro Valley, Gala
- Plan and facilitate major school events
 - Honors and Awards Assemblies
 - Scripps Spelling Bee
 - Patriots' Day Assembly and Veterans' Day Events
 - Grandparents Day
 - Fall Festival
 - Winter Bazaar
 - Water Field Days
 - Dancing with the Lemman Stars Gala fundraiser
- Oversee Student Study Teams, Section 504, Special Education, English Learner and Intervention Plans
- Site Testing Coordinator: DIBELS, NWEA MAP, AzMERIT, AIMS Science
- Coordinate Data Analysis for Interventions, Extensions, Differentiation and Curricular Needs
- Facilitate Professional Development
 - Back to School Inservice: FERPA, Mandated Reporting, Special Education and Section 504 procedures and protocols, schedules and expectations, School Norms development
 - Writing Workshop
 - Data Analysis and Goal Setting
 - Components of Classical Model
 - Differentiation
 - Partnering with Parents
 - Math Standards alignment with our curriculum
- Evaluate faculty and staff (80 people) using Danielson Framework
- Create and nurture positive and effective school culture and learning environment
- Student discipline and Parent Partnership in caring and effective manner
- Oversee middle school competitive sports, Tucson Independent Athletics (TIAL)
 - Recruiting Coaches
 - Ensuring student-athlete eligibility, league compliance and essential documentation of physicals, permissions and liability waivers
 - Preparing gym and fields: score boards, water coolers, lining, first aid supplies
 - Handling Referee Vouchers
 - Supervising athletic events and serving as needed
- Support Preschool: as needed discipline, parent meetings, recruitment
- Oversee after-school care and after school clubs
 - Hiring and supervision of after-school staff
 - Recruiting clubs and ensuring club quality

Bethany Papajohn

- Northern Arizona University Principal Internship, La Cima Middle/Mesa Verde Schools* Dec 2013-May 2014
- o Promoted the Mission and Vision of Amphitheater Schools
 - o Immersed in student discipline, parent contact, teacher observations, before, after school and lunch duty, supervision at events, student academic support
- District Curriculum Adoption Committee: English Language Arts, Amphitheater School District* 2013
- o Reviewed up to five curricula against an ACCRS standards'-based rubric
 - o Made recommendation through consensus to Associate Superintendent
- Special Education Facilitator Department Head, Mesa Verde Elementary School* 2012-2014
- o In-take of Special Education Transfer Students, coordinate transportation
 - o Requested records, review records, assign case manager, develop transfer IEP
 - o Guided special education colleagues in the IEP writing process
 - o Liaison between District and school special education staff
- 504 Coordinator, Mesa Verde Elementary School* 2012-2015
- o Determined eligibility and developed 504 plans for eligible students
 - o Followed through and reviewed 504 implementations
 - o Provided accommodations to parents with a disability that limits access to child's education
- Christina-Taylor Green Memorial Foundation Grant Recipient, Mesa Verde Elementary School* 2012-2013
Transforming our School Library into a 21st Century Learning and Media Center
- o Awarded \$25,000
 - o Lead writer, responsible for expenditure of grant monies and progress updates
- Superintendent's Advisory Council, teacher representative, Mesa Verde Elementary School* 2012-2014
- o Liaison between staff and superintendent for information, questions and concerns
- Literacy Collection Chair, Mesa Verde Elementary School* 2007-2014
- o Created the collection of 20,000 books that are sets of leveled books for staff to support differentiated Reading instruction
 - o Wrote mini-grants for local funding to support the creation of the collection
 - o Organized parent and staff volunteers to organize and maintain
 - o Developed a searchable database for staff use in locating appropriate texts according to genre and reading levels and instructional skills
 - o Responsible for budgeting and ordering of materials to grow the collection each school year
- District Mathematics Curriculum Committee, Amphitheater School District* 2008-2010
- o Mesa Verde Elementary School's primary representative
 - o Assisted in developing instructional guidelines for Mathematics
- NWEA School Liaison – Amphitheater School District* 2007-2009
- o Liaison between school and district
 - o Provided training to teachers on analyzing and goal setting
- School Leadership Team, Mesa Verde Elementary School* 2007-2010
- o Key issues discussed to disseminate information and collect feedback from grade level teams



<i>Curriculum Alignment/Mapping District Committee, Amphitheater School District</i>	2006-2009
<ul style="list-style-type: none">o Liaison between school and district for training and communicationo Unpacked Arizona Language Arts and Mathematics Elementary Standards	
<i>Program Council on Curriculum, Instruction & Assessment, Urbana School District #116</i>	2003-2005
<ul style="list-style-type: none">o Liaison between school and district for training and communication regarding core content	
<i>Curriculum Mapping District Committee, Urbana School District #116</i>	2002-2005
<ul style="list-style-type: none">o Liaison between school and district for training and communication	
<i>Special Education Illinois State Board of Education Compliance, Urbana School District #116</i>	2003-2004
<ul style="list-style-type: none">o Interpreted data looking for inconsistencies and/or inequities in serviceso Contributed to the district's written report to the state	
<i>Special Education Advisory Committee, Urbana School District #116</i>	2004-2005
<ul style="list-style-type: none">o Responded to the Compliance Report and developed changes to how district provides services	
<i>State Technology Plan, District Committee, Urbana School District #116</i>	2004-2005
<ul style="list-style-type: none">o Served in developing grade level teaching objectives for technology standards	
<i>Lead Investigator, Japanese Culture through Ukiyo-e Grant, \$7500</i>	2000-2001
<ul style="list-style-type: none">o Collaborated with the University of Illinois Art Museum to create a traveling unit on Japanese culture using ancient Japanese wood block prints, integrating history, culture, fine arts and English Language Arts	
<i>Kindergarten Screening Task Force, Urbana School District #116</i>	2000-2005
<ul style="list-style-type: none">o Determined issues and barriers to accurate Kindergarten screeningo Liaison between district and school screening committees	
<i>Educational Technology Cadre, Yankee Ridge Elementary School</i>	2002-2005
<ul style="list-style-type: none">o Maintained software and computers in the school Computer Labo Assisted school staff in trouble shooting issues with classroom computers	
<i>School Improvement through Curriculum Mapping, Chair, Yankee Ridge Elementary School</i>	2002-2005
<ul style="list-style-type: none">o Implemented District guidelines for curriculum mappingo Provided professional development regarding grade level curriculum mappingo Facilitated the development of our school curriculum map	
<i>Literacy Collection Committee member, Yankee Ridge Elementary School</i>	1999-2005
<ul style="list-style-type: none">o Added and leveled new books to the collection and data base	
<i>Young Achievers' Society Sponsor, Yankee Ridge Elementary School</i>	2003-2005
<ul style="list-style-type: none">o Sponsor, Young Achievers' Society, grades 2-5, for socio/economically challenged studentso Planned and implemented leadership activities to build their leadership capacityo Provided tutoring in academic areas of needo Organized and implemented end of the year celebration for students and their families	

Bethany Pajarillo

Teaching Experience

Elementary School Teacher, Mesa Verde Elementary School, Tucson, Arizona Kindergarten, 2 nd grade, ED self-contained and Intermediate Resource Awarded "The Pride of Amphi" Distinguished Service Award, 2014-2015	2005-2015
Elementary School Teacher, Yankee Ridge Elementary School, Urbana, Illinois 1 st grade, 3 rd grade, Kindergarten	1998-2005
Inclusion Facilitator and Consultant (part time), Urbana School District #116, Urbana, Illinois	1997-1999
Homebound Teacher (part time), Urbana School District #116, Urbana, Illinois	1997-1999
Special Education Teacher, Cross-Categorical Classroom, Laremont School, Special Education District of Lake County, Gurnee, Illinois	1985-1989

Professional Development

FBI Citizens' Academy	2019
A-F School Grades Workshop	2017, 2018
Incident Command Systems, FEMA Training	2015-2018
Suicide & Schools, Pima County Superintendent's Office	2017
Legal Week, Arizona Charter School Association	May 2016
Mentored four Leman employees throughout their Principal Internships	2015-2018
First Aid and CPR Training and Certification	2015-2018
Administration Book Studies	
Teach Like a Champion, Doug Lemov	2015
The Way of the Shepherd, Dr. Kevin Leman	2016
Linchpin, Are You Indispensable? Seth Godin	2017
The Five Dysfunctions of a Team, Patrick Lencioni	2018
Amphitheater's Aspiring Administrator's Academy	2014
Trust Leadership Academy, Risk Management, Northern Arizona University	2014
Northern Arizona University, Master of Education, Educational Leadership-Principal, K-12	2012-2014
Career-Ladder participant, performance pay optional program, Amphitheater School District	2005-2014
Common Core English Language Arts and Mathematics Training, Amphitheater School District	2011-2014
Manifestation Hearing Training, Amphitheater School District	2014
Special Education Facilitator Training by Carol Kosnitsky and District Training	2012, 2013
504 Mandate Training, Amphitheater School District	2012, 2013
Temple Grandin Autism Conference	2012
NWEA MAP Training,	2007-2009
Curriculum Development and Mapping Training,	2006-2008
Masonic Model Student Assistance Program, Early Intervention Assistance	2008

Professional and Civic Affiliations

FBI Citizens' Academy	2019
Oro Valley Chamber of Commerce Member	2017-2019
Marana Chamber of Commerce Member	2015-2017
Southwest Arizona School Safety Consortium	2015-2018
Arizona School Administrators	2014
Christina-Taylor Green Memorial Foundation, Volunteer	2011-2019
Amphi Clothing Bank, Volunteer	2011-2014

Thomas Gill

PROFESSIONAL SUMMARY

Skilled and organized Building Systems Manager with over 20 years experience with the many facets and challenges of managing building and site facilities in a public school district. Always mindful of what benefits the student body most while navigating intricate budget parameters. The prime objective is effective future-focused improvements and exemplary, safe building facilities. Therefore, seeking a higher leadership role to have more of an integral part in operational decision-making is the desire.

SKILLS

- Manage employees in multiple trades (e.g. Electricians, HVAC techs and Roofers) to ensure cohesion and cooperation on a day to day basis
- Develop and implement efficient strategies and procedures to execute service and preventative maintenance programs in a timely manner
- Exceptional customer service and support
- Proficient in implementing safety practices (e.g. OSHA) to ensure accident-free work environments
- Develop and maintain a high performance team that includes hiring, discipline, counseling, succession planning, and employee development
- Develop employee training tracts to ensure individuals are getting proper training to perform optimally and advance in his or her career
- Construction Management of complex, multi-trade projects to ensure they are completed within specifications, timelines, and allotted budget
- Proficient use and experience of working within the parameters of State allocated funds for Maintenance and Operations and Capital Budgets-- knowledge of proper budget coding for specific trade items and procurement
- Proficient operational software skills in EMCS (Niagara N4), Access Control (Vanderbilt SMS), Fire Alarm Monitoring (Notifier, Simplex)
- Proficient knowledge and understanding of large scale mechanical systems that include HVAC Central Plants and campus plumbing/water/sewer distribution
- Adept in deciphering and reviewing construction plans
- Understanding of Fire Alarm Infrastructure design and proper operation for large campuses
- Knowledge of practices for Indoor Air Quality and Asbestos Remediation
- Knowledge in Grounds maintenance which includes large landscape management and Irrigation practices
- Extensive knowledge in Compliance/Regulatory Items such as building codes (IBC), site fire inspections (NFPA fire codes), ADA, wastewater monitoring and reporting, fire sprinkler system and hood inspections

WORK EXPERIENCE

Amphitheater Public Schools, Tucson, AZ - Building Systems Manager

July 2008 - PRESENT

- Directly manage 20+ employees in multiple trades to take care of all aspects of facilities maintenance, regulatory compliance, campus safety and site improvements for 26 sites (21 schools, 5 administrative/misc. sites)
- Manage Facility Support Services Budget through Finance Plus software
- Manage complex construction projects that include high voltage electrical gear upgrades (Mesa Verde, Coronado, and Amphi HS); central plant retrofits up to 400 ton Chillers (CDO High School); and a new Fire Alarm System for Amphitheater High School-- +800k project
- Managed the District-wide EMCS project upgrades of software and hardware (Niagara N4 and KMC respectively)
- Assisted in project managing aspects of construction of a new elementary school (Innovation Academy)--HVAC, Access Control, Electrical, PA System, Fire Alarm System
- Assisted in project managing aspects of district-wide solar project
- Personally installed upgrades to Access Control software (Vanderbilt SMS) and managed hardware upgrades in-house as well as ongoing contracted work
- Effectively collaborate and communicate site improvement plans, maintenance, and construction projects with principals and other key site personnel

Amphitheater Public Schools, Tucson, AZ - Data/Telecom. Coordinator

February 1998 - July 2008

- Install, repair, maintain, design, and provide customer support of District-wide phone system and data network hardware and software
- Manage outside contractors for various District data network and telecommunication projects that include hardware, cabling infrastructure and software integration.

Verizon (Formerly Bell Atlantic), Jersey City, NJ - Special Services Technician

June 1990 - January 1998

- Fiber Optic splicer and high capacity data service technician
- Project manager for data center builds for multiple financial institutions (NY/NJ financial districts)

EDUCATION

University of Phoenix, Tucson, AZ - Bachelors of Science in Human Services

January 2002 - October 2004

Coursework focusing on Human Resources and employee development as well as counseling psychology and casework.

Institute of Audio Research, New York, NY - *Certificate*

September 1987 - June 1989

Coursework focusing on Electrical/Electronic theory and circuit building for audio engineering of sound systems and music recording.