

**Gratiot County Board of Commissioners  
Request to be placed on agenda**



Department

- or -

Name

Address

City/State/ZIP

Telephone  FAX

Please provide a meeting date, or mark that you are requesting next available meeting date:

I wish to be placed on the agenda for this date  or the next available meeting date.

I will appear

I will not appear, I am asking the Board to take action on the enclosed request

Subject matter and a brief description (if not provided in enclosure):

**Action required by the Clerk following presentation**

Send copy of minutes to:

Send copy of enclosed resolution to:

Send copy of enclosed letter to:

Other:

No further action required by clerk

Print Form

**Materials for distribution to the Commissioners need to reach the Clerk's office by 12:00pm the Thursday prior to the meeting date to ensure they appear in the Commissioner packets.**