



2025-2026 TEXAS ASSOCIATION FOR PUPIL TRANSPORTATION (TAPT)

PROFESSIONAL DEVELOPMENT INSTRUCTOR

Administrator Name: Brad Hamrick

Primary Duties:

- Teaching Courses – Delivering TAPT-approved courses (such as Safety, Regulations, Management, Leadership, or Operations) to transportation staff, supervisors, and directors.
- Providing Certification Training – Helping participants earn or maintain TAPT certifications (like Certified Pupil Transportation Official or related credentials).
- Ensuring Compliance – Teaching state and federal requirements related to student transportation, including Texas Education Agency (TEA) and Texas Department of Public Safety (DPS) regulations.
- Promoting Best Practices – Sharing expertise in safety, routing, fleet management, budgeting, HR, and leadership in transportation operations.
- Facilitating Professional Development – Guiding discussions, case studies, and interactive learning to build problem-solving and leadership skills.
- Mentoring – Supporting new leaders and staff by sharing real-world knowledge and experiences from transportation operations.

Estimates number of hours: 150 hours for 2025-2026

Compensation/Benefits: \$150 - \$300 per day plus travel and meals

HB 3372 – Administrator Personal Services Contract Submission Form

This form must accompany any written contract for personal services performed for another school district or entity. Submit the completed form and the contract to your supervising Chief at least ten (10) business days before the desired Board meeting date.

Administrator Name: Brad Hamrick

Title / Position: Director, Transportation

Duncanville ISD Department / Campus: Transportation

External District / Entity: Texas Association for Pupil Transportation

Service Description: Teaching PDC Classes for Pupil Transportation

Dates of Service (Start – End): 2025 - 2026 Sy

Estimated Hours (performed on personal time): 150 hours

Compensation / Benefit: \$150-\$300/day plus travel and meals

Attachments: Copy of written contract and any supporting documents.

Affirmations (initial each statement):

- BRH The contract will not harm Duncanville ISD.
- BRH The arrangement presents no conflict of interest.
- BRH All services will be performed entirely on my personal time.

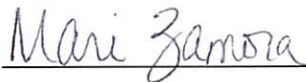
Administrator Signature:



Date:

22 Sept. 2025

Chief Review / Recommendation:



Date:

9-29-25