

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING  
BEMIDJI AREA SCHOOLS  
FEBRUARY 22, 2016**

The regular meeting of the Board of Education, Bemidji Area Schools, Bemidji, Beltrami/Hubbard Counties, Minnesota, was held on Monday, February 22, 2016 at 6:30 p.m., in the District Office Board Room.

MEMBERS PRESENT: Melissa Bahr, Richard (Bill) Faver, John Pugleasa, Jeff Haack, Ann Long Voelkner, and Superintendent James Hess

Nicole Jensen, Student Representative

MEMBERS ABSENT: Carol L. Johnson  
Cassidy Stokes, Student Representative

CALL TO ORDER: (Time: 6:30 p.m.)

PREVIEW OF AGENDA – SUPERINTENDENT JAMES HESS

APPROVAL OF AGENDA

The motion was offered by John Pugleasa, seconded by Melissa Bahr, and carried by all in attendance to approve the agenda.

REQUEST TO REMOVE TOPIC FROM THE CONSENT AGENDA

The motion was offered by John Pugleasa, seconded by Ann Long Voelkner, and carried by all in attendance to remove the *Second Reading and Adoption of Revised SBR 400-90-2R: Middle School Extracurricular Program Administrative Procedures* from the Consent Agenda.

CONSENT AGENDA

The motion was offered by Ann Long Voelkner, seconded by Richard (Bill) Faver, and carried by consent to approve the following items:

- A. Minutes from the January 25, 2016 School Board Meeting
- B. Current Bills and Special Checks Totaling: \$2,583,874.65
- C. Confirmation of Resignations: Andrea Martin and Heidi Krause
- D. Noncertified Staff Resignations: Samantha Fairbanks, David Heem, Sharon Hunt, and Stephanie Nash,
- E. Lane Advancements
- F. Certified Staff Appointment: Kendra Murray
- G. Request to Submit Grant Application – Educate and Inspire Grant
- H. Request to Submit Grant Application – CenturyLink Teachers and Technology Program
- I. Request to Submit Grant Application – Bemidji Middle School VEX Robotics
- J. Request to Submit Grant Application – Target Field Trip Grant
- K. Request to Accept Grant – Target Field Trip Grant
- L. Request to Accept Grant – Bus Fund
- M. Request for Extended Leave: Diane Hazelton

**Second Reading and Adoption of Revised SBR 400-90-2R: Middle School Extracurricular Program Administrative Procedures**

The motion was offered by John Pugleasa, seconded by Ann Long Voelkner, and carried by all in attendance to approve the second reading and adoption of revised SBR 400-90-2R: Middle School Extracurricular Program Administrative Procedures.

### SPECIAL TOPICS

**Program Spotlight:** Early Intervention Center STAR Program – Kathy VanWert, Suzanne Julin, Linda Simons, and Tricia Holmgren

#### **Annual Audits FY 2014-2015**

Jim Aylesworth, from Miller McDonald, Inc., presented the FY 2014-2015 District Audit Reports.

The motion was offered by Richard (Bill) Faver, seconded by Melissa Bahr, and carried by all in attendance to approve the FY 2014-2015 Annual Audits as presented.

#### **Healthier US School Challenge: Smarter Lunch Room (HUSC:SL) Gold Award of Distinction to Bemidji High School and Silver Award to Bemidji Middle School**

Child Nutrition Coordinator Tammie Colley and former Coordinator Marleen Webb presented the Healthier US School Challenge: Smarter Lunch Room (HUSC:SL) Gold Award of Distinction to Bemidji High School and Silver Award to Bemidji Middle School. Accepting the awards were Margene Parkos and Vicki Borchardt.

### STUDENT REPRESENTATIVE REPORT

Nicole Jensen reported on Bemidji High School activities.

### LISTENING SESSION REVIEW

Ann Long Voelkner and John Pugleasa reported on the following Listening Session Topics:

Bemidji Middle School/Bemidji High School Extracurricular Program  
Proposed 2016-2017 School Calendar Early Release Day Concerns

### DONATIONS

The motion was offered by Ann Long Voelkner, seconded by Melissa Bahr, and carried by all in attendance to accept the donation of \$500.00 from Paul Bunyan Rural Telephone Cooperative.

### NEW SCHOOL PLANNING

#### **New School Site Planning**

Superintendent James Hess reviewed the site plans for Gene Dillon Elementary School. He provided an update on the traffic study, environmental assessments, and septic system design/specifications. The closing date for the Gordon property has been set for March 1, 2016. No action was taken.

### EFFECTIVE AND EFFICIENT OPERATIONS

#### **Resolution Designating a School Representative and School Board Representative to the Minnesota State High School League**

Melissa Bahr offered the following resolution and moved its adoption:

RESOLUTION DESIGNATING A SCHOOL REPRESENTATIVE AND SCHOOL BOARD REPRESENTATIVE TO THE MINNESOTA STATE HIGH SCHOOL LEAGUE

BE IT RESOLVED, that Troy Hendricks, Bemidji High School Activities Coordinator, and Jeff Haack, School Board Chairperson, be authorized as the school's Designated School Representative and Designated School Board Representative to the Minnesota State High School League.

The motion for the foregoing resolution was seconded by Ann Long Voelkner, and tabulation of votes is as follows:

AYES: Richard (Bill) Faver, Melissa Bahr, Ann Long Voelkner,  
John Pugleasa, and Jeff Haack  
NOES: None  
ABSENT: Carol L. Johnson

WHEREUPON, the foregoing resolution was duly passed and adopted.

**First Reading of Revised SBR 400-90-3: 2016-2017 School Calendar**

The motion was offered by John Pugleasa, seconded by Melissa Bahr, and carried by all in attendance to approve the first reading of revised SBR 400-90-3: 2016-2017 School Calendar Option C.

**Release from Contract Request**

The motion was offered by Ann Long Voelkner, seconded by Melissa Bahr, and carried by all in attendance to release Corine Knodel, elementary technology teacher, from her 2015-2016 contract effective February 10, 2016.

**First Reading of SBR 200-70-3: Wellness Pilot Program Personnel Policy**

The motion was offered by John Pugleasa, seconded by Ann Long Voelkner, and carried by all in attendance to approve the first reading of SBR 200-70-3: Wellness Pilot Program Personnel Policy.

**First Reading of Revised SBR 700-90-3R: Mandated Reporting of Child Neglect or Physical or Sexual Abuse**

The motion was offered by Ann Long Voelkner, seconded by Melissa Bahr, and carried by all in attendance to approve the first reading of revised SBR 700-90-3R: Mandated Reporting of Child Neglect or Physical or Sexual Abuse Administrative Procedures.

HIGHEST LEVEL OF STUDENT SUCCESS

**Hennepin Theatre Trust – Spotlight Education Program Honors**

Superintendent James Hess reported Bemidji High School was recognized by the Hennepin Theatre Trust for their high school musical production, Shrek the Musical presented last November.

UPCOMING EVENTS

March School Board Meeting – Monday, March 21, 2016, 6:30 p.m.

OTHER

**School Board Recognition Week – February 15-19, 2016**

Certificates of recognition were presented to each School Board Member for their dedicated leadership in public education and continuing service to the community.

**Report on the Bemidji Lumberjack Foundation Fund**

Chris Leinen, Director of Business Services, provided an update on the Bemidji Lumberjack Foundation. He indicated some funds are used for student scholarships or to purchase instructional materials/supplies. There are 19 funds with assets totaling \$791,441.74.

**Once Around the Table**

School Board Members shared their observations of events in the district.

ADJOURNMENT

The motion was offered by John Pogleasa, seconded by Melissa Bahr, and carried by all in attendance to adjourn. Time: 8:42 p.m.

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John Pogleasa, Clerk

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Date Approved

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Jeff Haack, Chair

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Date Approved