



Book	Policy Manual
Section	Second Reading by Board
Title	CLASS RANK
Code	po5430
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### **Revised Policy – Vol. 33, No. 2**

#### 5430 - CLASS RANK

The Board acknowledges that students may need their computed class rank for reasons related to post-secondary opportunities, including the Academic and Technical Excellence Scholarships, and the University of Wisconsin Guaranteed Admission Program.

The Board authorizes a system of class ranking, by grade point average, for students following the completion of ( X ) grade 11. ( ) in grade(s) 11, \_\_\_\_\_ ( ) grades 9, 10, 11, and 12 **[name grade(s) by number. Note that grade 11 is mandatory for any District operating a high school for eligible students to participate in the University of Wisconsin System's Guaranteed Admission Program.]**

The District Administrator shall develop procedures for the computation of grade point averages and the assignment of class rank to implement this policy which shall include:

- A. ( X ) a provision for students completing graduation requirements before their class;
- B. ( X ) a system for fairly averaging makeup courses;
- C. ( X ) a statement of the methods for such computation and assignment to be made available for those to whom a student's grade point average or rank in class is released;
- D. ( X ) whether the GPA will be unweighted or will use weighting for certain classes in recognition of the heavier burden of certain work, classes, courses, etc., and if weighted, a description of the criteria and classes afforded different weight ~~(Academic Excellence Scholarships will not apply);~~ **[DRAFTING NOTE: This is a required covered item for the Academic Excellence Scholarship, in addition any high school with fewer than eighty (80) students must use an unweighted average on a 4.0 scale to qualify their students for the Academic Excellence Scholarships.]**
- E. ( X ) the subjects, if any, that are excluded from to be included in the GPA; **[DRAFTING NOTE: The Wisconsin Academic Scholarship Program requires that the highest GPA(s) be determined including all subjects.]**
- F. ( X ) how pass/fail grades are calculated in the GPA; **[DRAFTING NOTE: This is a required covered item for the Academic Excellence Scholarship.]**
- G. ( X ) how grades from study abroad, alternative, and home schools are calculated in the GPA; **[DRAFTING NOTE: This is a required covered item for the Academic Excellence Scholarship.]**
- H. ( X ) how grades from another country earned by students are calculated in the GPA. **[DRAFTING NOTE: This is a required covered item for the Academic Excellence Scholarship.]**

The class rank for students completing 11th grade shall be based on the GPA calculated pursuant to this policy and shall identify students in the top five percent (5%) and the top ten percent (10%) of the class. Once the class rank

is established, the District Administrator shall notify each student ranked in the top ten percent (10%) of their ranking in either the top five percent (5%) or ten percent (10%) of the class and shall note the applicable ranking on the student's transcript as of the completion of grade 11.

Grade point average for purposes of the Wisconsin Academic Scholarship program will be calculated using the determinations made in this policy and in Policy 5451.01 – Wisconsin Academic Excellence Scholarship.

X ] A system using GPA and other factors may be established by the District Administrator for the purpose of identifying the student(s) afforded cum laude honors. The system may consider GPA, extra-curricular activities, leadership roles, and other factors in determining honors under this section. No criteria may be based on any discriminatory or otherwise unlawful criteria.

39.41, 118.58, Wis. Stats.  
Wis. Admin. Code HEA 9.05

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**Last Modified by Ellen Suckow on December 2, 2024**