

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: October 11, 2016



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**    October 4, 2016

**To:**        **John Rouse**  
                    Superintendent of Schools

**From:**    Jason Andreas  
**Title:**     HR Director

**Subject: Hiring of Classified Elementary positions for the 2016-2017 Year:**

**Description:**

✚ Candace Tucker, Teacher Assistant, Napi Elementary, L2/SP, \$12.54/hr.

**Financial Impact:** Per Classified Labor Agreement

**Attachment(s):** Hiring Selection Reports

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>Teacher Assistant</b>		Applicant Recommended <b>Candace Tucker</b>	
Department/Location <b>Napi Elementary</b>		Supervisor <b>Sicily Bird</b>	
Type of Position <b>Classified</b>	Starting Date <b>10/13/2016</b>	Term <b>2016-2017 Academic Year</b>	

<b>Recruiting</b>	Date Posted: <b>8/5/2016</b>	Closing Date: <b>Open Until Filled</b>
Comments:		

<b>Applicants</b>				
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Fish, Leslie	9/20/2016	Yes	9/23/2016
	Ingraham, Marnessa	8/29/2016	Yes	Declined
	Matt, Sierra	9/13/2016	Yes	9/23/2016
	McClintock, Gretchen	9/9/2016	No	N/A
	SkunkCap, Julia	8/3/2016	Yes	9/23/2016
	Tatsey, Memoree	9/19/2016	Yes	9/23/2016
	Tucker, Candace	9/13/2016	No	N/A
	Vielle, Austin	9/13/2016	Yes	9/23/2016
	Wells, Ram	8/23/2016		

<b>Interview Committee</b>		Title	Name	Title
Sicily Bird	Napi Principal		Amanda Flammond	Napi Attendance Aide
Jack Parrent	Napi Counselor			

**Recommendation:** Ms. Tucker has 20 years of experience working as a sub, long-term sub, teacher assistant, and a student wellness coordinator. Her philosophy on how to approach and work with students and parents supports the academic and behavior goals of Napi Elementary. Her overall responses to the interview questions were impressive and demonstrated her knowledge and skill set to be an asset in this position.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	10/4/2016	Yes	Ok
Criminal background check	09/21/2016	Yes	Ok
TB documentation	05/09/2016	No	

Salary: \$12.54/hr.	Placement: <u>L2/SP</u>	Contract Days: 189
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Prepared by: Sherie Blue Date 10/4/2016 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_