

TO: David Meadows
FROM: Nancy Williams McReynolds
RE: Single Source Purchases
DATE: March 6, 2012

Please request approval from the Board for the following single source purchases for the month of March, 2012.

SS1221 APPERSON EDUCATION PRODUCTS BenchMark 3000 Scanners
Amount \$6,380.00 Test Sheet Scanning for each K-2 schools

Ms. Glenda Scott wishes to purchase an Apperson BenchMark 3000 scanner for each of the four K-2 schools in order to score test documents. Apperson Education Products is the sole manufacturer and supplier of these scanners. These are the only scanners that will operate with the scoring sheets and tests we use. Once approved, we will order the four scanners.