

Pana Community School District #8

Pana Educational Foundation Committee Minutes Monthly Meeting

Date: October 20, 2021

Time: 7:00AM

Location: Pana School District Office

Call to Order By: Becky Carter-Beeson

Roll Call: Members present for meeting were Sarah Burris, Mike Cothorn, Eric Kingery, Josh Ishmael, and Al Stupek.

Members Absent: Mark Beyers

Superintendent Present: Superintendent Jason Bauer was present.

Visitors: Amanda Skinner

1. Amanda had been invited by the PEF to discuss how we can maximize our usage of our Social Media platforms.
 - a. A request was made to attach a donate button to our website.
 - b. We'd also like to promote our business sponsors more.
 - c. There was further discussion about possibly establishing an Instagram presence.
 - d. We would also like ideas on attracting legacy funds.
 - e. We need to clarify who maintains our social media and if we should add more.
 - f. Amanda left the meeting at 7:25AM.

Approval of Minutes:

Cothorn made a motion to approve the minutes from the September 15, 2021, meeting and seconded by Ishmael. All Yes.

Treasurer's Report

1. Regular checking account balance as of September 30, 2021, was \$56,940.98.
 - a. \$25,378.74 less than September 2020.
2. Total fund balance for PEF as of September 30, 2021, was \$195,679.24.
 - a. All active CDs, (8 total), are deposited with the First National Bank of Pana with a total balance of \$162,587.79.
 - i. No CD activity to report until December 2021.
3. Checks Outstanding
 - a. \$250.00 check to Morgyn Kircher for PEF Scholarship
 - b. \$250.00 check to Raegan Reed for PEF Scholarship
4. Checks clearing the PEF Regular Account
 - a. None
 - i. Charles Kramer has informed the PEF that he wanted his niece, Sierra

Hocq to be the recipient of the next Kramer Scholarship in 2022. The Kramers use the PEF as a tax deduction conduit for this scholarship and the PEF has no input into who wins the scholarship.

- b. \$120.00 to Gina Carter for cookies for the Wall of Fame Banquet
- 5. Notable Deposits or Donations
 - a. \$200.00 From John Profilet
 - b. \$2.55 in interest.
- 6. Checks to be Written.
 - a. \$37.17 to Pana News Group for Wall of Fame programs.
 - b. \$328.00 to A&M Products for Wall of Fame plaques.
 - c. \$3,993 to Angelos for 726 meals for the PEF fall fundraiser meal.
 - d. Stupek made a motion to pay the above-mentioned bills, seconded by Kingery. All Yes.
- 7. Movement of Funds.
 - a. We decided to move \$5,199 from the Ice Box sub account to the PEF general account to fund the Ice Box project.
 - b. Approved the moving of \$570 from the Meal Fundraiser Student Donations to the general account to pay fall drive through dinner expenses.
 - c. Ishmael made a motion to approve the moving of these funds, seconded by Burris. All Yes.
- 8. Kingery made a motion to approve the Treasurer's Report, seconded by Ishmael. All Yes.

Old Business

Committee Reports:

- 1. Scholarship –
 - a. Kramer Scholarship
 - i. Charles Kramer has informed the PEF that he wanted his niece, Sierra Hocq to be the recipient of the next Kramer Scholarship in 2022. The Kramers use the PEF as a tax deduction conduit for this scholarship and the PEF has no input into who wins this scholarship.
- 2. Courtyard –
 - a. Nothing to report
- 3. Mini-Grant –
 - a. Becky, Mike and Jason met to go over the Mini-Grant request list.
 - b. \$14,001.27 in Mini-Grants were requested
 - i. PEF to fund \$7,126.85
 - ii. School District to fund the remaining \$6,874.42.
- 4. Publicity -
 - a. Fall fundraiser meal is set for October 20, 2021.
- 5. Social-Media -
 - a. See above listed minutes of Amanda Skinner's presentation to the PEF on Social-Media.

New Business:

- 1. 726 drive through dinners have been sold.
 - a. Several businesses stepped up and purchased 94 Meals for children.
- 2. Scoring for Educations letters have gone out.
- 3. Year-end appeal letter needs to go out before Thanksgiving.

4. Superintendent Bauer informed the PEF Board that the school district will be picking up the \$12,000 commitment to pay the One-to-One Initiative originally committed to fund by the PEF for the school years ending in 2022 and 2023.
5. Superintendent Bauer presented a fund-raising idea involving the sale of personalized vehicle license plates through the State of Illinois.
 - a. Ishmael made a motion to further explore this program.
Seconded by Kingery. All Yes.

Next PEF Meeting is set for 7:00 AM, Wednesday, November 17, 2021, at the Pana CUSD#8 main office.

Motion to adjourn was made by Kingery seconded by Burris. All Yes.

Meeting adjourned 7:50 AM.