

**DRAFT MEETING MINUTES – BOARD BUSINESS MEETING OCTOBER 24, 2023**

**Board Members Present:**

Dr. Karen Pérez, Chair  
Sunita Garg, Vice Chair (*virtually*)  
Dr. Melissa Potter  
Ugonna Enyinnaya  
Justice Rajee  
Dr. Tammy Carpenter

**Board Members Absent:**

Susan Greenberg

**Staff Present:**

Dr. Gustavo Balderas  
Dr. Heather Cordie  
Dr. Carl Mead  
Michael Schofield  
Kerry Delf  
Susan Rodriguez  
Shellie Bailey-Shah  
Camellia Osterink  
Dr. Josh Fritts  
Dr. Toshiko Maurizio  
Veronica Galvan  
Kristina Hauss

Superintendent  
Deputy Superintendent for Teaching & Learning  
Deputy Superintendent for Operations & Support Services  
Associate Superintendent for Business Services  
Chief of Staff  
Chief Human Resources Officer  
Public Communications Officer  
General Counsel  
Executive Administrator for Teaching & Learning  
Administrator for Multilingual Programs  
Administrator for Curriculum, Instruction & Assessment  
Research & Evaluation Specialist

**I. OPEN MEETING**

Board Chair Dr. Karen Pérez called the meeting to order at 7:00 p.m. She acknowledged that six board members were present — five attending in-person, and Sunita Garg attending virtually — and Susan Greenberg was excused. The board reviewed the agenda and did not request any changes.

**II. RECOGNITIONS**

**A. Rohan Shah, Smashing Barriers**

Sunset High School junior Rohan Shah was recognized for his efforts with his nonprofit Smashing Barriers, working to encourage a love of tennis and increased confidence in local area youth. The organization's aim is to change and advance the lives of young people through tennis, while helping remove racial, economic and social barriers to success in the sport.

**B. Sirenia Gonzalez, Migrant Educator of the Year**

Sirenia Gonzalez has been named the Migrant Educator of the Year by the Oregon Department of Education. Sirenia was selected in recognition of her work as BSD's Migrant Education Program Pre-K Specialist. In this role, Ms. Gonzalez has been an outstanding supporter of BSD's pre-K students, their families and the overall Migrant Education Program.

**Belong. Believe. Achieve.**

*Use the following links to access board meeting information:*

*Video Recording: [youtube.com/BeavertonSchools](https://youtube.com/BeavertonSchools) • Meeting Materials: [beavertonsd.org/boardmeetings](https://beavertonsd.org/boardmeetings)*

### *C. Diane Fitzpatrick, Outstanding PLTW Administrator Award*

Diane Fitzpatrick, principal of Beaverton Academy of Science & Engineering (BASE), has been recognized with the 2023–24 Outstanding Project Lead the Way (PLTW) Administrator Award. The award honors Ms. Fitzpatrick's commitment to providing students with meaningful learning experiences through PLTW programs. The Beaverton educator is one of only 14 administrators across the U.S. to earn the award.

## **III. SUPERINTENDENT'S REPORT**

### *A. Comments by the Superintendent*

Superintendent Gustavo Balderas shared his thoughts and prayers for everyone affected by the tragic events in the Middle East. Student safety and wellbeing is his paramount concern, and any student or family who feels unsafe can reach out to a trusted BSD staff member or report any harassment or other incidents through the district's new bias reporting tool that is being launched. He spoke about high school start times and noted that in order to have high schools start later to be better for adolescent students' learning and wellbeing, all schools' start times would need to change, to allow for school bus transportation. Lastly, he talked about staff shortages in Beaverton, statewide and nationally. The district's recent job fairs are helping to hire staff.

## **IV. PUBLIC COMMENTS**

### *A. Comments by Employee Groups*

BEA President Lindsay Ray and OSEA President Kyrsti Sackman commented to the board.

### *B. Comments by Community Members*

The board heard public comments from 9 speakers — 8 in-person and 1 virtually. The board also received 48 written public comments.

## **V. ITEMS FOR INFORMATION**

### *A. Dual Language Expansion Plan – Presenters: Dr. Toshiko Maurizio and Dr. Josh Fritts*

The expansion of dual language programs is a priority area outlined in the district's strategic plan. The district is working to expand dual language programs over time, with the eventual end goal that students in all areas across the district will have the option to choose dual language learning. Results from a survey of BSD families during the 2022–23 school year indicated a high level of interest in dual language programming, with Spanish as families' preferred language and Mandarin Chinese as the next most preferred language for dual language learning.

Multilingual Programs Administrator Dr. Toshiko Maurizio and Executive Administrator for Teaching & Learning Dr. Josh Fritts shared the next phase of the district's plan to expand dual language programming in the 2024–25 and 2025–26 school years. Phase 1 of the expansion began this school year with the addition of a Spanish dual language program at William Walker Elementary School, starting with kindergarten. Phase 2 of the expansion in the 2024–25 school year will add a Mandarin Chinese dual language program at Jacob Wismer starting with kindergarten, a Spanish dual language program at Hazeldale starting with kindergarten, and a Spanish dual language pre-K program at McKinley; William Walker will expand its new Spanish dual language program to grades K–1. Phase 3 of the expansion in the 2025–26 school year will add Spanish dual language at McKinley starting with kindergarten; Jacob Wismer and Hazeldale will expand their DL programs to grades K–1; and William Walker will expand DL to grades K–2. Transportation to dual language programs will be provided to students residing in selected nearby attendance areas. Family engagement sessions will be held to share information to families who may be interested in dual language learning, and an application process and timeline will be provided.

### *B. Department Report: Technology – Presenter: Steve Langford*

Chief Information Officer Steve Langford provided information and answered board members' questions about district technology systems, recent and planned improvements, student and staff user experience, and developments such as generative artificial intelligence. A written report is attached in BoardBook.

*C. Hillsboro School District Property* – Presenter: Dr. Carl Mead

Hillsboro School District has acquired a property, known as the Oberg property, which is located within the service boundary of Beaverton School District, adjoining another parcel HSD owns on the Hillsboro side of the boundary. The purpose of HSD's acquisition is to own land that could be used as a new high school and/or elementary school site in the future should the need arise. The property is outside the current urban growth boundary. The UGB would need to be extended to include the property and HSD would need to obtain written permission from the BSD school board before it could operate a school on the site. Deputy Superintendent for Operations & Support Services Dr. Carl Mead provided information about the property and processes, and answered questions from board members. Detailed information is attached in BoardBook.

The board recessed for a brief break from 8:31–8:39 p.m.

*D. Division 22 Compliance Report* – Presenters: Dr. Josh Fritts, Veronica Galvan and Kristina Hauss  
Each year, Oregon school districts must evaluate compliance with the Oregon Standards for Public Elementary and Secondary Schools, and report compliance and corrective actions to the Oregon Department of Education and to the community in a public meeting of the board. For the 2022–23 school year, staff have conducted an internal audit and have determined that the district was in compliance with 55 of 58 Division 22 requirements. The district has corrective action plans underway to get back on cycle with curriculum adoptions and meet requirements for minutes of physical education received by middle school students. The detailed report is attached in BoardBook and will be posted on the district website.

*E. Financial Update* – Presenter: Michael Schofield

Associate Superintendent Mike Schofield presented a monthly financial update to the Board for review and discussion. The financial update included the general fund activity and forecast; a summary of revenues, expenditures and encumbrances for all other funds; a report on classroom teacher staffing by school; and information on investment activity. The detailed report is attached in BoardBook.

*F. Review Policy DFA Investment of Funds* – Presenter: Michael Schofield

Board Policy DFA Investment of Funds requires annual review by the administration and school board. No changes in the policy were recommended.

*G. Discuss Board Meeting Schedule* – Presenter: Dr. Karen Pérez

The board discussed the current schedule of board meetings and whether changes may be needed. By consensus the board will shift the start time of early evening board sessions from 5:30 to 5:45 p.m. The monthly board business meetings will continue to start at 7 p.m.

**VI. CONSENT AGENDA** – Presenter: Dr. Karen Pérez

*A. Approve Personnel Actions*

*B. Approve Board Meeting Minutes*

i. School Board Work Session, September 26, 2023

ii. School Board Business Meeting, September 26, 2023

*C. Approve Public Contracts*

Justice Rajee moved and Sunita Garg seconded to approve the consent agenda as submitted. The motion passed unanimously 6:0.

**VII. ITEM FOR ACTION**

A. *Board Policy Revisions* – Presenter: Camellia Osterink, Kerry Delf

- a. GBL Personnel Records (*revise*), GBLA Disclosure of Information (*delete*)
- b. IB Freedom of Expression (*revise*)
- c. JHFE/GBNAB & JHFE/GBNAB-AR Suspected Abuse of a Child Reporting Requirements (*adopt*), JHFE & JHFE-AR Reporting of Suspected Abuse of a Child (*delete*)
- d. JHFF/GBNAA Suspected Sexual Conduct With Students and Reporting Requirements (*adopt*), JHFF Reporting Requirements Regarding Sexual Conduct With Students (*delete*)

Justice Rajee moved and Sunita Garg seconded to approve the proposed policy revisions, adoptions and deletions as submitted. The motion passed unanimously 6:0.

## **IX. ITEM FOR ACTION AT A FUTURE MEETING**

A. *Superintendent Evaluation Process* – Presenter: Dr. Gustavo Balderas, Dr. Karen Pérez

The board formally evaluates the superintendent's job performance each year. The superintendent's performance goals and process for evaluation are established in advance. The proposed process and goals, attached in BoardBook, were discussed at greater length by the superintendent and school board in the work session preceding this meeting. The board will vote on approval at the next business meeting on November 28.

B. *Board Operating Agreements* – Presenter: Dr. Karen Pérez, Mike Scott

The board discussed and provided feedback on the current draft of board operating agreements. Board members discussed revisions including adjusting section 4.C.e regarding responding to communications sent to all board members, and clarifying the intent of section 4.D.a and 4.D.b regarding communication with staff. The draft operating agreements are attached in BoardBook. The draft will be revised following the board's discussion and considered for approval at the next business meeting on November 28.

C. *Board Policy Revisions* – Presenter: Camellia Osterink, Kerry Delf

- a. GBEB Communicable Diseases - Staff
- b. GBEDA & GBEDA-AR Drug Testing of Bus Drivers
- c. JHCC & JHCC-AR Communicable Diseases - Students
- d. GCBDA Family Medical Leave
- e. IIBGA Electronic Communications Systems

The district's General Counsel Camellia Osterink and Chief of Staff Kerry Delf presented policy revisions for consideration and shared information about the proposed policy updates including changes in state law. The proposed policy changes and additional information are attached in BoardBook.

## **X. BOARD COMMUNICATION**

A. *Comments and Committee Reports by Individual Board Members*

Board members shared individual comments on topics including helping students families feel safe during the ongoing conflict in the Middle East, upcoming periodic data reports from the Youth Service Officer program, gratitude for the programs tour board members took, the recent Community Partners Equity & Inclusion Summit, the work of the Beaverton Education Foundation, visits to the Merlo Station campus and the Mountainside Honor Society, and appreciation for the new mechanism for reporting bias incidents and the information campaign about it.

## **XI. CLOSE MEETING**

Dr. Pérez adjourned the business meeting at 9:46 p.m.