

Collin County Community College District Board of Trustees

2018-5-4

May 22, 2018

Resource: Ken Lynn
Chief Financial Officer

AGENDA ITEM:

Report Out of the Campus Facilities and Construction Committee and Approval to Contract with Kimley-Horn for Parking and Traffic Control Consulting Services for Existing and Future Campuses

DISCUSSION:

Studies that involve parking capacity, control systems, structures, and traffic involving multiple urban locations are a complex and dynamic discipline. Without having the internal staff resources to effectively design and administer a solicitation for such services, the District contracted with The Parking Advisory Group to develop the solicitation documents and advise the District on certain administrative aspects of the process.

The District issued Request for Qualifications (RFQ) No. 4115 for Parking and Traffic Study Consultant and evaluated responses to identify top-ranked firms. A total of five (5) firms responded. The firm of Kimley-Horn was identified as the top ranked proposer and subsequently was requested to provide a fee proposal to provide the services required in the RFQ.

The fee proposed by Kimley-Horn is \$370,000 (including out-of-pocket expenses) and, in the opinion of The Parking Advisory Group, is reasonable to provide the deliverables required. The study will be funded by the 2017 Capital Improvement Program (CIP) budget.

As a parking and traffic study consultant for the District, Kimley-Horn will inventory and analyze existing parking conditions, estimate future demand for parking related to new construction, identify best practices for parking solutions, recommend administrative solutions for financing and parking control systems, conduct a traffic impact analysis to determine whether existing roads will accommodate present and future traffic, and provide recommendations to optimize site circulation on each campus to improve the student, staff, and visitor mobility and parking experience.

**DISTRICT PRESIDENT'S
RECOMMENDATION:**

The District President recommends approval of a contract with Kimley-Horn to provide parking and traffic study consulting services for existing and future campuses.

SUGGESTED MOTION:

This may come out of committee as a motion and second or a suggested motion could be: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approve a contract with Kimley-Horn to provide parking and traffic control consulting services for existing and future campuses."