

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 11/13/2018



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- Recognition:** Students Staff Parents
- Information:** Building Report Old Business Superintendent's Report
- Action:** Resignation Hiring Contract Service Agreements
- Travel Out-of-State Travel In State Approvals
- Termination Legal Matters Other:
- This action request pertains to Elementary (only) High School/District Wide
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Date: 11/08/2018

To: **Corrina Guardipee Hall**
 Superintendent

From: Emorie Davis Bird
 Title: Human Resources Director

Subject: **Contract Service Agreement for New SPED Teacher at Napi**

Description: Sicily Bird recommends a stipend for Pamela Mad Plume, Napi teacher, for two (2) days she worked in preparation and planning her new classroom and getting acclimated to teaching the elementary curriculum as well as Infinite Campus, preparation and planning in addition to teaching related duties at Napi.

Financial Impact: \$100.00 per day for x 2 days = \$200.00

Funding Source (Budget/grant, etc.): 101.30.120.1700.112

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
 (406) 338-2715 • (406) 338-3200

Date: November 8, 2018

Board Approval: November 13, 2018

Contractor: Pamela Mad Plume

Phone: _____

Address: _____
 P.O. Box or Street Address

Browning MT 59417
 City State Zip

Type of Project/Service (be specific): Contractor is a new SPED teacher at Napi. Ms. Mad Plume is contracted to teach the elementary curriculum to become familiar with math curriculum for two (2) days, October 8-9, 2018. Ms. Mad Plume worked with the Instructional Coaches to also acclimate with the students and Infinite Campus and setting up the classroom, preparation and planning for the remainder of the year.

Contracted Dates: 10/31/18 through 11/02/18

Rate per hour/per day: \$200.00 X 2 days = \$200.00 = \$200.00

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): _____ = \$

Total Project Cost \$200.00

Contract to be paid from:

[101.30.120.1700.112](tel:101.30.120.1700.112)

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.