



**North Slope Borough School District Board of Education
Archie K. Brower Conference Room, Central Office
Utqiagvik, AK**

**Unapproved Minutes
Regular Meeting
June 14, 2022
10:00 a.m.**

CALL TO ORDER AND MOMENT OF SILENCE: Nancy Rock, Board President, called the Board of Education Special Meeting to order at 10:15 a.m. over ZOOM Video Communications and at the Archie K. Brower Conference Room.

FLAG SALUTE: The Pledge of Allegiance was led by the Board of Education.

ROLL CALL:

Nora Jane Burns – Present via Telephonically	Charles D. Brower – Present via Telephonically
Madeline Hickman – Present via Telephonically	Robyn Burke – Present
Frieda Nageak– Present	Nancy Rock – Present via Telephonically
Qaiyaan Harcharek- Present	

APPROVAL OF AGENDA: Qaiyaan Harcharek MOVED to APPROVE the AGENDA. Frieda Nageak SECONDED the motion. Question called for UNANIMOUS CONSENT. No objections. The motion carried UNANIMOUSLY.

RECOGNITION OF VISITORS: District staff and community members were present.

EXECUTIVE SESSION at 10:20 AM – 11:51 AM.

Qaiyaan Harcharek MOVED to go into EXECUTIVE SESSION for the purpose Board/Chief School Administrator relations which executive session has been requested by our Chief School Administrator and is appropriate pursuant to (c)(2) of the Open Meetings Act and applicable Board Policy. The EXECUTIVE SESSION will include the Chief School Administrator and the District’s attorney. Frieda Nageak SECONDED the motion. Question called for UNANIMOUS CONSENT. No objections. The motion carried UNANIMOUSLY.

Robyn Burke MOVED to go out of EXECUTIVE SESSION at 11:51 am. Qaiyaan Harcharek SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

NANA MANAGEMENT SERVICES is presented by Chief Financial Officer Fadil Limani, and Nana Management Services Representatives Patrick Hayes and Matt Little dog. This agenda item meets Strategic Plan Goal 1.0 Student Success, 1.2 Attendance, 1.7 Student Well-Being, 2.4 Students and Staff in Community, 4.0 Financial & Operational Stewardship, 4.2 Financial Stewardship, and 4.3 Learning Environment and Supports. The National School Lunch Program (NSLP) is a federally assisted meal program operating in public and nonprofit private schools and residential child care institutions. It provides nutritionally balanced, low-cost or no-cost lunches to children each school day. The program was established under the Richard B. Russell National School Lunch Act, signed into law by President Harry Truman in 1946. About 7.1 million children participated in the NSLP in its first year. Since then, the Program has reached millions of children nationwide: 1970: 22.4 million children; 1980: 26.6 million children; 1990: 21.1 million children; 2000: 27.3 million children; 2010: 31.8 million children; and 2016:

30.4 million children. The Food and Nutrition Service (FNS) of the United States Department of Agriculture (USDA) administers the Program at the Federal level. At the State level, the NSLP is administered by the Department of Education and Early Development through the Child Nutrition Program. The NSLP is generally operated by public or non-profit private schools of high school grade or below. Public or non-profit private residential child care institutions may also participate in the NSLP, and charter schools may participate in the NSLP as public schools. Participating school districts and independent schools receive cash subsidies and USDA Foods for each reimbursable meal they serve. In exchange, NSLP institutions must serve lunches that meet Federal meal pattern requirements and offer the lunches at a free or reduced price to eligible children. School Districts can also be reimbursed for snacks served to children who participate in an approved afterschool program. The School District has participated and continues to participate in the NSLP Program including the School Breakfast Program and the Fresh Fruit & Vegetable Program. The School District's revenues surrounding the Child Nutrition Cluster is in excess of \$1 million annually. In addition, the NSLP Program plays a significant role surrounding the E-Rate eligibility and funding received annually from the Federal Communications Commissions (FCC) through the administration of the Universal Service Administrative Company (USAC). The NSLP Program is a highly complex program and provides for significant food program audit compliance requirements including Federal Single Audit requirements as set out in the Uniform Guidance. On or about April of 2020, the School Board through the Food Service Committee directed the School District administration to conduct an assessment of the Food Service Program including the possibility of outsourcing it to a third party in an effort to provide additional nutritional value such as fresh milk, fish, freshly prepared meals, and fresh fruit and vegetables. Since this was a priority of the School Board, the administration included this in the FY2021 Budget in which the North Slope Borough provided an additional \$1M dedicated to the Food Service Program. The District Administration made an attempt to entertain discussions with the third-party vendors surrounding the assistance they may be able to provide surrounding the Food Service Program, however that was short lived due to the staffing changes within the School District operations and the COVID-19 shut down. The District proceeded to order the FY21 Food Service order, however due to COVID-19 and the lack of inventory management system in place at the Food Service operations, the District ordered more food than it needed to or have adequate space to safely store the new food inventory. As a result, the site administrators had to give the food away to the outlying communities. For the FY22 Food Order, the District had employed a permanent M&O Director and Coordinator and took an immediate action to address the Food Service concerns that had materialized at the Board level including taking a conservative approach toward the FY22 Food order. On or about October of 2021, the State of Alaska Department of Education and Early Development through the Child Nutrition Program had conducted a preliminary and informal assessment of the School District's Food Service operations and noted areas of concern and needing improvement. At that time, the NSLP Coordinator from DEED strongly recommended to the School District the possibility of outsourcing the Food Program to ensure compliance of the Food Program with the State and Federal program audit requirements. In December of 2021, the M&O Director had an informal discussion with NMS based on DEED's recommendation and see in what capacity they may be able to assist our School District. On January 24, 2022 the District administration held a Food Committee meeting to discuss the Food Service Program and the two options (Option 1-Maintaining Existing Structure or Option 2-Outsourcing of the Food Program). Based on the information presented, the Food Committee unanimously supported option 2 of outsourcing the Food Service Program. Subsequently, as part of the Legislative Fly-In in Juneau, the District Administration was able to schedule a site inspection of one of the Juneau Schools and their Food Service Director to discuss their experience in outsourcing of the Food Program. The School District individuals for this meeting consisted of the Board President, Board Clerk, M&O Director and the CFO. During our meeting, we learned that the Juneau School District had seen a significant increase in enrollment of approx. 35 % including significant financial

savings as a result of outsourcing the Food Program to NMS. Following the meeting in February 2022 and understanding USDA's bidding requirements, the School District worked with the Department of Education and Early Development, specifically the Child Nutrition Program to approve the Request for Proposal (RFP), that conformed to USDA's requirements prior to posting. The School District received approval from the State Agency on March 30, 2022. The School District finalized and released the RFP for advertisement on April 8, 2022. On April 21, 2022, NMS Management met with the Chief School Administrator, M&O Director and CFO as highlighted in the RFP document. The School District received and evaluated the bids on May 4, 2022 noting NMS was the only and successful bidder. On May 16, 2022, the District administration scheduled a meeting with the Food Service Committee to discuss the RFP. As a result of the meeting and requirements of the RFP, the recommendation was to bring the underlying proposal before the entire School Board for an authority to proceed and enter into contract negotiations. Since the Food Service Inventory will become an integral part of the negotiations, NMS has requested to conduct an inventory observation in all of our School sites including reviewing our FY23 Food order to ensure adequate quantities and the food ordered meeting their expectations for the FY23 operations as NMS would purchase the School Districts existing and new incoming food inventory and reimburse over a period of 12 months.

Board discussion regarded program training of NSBSD staff to manage the food program for compliance and inventory; employee status with Nana Management Services; Communication to District employed staff; Health and Benefits and pension; Assets and equipment assessment; and Districts currently served under Nana Management Services.

Robyn Burke MOVED that the NSBSD Board of Education AUTHORIZE the Chief School Administrator or designee enter into negotiations with Nana Management Services surrounding the School District's Food Service Program provided that any agreed upon contract will be brought before the Board for review and approval prior to the contract being effective. Frieda Nageak SECONDED the motion. Discussion called. Question called. The motion carried in a roll call vote of four yes, one no.

Nora Jane Burns – Yes	Qaiyaan Harcharek - No
Madeline Hickman – Not Present	Robyn Burke - Yes
Frieda Nageak – Yes	Nancy Rock - Yes
Charles Brower – Not Present	

CONTRACT OVER 10K, IMAGINE LEARNING is TABLED.

Robyn Burke MOVED to TABLE Item H.1. Imagine Learning. Frieda Nageak SECONDED the motion. Question called for UNANIMOUS CONSENT. No objections. The motion carried UNANIMOUSLY.

CONTRACT OVER 10K, LATITUDE CONSULTING is presented by Lori Roth, Director of Student Services. This agenda item meets Strategic Plan Goals 1.0 Student Success, 1.7 Student Well-Being, 4.0 Financial & Operational Stewardship, and 4.2 Financial Stewardship/Management. In accordance with applicable Board policy 3312, contracts and Memorandums of Agreements \$10,000 or greater require Board approval. Latitude Consulting (Naomi Buck) is a certified special education teacher and has provided special education compliance support to NSBSD schools. Ms. Buck answers questions, provides guidance, and monitors paperwork to ensure alignment with state and federal requirements. Ms. Buck has access to our on-line special education data base to be sure paperwork is completed on time, alight with Team decisions, contains federally required documents, includes required signatures, and meets procedural standards. Items for review include, but are not limited to, Initial and three-year evaluations, Individualized

Education Programs (IEP's), Written Notices, 504 Plans and evaluations. Documents are reviewed based on state and federal standards provided by the Department of Education Audit & Reporting Requirements. In addition, Ms. Buck provides distance training to general education staff for the implementation of IEP's and 504 Plans in the general education setting. She provides training to new special education teachers during new hire in-service with follow-up during the school year. Any additional scope of work are listed in the Memorandum of Agreement. Ms. Buck has provided compliance services for the Student Services Office since 2017 as an independent contractor. Ms. Buck, an Alaska certified special education teacher, serviced as a coordinator and special education teacher for the Haines Borough school District. Through her compliance work, Ms. Buck has established relationships with our special education staff and related services contractors. She was an essential part of our COVID-19 remote service compliance monitoring team by coordinating, and aligning, all paperwork to support the documentation of federally required remote meetings. Ms. Buck provides training to new special education teachers during new hire in-service with follow-up during the school year and continues to be an asset during the transition from GoalView to the Embrace data systems. Ms. Buck's support was instrumental in NSBSD receiving a positive outcome from the FY22 Department of Education & Early Development Special Education Audit. Any additional scope of work is listed in the Memorandum of Agreement. This Memorandum of Agreement will be valid from July 1, 2022 through June 30, 2023. This MOA is funded through the Title VI-B Special Education grant and the NSBSD General Fund. This MOA will fund up to 90 contractor days and not to exceed amount of \$63,000. In addition to the contracted days, the MOA includes travel for an amount not to exceed \$2,500.00. Travel will include for 1 trip to Utqiagvik from Haines or Sitka for the new hire in-service. Travel arrangements will be the sole responsibility of the contractor and the related costs will be included in the invoicing format of the monthly billings for reimbursement. In addition to the above cost, while on the work site the School District provides housing for the contractor. Moving forward into future years, the District Administration will bring this before the School Board's consideration to include the housing as part of the contract negotiations and incorporate the housing costs into the grant narrative for reimbursement. The total not to exceed amount of the contract is \$65,500.00. This MOA is funded through the Title VI-B Special Education grant fund 285. 200.220.000.410 and the NSBSD general fund 100.200.220.000.410. The respective contract and related services are temporarily being encumbered under the School District Main Operating Fund Budget Code 100.200.220.000.410. Historically, such contractual obligations were encumbered through Grant Funding specifically within 285.200.220.000.410. Currently, there are no Grant Awards and no available budget for the corresponding contract to be encumbered to such Special Revenue Fund. It is expected that the District will continue to receive a Grant Award for such Program Services for FY22-23, in which at that time the identified encumbrance can be transferred over to the respective Special Revenue Fund and alleviate the encumbrance from the School District Main Operating Fund. For compliance with Board Policy 3311, As noted above, Ms. Buck is an experience Alaska certified special education teacher/coordinator. She is contracting for a daily rate of \$700.00 per day. Ms. Buck has been an independent contractor with the North Slope Borough School District since 2017. Since that time, Ms. Buck has successfully fulfilled all MOA requirements resulting in NSBSD staff and district office being pleased with the services she provides. Based on Ms. Buck's experience, this rate is within the acceptable range of rates paid across the state of Alaska (neighboring school district rate is \$650.00- \$725.00/day depending on experience). In support of the approval of a sole-source MOA, Ms. Buck will require no training and no adjustment period to provide professional development and compliance support to our staff. The continuation of Ms. Buck as a contractor will provide continuity of training, continuity of staff support, continuity of practice, pro-active planning, and on-going compliance with NSBSD special education processes and the Embrace data base. Not providing a sole-source contract and responding to a bidding process would result in staff having to re-establish communication, re-develop trusting relationships, compensation for the loss of historical knowledge, lack of capacity for the in-line

special education data base, process and data base training, and cause a disruption in continuity of student support and documentation within the Student Services Department. As such, the District waives such requirements set out in BP3311 as the underlying contract is in the best interest of the District.

Frieda Nageak MOVED that the NSBSD Board of Education APPROVE the above \$10,000 and greater contract for Latitude Consulting, in an amount NOT TO EXCEED \$65,500, as described in this memo and related attachments. Madeline Hickman SECONDED the motion. Question called for UNANIMOUS CONSENT. No objections. The motion carried UNANIMOUSLY.

CONTRACT OVER 10K, MORE THAN WORDS is presented by Lori Roth, Director of Student Services. This agenda item meets Strategic Plan Goals 1.0 Student Success, 1.7 Student Well-Being, 4.0 Financial & Operational Stewardship, and 4.2 Financial Stewardship/Management. In accordance with applicable Board policy 3312, contracts and Memorandums of Agreements \$10,000 or greater require Board approval. More Than Words (Elizabeth Nyang) is new to our School District. Ms. Nyang has worked, and continues to work, for other Alaska School Districts and came highly recommended. More Than Words (Elizabeth (Edna) Nyang) will provide speech/language services and professional development to our School District staff for speech/language services required by the Individuals with Disabilities Act (IDEA) and Board Policy 6164.4, to ensure a free and appropriate public education (FAPE) to students with speech/language needs. Ms. Nyang is an Alaska licensed SLP who administers initial speech evaluations, re-evaluations, and file reviews to determine initial or on-going speech/language needs. Ms. Nyang is responsible for providing on-site and/remote services with Student Services staff to support parents, students, and staff with individualized program development, materials development, assistive technology, and direct services. Ms. Nyang will schedule and provide remote direct services on a one-to-one or small group basis as outlined in student Individual Education Programs (IEP). Ms. Nyang attends federally mandated meetings such as pre-assessment meetings, 90-day transition meetings, initial evaluations, re-evaluation, and IEP meetings. Ms. Nyang will provide services to Kali School, Meade River School, and Alak School. The other village sites will be served by Sara Ecker, speech/language therapist, and Utqiagvik schools will be served by Donald Zanoff, speech/language therapist. This Memorandum of Agreement will be valid August 1, 2022 through June 1, 2023. This MOA is funded through the Title VI-B Special Education grant and the NSBSD General Fund. This MOA will fund up to 71 contractor days and not to exceed amount of \$47,925. In addition to the contracted days, the MOA includes travel for an amount not to exceed \$3,500.00. Travel will include for up to 2 trips to Kali School, Meade River School, and Alak School. Travel arrangements will be the sole responsibility of the contractor and the related costs will be included in the invoicing format of the monthly billings for reimbursement. In addition to the above cost, while on the work site the School District provides housing for the contractor. Moving forward into future years, the District Administration will bring this before the School Board's consideration to include the housing as part of the contract negotiations and incorporate the housing costs into the grant narrative for reimbursement. The total not to exceed amount of the contract is \$51,425.00. This MOA is funded through the Title VI-B Special Education grant fund 285.200.220.000.410 and the NSBSD general fund 100.200.220.000.410. The respective contract and related services are temporarily being encumbered under the School District Main Operating Fund Budget Code 100.200.220.000.410. Historically, such contractual obligations were encumbered through Grant Funding specifically within 285.200.220.000.410. Currently, there are no Grant Awards and no available budget for the corresponding contract to be encumbered to such Special Revenue Fund. It is expected that the District will continue to receive a Grant Award for such Program Services for FY22-23, in which at that time the identified encumbrance can be transferred over to the respective Special Revenue Fund and alleviate the encumbrance from the School District Main Operating Fund. For compliance with Board Policy 3311, Ms. Nyang is an Alaska licensed speech/language therapist working for a daily rate of \$675.00. Based on Ms. Nyang's Alaska experience,

and being new to NSBSD, this rate is within the acceptable range of rates paid across the state of Alaska (neighboring school district rate is \$675.00- \$725.00/day depending on experience). In support of the approval of a sole-source MOA, this contractor has been an Alaska itinerant speech/language therapist providing remote service delivery and assessments. Ms. Nyang will require minimal training and a minimal adjustment period to provide speech/language services to our students. Due to Ms. Nyang's previous Alaska on-site and remote work, she will gain familiarity with students and parents quickly, practice proactive planning/scheduling, be flexible and collaborate to support student progress through the continued development of NSBSD's remote speech/language services, and on-going State and Federal compliance.

Robyn Burke MOVED that the NSBSD Board of Education APPROVE the above \$10,000 and greater contract for More Than Words, in an amount NOT TO EXCEED \$51,425, as described in this memo and related attachments. Frieda Nageak SECONDED. Discussion called. Question called. The motion carried in a roll call vote of five yes, zero no.

Nora Jane Burns – Not Present	Qaiyaan Harcharek - Yes
Madeline Hickman – Yes	Robyn Burke - Yes
Frieda Nageak – Yes	Nancy Rock - Yes
Charles Brower – Not Present	

CONTRACT OVER 10K, KIVLIQ, BRITT'NEE BROWER is presented by Tennessee Judkins, Director of Inupiaq Education. This agenda item meets Strategic Plan Goals 1.0 Student Success, 4.0 Financial & Operational Stewardship, and 4.2 Financial Stewardship/Management. In accordance with applicable Board policy 3312, contracts and Memorandums of Agreements \$10,000 or greater require Board approval. Kivliq is owned and operated by Kivliqtauruq Britt'Nee Brower. Britt'Nee was born and raised in Utqiaġvik, AK, and graduated from Barrow High School in 2006. She is a small business owner and an avid artist her entire life. She has created an Iñupiaq Coloring Book which she published in 2017 and won the #1 spot in the "Top Selling Books in 2021" by Todd Communications. We've created a cultural-based unit for our K3/K4 classrooms around her Iñupiaq Coloring Book so that our pre-school aged students have a direct reference to introductory Iñupiaq words for a variety of arctic animals and also for them to practice their Iñupiaq vocabulary, fine motor skills, colors, and other skills with materials that are relevant to them as students. Britt'Nee graduated with a degree in Fine Arts with an emphasis in Alaska Native Art. Her passion is language revitalization and support immersion language work. The length of the contract would be from July 1, 2022 through June 30, 2023. The identified funding source is derived from the Iñupiaq Education Department Professional & Technical budget account code: 100.200.120.787.410 with a not to exceed amount of \$50,000.00. The available budget for Account Code 100.200.120.787.410 is \$459,000.00. There are no grant funds associated with this contract. For compliance with Board Policy 3311, In order for us to progress forward with our language revitalization efforts and support our Iñupiaq language program, we understand that we need fluent Iñupiaq language classroom materials. Kivliq has the ability to assist in creating Iñupiaq immersion focused materials for use in our K3-12th grade classrooms with her direct cultural ties to our region, knowledge in the language, and ability to create classroom resources. In order for children to make progress in their Iñupiaq Language proficiency and progress toward fluency, they need access to completely immersion-focused language materials in their classroom. So long as we stay on the path of fostering a bilingual classroom space, we will not make as large of strides in language acquisition as we would in a fully submersed immersion classroom. In order for us to continue moving in this direction, we need to create more classroom materials that are solely in Iñupiaq. As such, the District waives such requirements set out in BP3311 as the underlying contract is in the best interest of the District.

Madeline Hickman MOVED that the NSBSD Board of Education APPROVE the above \$10,000 and greater contract for Kivliq, in an amount NOT TO EXCEED \$50,000, as described in this memo and related attachments. Frieda Nageak SECONDED the motion. Question called for UNANIMOUS CONSENT. No objections. The motion carried UNANIMOUSLY.

CONTRACT OVER 10K, NANNUT QAQISAURANAT, LLC is presented by Tennessee Judkins, Director of Inupiaq Education. This agenda item meets Strategic Plan Goals 1.0 Student Success, 4.0 Financial & Operational Stewardship, and 4.2 Financial Stewardship/Management. . In accordance with applicable Board policy 3312, contracts and Memorandums of Agreements \$10,000 or greater require Board approval. VIVA which is the Visual Iñupiaq Vocabulary Assessment computer program that we use as a supplemental tool in our Iñupiat Language classrooms and programs was started in 2007 and rolled out for student and teacher use in January 2009. It is in dire need of upgrading a variety of different aspects of the application. Although we had a previous contract in place last year to do minor upgrades, the terms of that contract were not fulfilled by the previous and original programmer of the application. As a result, the Iñupiaq Education Department had to go back to the drawing board and seek out new help in computer and application programming. In addition to finding a new computer programming company, we took a comprehensive approach to analyze what other upgrades the VIVA software needs and found that it was not only outdated, but also posing a lot of other issues and concerns that need to be fixed. In order for us to continue progressing forward and having an assessment tool for our language acquisition as well as a way in which students can continue to practice their language, these upgrades are necessary for VIVA to continue functioning. With the plans for upgrades also come new additions to the software, which include, but are not limited to, rewriting the computer language so that it is not dependent on old computer language and can stay up to date with technological advances, new methods in which we can use for tracking and assessing student's language acquisition and practice in the program, enhancements to usability for teachers and students including faster run times, self-creating accounts, upgrades to the "branding" of VIVA and giving it a "facelift," and once the upgrades are complete, VIVA will be accessible not only on desktops, but also mobile devices. The new computer programming company we intend to work with is Nannut Qaqisauranat and Polar Bear's Computers LLC, and is comprised of two owners: Greg Mortensen, M. Alycia Mortensen; they will also receive help and support from Jose Valladares. Combined, they have over 50 years of experience in computer programming and technical skills and training. They have a vast resume and experience in the field of computer programming and we feel that they not only can assist in making VIVA more user friendly to all, but revolutionize the application for future use and enhance our Iñupiat language program, assessments, and language acquisition as whole. The length of the contract would be from June 15, 2022 through June 30, 2023. The identified funding source is derived from the Iñupiaq Education Department Professional & Technical budget from the following Account Codes: Account Code: 100.200.120.000.410- \$18,150; Account Code: 100.200.120.787.410- \$106,850. The total not to exceed amount of the contract is \$125,000.00. The available budget for Account Code 100.200.120.000.410 is \$26,162. The available budget for Account Code 100.200.120.787.410 after the processing of SB21-221 is \$409,000.00. There are no grant funds associated with this contract. For compliance with Board Policy 3311, In order for the North Slope Borough School District and the Iñupiaq Education Department to continue supporting, enhancing, and progressing forward our Iñupiat language, culture, history, and traditions, we must continue to support programming in all aspect. As we know, our Iñupiaq language was always an oral language until recent years. In order for us to assess student growth in the language and culture, we have to create our own assessment tools that are applicable to our students and our programming and VIVA does that for us. It was created as a language acquisition and assessment tool for our classrooms and our students. Since it's conception, it has played a vital role in data collection and in order for us to continue having a valid computer application, we have to stay up to date with the

fastmoving technology in today's world – so, these upgrades and additions are imperative. Greg, Alycia, and Jose with Nannut Qaqisauranat and Polar Bear's Computers LLC, can help us do just that and ensure that we can continue using a valid computer application software to assess students' language learning and acquisition and in turn provide data to showcase student growth and progression.

Frieda Nageak MOVED that the NSBSD Board of Education APPROVE the above \$10,000 and greater contract for Nannut Qaqisauranat and Polar Bear's Computers, LLC, in an amount NOT TO EXCEED \$125,000, as described in this memo and related attachments. Robyn Burke SECONDED the motion. Question called for UNANIMOUS CONSENT. No objections. The motion carried UNANIMOUSLY.

CONTRACT OVER 10K, PARTNOW CONSULTING, PATRICIA PARTNOW is presented by Tennessee Judkins, Director of Inupiaq Education. This agenda item meets Strategic Plan Goals 1.0 Student Success, 4.0 Financial & Operational Stewardship, and 4.2 Financial Stewardship/Management. In accordance with applicable Board policy 3312, contracts and Memorandums of Agreements \$10,000 or greater require Board approval. Partnow Consulting is owned and operated by Patricia (Pat) Partnow. Pat has worked with the District and the Iñupiaq Education Department since 2003, with a short break in service. She has helped with the planning and development of the Iñupiaq Learning Framework, has supported the work within Project Mapkuq, has written, published, and created materials, books, and resources for our cultural based unit kits, and has offered expertise in various content areas in curriculum development. Pat has an all-encompassed understanding and appreciation for the Iñupiaq culture due to her experience with her work in our communities and with our District. She understands the depth of knowledge and multifaceted complexity when it comes to our culture, history, language and traditions. The length of the contract would be from July 1, 2022 through June 30, 2023. The identified funding source is derived from the Iñupiaq Education Department Professional & Technical budget (Account Code: 100.200.120.787.410) with a not to exceed amount of \$90,000.00. The available budget for Account Code 100.200.120.787.410 after the approval of SB22-221 and SB22-222 is \$302,150.00. There are no grant funds associated with this contract. For compliance with Board Policy 3311, the District has worked with Partnow Consulting since 2003 and through that time contributed to the formation of the Iñupiaq Learning Framework, 22 cultural-based unit kits in all grade levels, helped create our local courses like North Slope History and Culture, North Slope Government, Alaska Studies, and has helped review, align, and vet the over 300 cultural-based units that were developed by our district teachers. Although we can purchase materials and resources written and authored by people and companies elsewhere, we will not receive the same quality materials written by an expert in curriculum writing, understanding by design, and someone who has spent decades submersing themselves in our culture, language, history, and traditions. This is a key piece in creating local, place based curriculum that encompasses stories and concepts that are most relatable and understandable by our students of the NSBSD. As such, the District waives such requirements set out in BP3311 as the underlying contract is in the best interest of the District.

Board discussion regarded providing a formalized travel schedule under this contract, Inupiat Language Teacher vacancies, and culturally responsive teaching practices.

Robyn Burke MOVED that the NSBSD Board of Education APPROVE the above \$10,000 and greater contract for Partnow Consulting, in an amount NOT TO EXCEED \$90,000, as described in this memo and related attachments. Madeline Hickman SECONDED the motion. Question called for UNANIMOUS CONSENT. No objections. The motion carried UNANIMOUSLY.

CONTRACT OVER 10K, SCHOOL BLOCKS is presented by Fadil Limani, Chief Financial Officer. This agenda item meets Strategic Plan Goals 1.0 Student Success, 2.1 Communication, 4.0 Financial &

Operational Stewardship, 4.2 Financial Stewardship/Management, and 4.5 Technology. In accordance with applicable Board policy 3312, contracts and Memorandums of Agreements \$10,000 or greater require Board approval. SchoolBlocks is a school district website solution platform that follows the latest technology to deliver a first-class mobile experience and integrates Google Apps for Education and Office 365 to streamline and leverage the best available technologies. SchoolBlocks was founded in 2015 and provides website solutions to a number of School District across the country. Their mission is focused around assisting School Districts stay organized and connect parents and community members, in which they believe cause higher achieving students. In evaluating the different website solutions platforms, one of the primary focuses of the School District was to find a solution that enables easy integration and a robust, yet simple process in navigating through the District Website and retrieving of information. More importantly, the School District was looking for a system platform that is compliant with Americans with Disabilities Act (ADA). The ADA was instituted in 1990 in an effort to end discrimination based on differing abilities. Public school websites are required to be ADA compliant through Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act. Trying to figure out what constitutes an ADA-compliant website can be difficult. That is where SchoolBlocks comes in! Accessibility issues are categorized in four distinct (Perceivable, Operable, Understandable, and Robust) groups under WCAG guideline. The scope of work includes: Providing unlimited implementation guidance & support; Continuously support all community members at no extra charge; Host, through a highly scalable solution including integration with G-Suite & O365; Providing an ADA compliant system and support that for the duration of the contract as well as any updates needed to get out of OCR complaint. The length of contract commences on the date of execution of the agreement and ends as of June 30, 2023. The identified funding source is derived from the IT Department Professional and Technical Account Code 100.200.355.000.410 with a not to exceed amount of \$12,505. The available Budget after the processing of the BLT for Account Code 100.200.355.000.410 is \$18,903.00. There are no grant funds associated with this contract. Included is a budget line transfer. Compliance with Board Policy 3311 is not applicable as the Memorandum of Agreement is less than \$20,000.

Frieda Nageak MOVED that the NSBSD Board of Education APPROVE the above \$10,000 and greater contract with SchoolBlocks in an amount NOT TO EXCEED \$12,505, as described in this memo and related attachments. Madeline Hickman SECONDED the motion. Question called. The motion carried in a roll call vote of six yes, zero no.

Nora Jane Burns – Yes	Qaiyaan Harcharek - Yes
Madeline Hickman – Yes	Robyn Burke - Yes
Frieda Nageak – Yes	Nancy Rock - Yes
Charles Brower – Not Present	

FISCAL YEAR 2022-2023 NEW HIRE ADMINISTRATOR RECOMMENDATIONS is presented by Kenzie Knowles, Coordinator of Human Resources. The Chief School Administrator is recommending the following school administrators for the 2022-2023 fiscal year. Under SB22-215 Revision One is: Caitlin Santos, Director of Curriculum & Instruction at Central Office in Utqiagvik.

Qaiyaan Harcharek MOVED to SUSPEND Board Policy 9230 for today for the limited purpose of changing today's meeting from a special meeting to a regular meeting. Robyn Burke SECONDED the motion. Discussion called. Question called for UNANIMOUS CONSENT. No objections. The motion carried UNANIMOUSLY.

Board discussion regarded public notice whereas changing the meeting from a special meeting to a regular meeting would not violate the Open Meetings Act as changing a meeting from a special meeting to a regular meeting is an internal matter.

Qaiyaan Harcharek MOVED to CHANGE the meeting from a SPECIAL MEETING to a REGULAR MEETING. Robyn Burke SECONDED the motion. Discussion called. Question called for UNANIMOUS CONSENT. No objections. The motion carried UNANIMOUSLY.

EXECUTIVE SESSION at 3:25 PM – 5:01 PM.

Robyn Burke MOVED to go into EXECUTIVE SESSION for Attorney/Client discussions related to District legal requirements, obligations, and options regarding District Business Services and matters directly related thereto. The Chief School Administrator and the District’s Attorney shall be invited into the EXECUTIVE SESSION. Frieda Nageak SECONDED the motion. Question called. The motion carried in a roll call vote of four yes, two no.

Nora Jane Burns – Yes	Qaiyaan Harcharek - Yes
Madeline Hickman – No	Robyn Burke - Yes
Frieda Nageak – Yes	Nancy Rock - No
Charles Brower – Not Present	

Frieda Nageak MOVED to go out of EXECUTIVE SESSION at 5:01 PM. Madeline Hickman SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

PUBLIC COMMENTS: No comments were received.

SCHOOL BOARD COMMENTS: Board comments regarded the Board’s self reflection on decisions made, and focus on student achievement and opportunities.

DATE & TIME OF NEXT MEETING: Special Meeting to be determined in Utqiagvik, AK at the Archie K. Brower Conference Room / ZOOM Video Communications; Thursday, August 11, 2022 Regular Meeting in Utqiagvik, AK at the Archie K. Brower Conference Room / ZOOM Video Communications.

ADJOURNED AT 5:20 P.M. Nora Jane Burns MOVED to ADJOURN. Madeline Hickman SECONDED the motion. The meeting stands adjourned.

Respectfully submitted for the August 11, 2022 Regular Meeting:

Chelsie Overby, Board Secretary

Nancy Rock, Board President

Robyn Burke, Board Clerk