



Oak Park Elementary School District 97

970 Madison ▪ Oak Park ▪ Illinois ▪ 60302 ▪ ph: 708.524.3000 ▪ fax: 708.524.3019 ▪ www.op97.org

**TO: Members, Board of Education
Dr. Carol Kelley, Superintendent**

FROM: Chris Jasculca

RE: Update on FOIA Requests and Responses

DATE: November 15, 2016

Below is a summary of the recent Freedom of Information Act (FOIA) requests that the district has received and/or processed.

1. On October 9, 2016, Mr. Gus Calderone from Illinois Alarm Service, Inc. submitted the following FOIA request via email.

“The FOIA Request is for copies of any and all current contracts related to installation, service, service plans, inspections and or monitoring of burglar alarms, fire alarm, card access and CCTV (camera) systems used in the Oak Park Elementary School District 97 buildings.”

We emailed Mr. Calderone on October 10, 2016 to inquire about whether his request was for commercial purposes. He confirmed via email that same day that the request was for commercial purposes, which meant we had 21 business days to respond. We issued our final response to Mr. Calderone’s request on October 25, 2016.

2. On October 26, 2016, Mr. Ben Newton submitted the following FOIA request via email.

“I would like to make a Freedom of Information Act Request regarding the following information:

- 1) Total number of students who speak Spanish at home per school
- 2) Reports or summary statistics related to academic achievement of students in Spanish Immersion during their time in the program or after the program that the district may have.
- 3) Any Audits or consultant reports related to Spanish Immersion
- 4) Number of teachers who are bilingual or Spanish certified at each school.
- 5) Minutes of any meetings discussing Spanish Immersion.”

On October 30, 2016, we emailed Mr. Newton to inform him that, as is permissible under FOIA, we were extending the time to respond to his request by five business days. Based on this extension, we issued our final response to his request on November 9, 2016.

3. On November 3, 2016, Mr. Dan Lichtenstein-Boris, who is the research director for the Service Employees International Union Local 73, submitted the following FOIA request via email.

“This is a request for information under the Illinois Freedom of Information Act, 5 ILCS 140.

Please provide copies of the following records:

A list, in electronic spreadsheet format, convertible to Microsoft Excel, of all employees of OAK PARK ELEMENTARY SCHOOL DISTRICT 97 with the following column headers,

1. A non-social security number unique identifier such as employee or payroll ID #
2. Employee last name, first name
3. Employment status (full time, part time)
4. Standard hours worked per week
5. Hourly rate
6. Annual salary (if applicable)
7. Job title
8. Job title code (if applicable)
9. Work location name (if applicable)
10. Work address (if applicable)
11. Work phone (if applicable)
12. Work email (if applicable)
13. Status of position (permanent, temporary, civil service, non-civil service, if applicable)
14. Union designation (if Non-union, please indicate, otherwise indicate which bargaining unit and labor union this position falls under)
15. Standard union dues deducted per pay period
16. Pay periods per year

I would prefer to receive copies of records in electronic format, delivered by either electronic mail or via standard mail in an electronic format. Please note my email only accepts attachments less than 10 MB in size.

Please provide the requested records within five (5) business days of receipt of this request, as per the Act.

If this request is denied in part or in whole, please cite the specific exception as the Act requires. In addition, please provide the names and title of each person responsible for the denial. Finally please also provide the names and addresses of officials to whom an appeal may be sent if this request is denied.

I am prepared to pay a reasonable cost to cover your agency's expenses in reproducing and sending the requested material to me. However, I request that such fees be waived under the provision of the Act which gives authorization to public agencies to waive copying fees when the release of the requested information is "in the public interest." If the waiver is denied, please notify me of any costs over \$20.00 prior to processing with the fulfillment of this request."

On November 7, 2016, we emailed Mr. Lichtenstein-Boris to inform him that, as is permissible under FOIA, we were extending the time to respond to his request by five business days. Based on this extension, our final response to his request is due on November 17, 2016.