

**BAGLEY PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
JANUARY 5, 2026
MINUTES**

A regular meeting of the School Board, Independent School District #162 was held on January 5, 2026, at 6:00 p.m. in the High School Room 101. Members present: Andrew Bennett, Amanda Koop, Wendy Fultz, Dany Ekre, John Gerbracht, Darin Klostermeier, Michael Mathison, and Superintendent Dr. Heise. Members absent: None.

1. Acting Chairperson Bennett called the meeting to order and opened with the Pledge of Allegiance to the Flag.
2. A motion was made by Amanda Koop, seconded by Wendy Fultz to approve the Agenda. Motion passed 7-0.
3. Election of Officers

- A. Nominations were accepted for Chairperson of the Board of Education. Darin Klostermeier nominated Michael Mathison. Amanda Koop nominated Andrew Bennett. There were no further nominations and nominations for the office of chairperson was closed.

Roll call for Michael Mathison as chairperson: Amanda Koop – no; Darin Klostermeier – yes; John Gerbracht – yes; Dany Ekre – yes; Michael Mathison – yes; Wendy Fultz – no; Andrew Bennett – no. Motion passed 4-3.

The Board cast a ballot naming Michael Mathison Chairperson of the School Board from January 1, 2026 through December 31, 2026.

Elected Chairperson Mathison continued the meeting.

- B. Nominations were accepted for Clerk of the Board of Education. Michael Mathison nominated Wendy Fultz. There were no further nominations and nominations for the office of clerk was closed. The Board cast a unanimous ballot naming Wendy Fultz Clerk of the School Board from January 1, 2026 through December 31, 2026. Motion passed 7-0.
 - C. Nominations were accepted for Treasurer of the Board of Education. Wendy Fultz nominated Amanda Koop. There were no further nominations and nominations the office of treasurer was closed. The Board cast a unanimous ballot naming Amanda Koop Treasurer of the School Board from January 1, 2026 through December 31, 2026. Motion passed 7-0.

Andrew Bennett, Dany Ekre, John Gerbracht, and Darin Klostermeier will serve as Directors of the School Board from January 1, 2026 through December 31, 2026.

4. Organization of the Board
 - A. A motion was made by Wendy Fultz, seconded by Dany Ekre that the School Board to hold official meetings on the first and third Mondays of each month at 6:00 p.m. If there is a conflicting holiday the meeting would move to the next available business day. In case of inclement weather or other unforeseen circumstances, the board will meet the following day, same location and same time. Motion passed 7-0.
 - B. A motion was made by Andrew Bennett, seconded by Amanda Koop for the board member salaries for regular and special school board meetings as follows:
 - Chairperson - \$72.50 per meeting
 - Clerk - \$70 per meeting
 - Treasurer - \$70 per meeting
 - Directors - \$65 per meeting
 - \$65 per meeting for attending committee and negotiations meetings.
 - Mediation and arbitration In Person Meeting - \$160/day - \$80/half day.
 - Mediation and arbitration Virtual Meeting - \$80/day - \$40/half day.
 - Board members should contact Jennifer Hecht when they attend committee meetings.Motion passed 7-0.

- C. A motion was made by Andrew Bennett, seconded by John Gerbracht that meal reimbursement for all those who travel on school business be as follows:

Breakfast - \$10.00

Lunch - \$15.00

Dinner - \$20.00

\$45/day may be used for one, two or three meals if gone all day.

Board members receive full reimbursement for meals and lodging.

Receipts must be submitted to the Business Manager in order to be reimbursed. Claims that are not for overnight trips will be paid through payroll and will be taxable income. Reference from Policy 412. Motion passed 7-0.

- D. A motion was made by John Gerbracht, seconded by Dany Ekre approved the school board committee assignments for 2026:

Athletic Committee: Andrew Bennett and Wendy Fultz

BRIC Representative: Amanda Koop

Community Education Committee: Darin Klostermeier

District Advisory Committee (District Leadership Committee): Erich Heise, John Gerbracht, and Andrew Bennett

Indian Parent Committee: Amanda Koop

Meet and Confer: Erich Heise, Dany Ekre, John Gerbracht, Andrew Bennett (alternate)

Negotiations Committee: Erich Heise, Andrew Bennett, Wendy Fultz, Amanda Koop

Pine to Prairie Representative: John Gerbracht

Security Committee: Wendy Fultz and Mike Mathison

School Forest Committee: Erich Heise and Mike Mathison

Transportation Committee: Wendy Fultz and Andrew Bennett

Wellness Committee: Dany Ekre, Amanda Koop and Erich Heise

Motion passed 7-0.

- E. A motion was made by John Gerbracht, seconded by Dany Ekre appointing Michael Mathison as the 2026 Legislative Liaison for the Bagley Board of Education. Motion passed 7-0.

5. A motion was made by Amanda Koop, seconded by Wendy Fultz to approve the following organization consent agenda items:

- A. Policy 206 – Public Input – Review

Policy 2026F – Public Input Application – Revised

- B. Policy 209 – Code of Ethics – Review

- C. Policy 412 – Expense Reimbursement – Review

- D. Mileage Reimbursement

Adopt the IRS Mileage Reimbursement Rate for all those who travel on school business. When personal vehicles are used for travel at the request of the employee, no reimbursement will be made unless the transportation director confirms a school vehicle was not available.

- E. Official Depositories for the School District

Designating the First National Bank of Bagley, Minnesota School District Liquid Assets Fund, US Bank, and PMA/MN Trust as official depositories for school district funds for the year 2026 and authorizing the Superintendent or designee to do electronic transfers.

- F. School Attorney

Naming Kennedy and Graven, Minneapolis, Minnesota, as School Attorney for ISD #162 with the understanding that alternative legal counsel may be obtained at the discretion of the Superintendent with the Board Chair approval.

- G. Appointed as MSHSL Representatives:

Governing Board Representative: Wendy Fultz

Boys Sports Representative: Brandon Schwegel

Girls' Sports Representative: Brandon Schwegel
Speech Activities Representative: Hold
Music Activities Representative: Joshua Gunderson
Designated Representative: Erich Heise

- H. Official Newspaper
Naming the Farmers Independent of Bagley, Minnesota, as the official newspaper for Independent School District #162.
 - I. Recorder of the Minutes for ISD #162
Appoint Jennifer Hecht as Recorder of the Minutes for ISD #162.
 - J. Approve Payments of Bills
Authorizing the Board Treasurer to approve payments of bills for all months during the year the Board of Education meetings do not coincide with the District's normal disbursement schedule.
 - K. Caretaker/Manager of the Bagley Petty Cash and Bagley Petty Cash Travel Funds
Authorize Kim Bennett and Nichole Ekre as Caretaker/Manager of the Bagley Petty Cash and Bagley Petty Cash Travel Funds. Kim Bennett, Nichole Ekre, and Jennifer Hecht are authorized to sign checks in this account.
 - L. EFT Transfer
Authorize Nichole Ekre, Jennifer Hecht, Kimberly Bennett and Lauren Syrup, CESO, to make ACH and payments under the ACH Contract.
 - M. LEA Resolution
Adopt the following resolution: The Local Board of Education of Independent School District #162 has authorized Erich Heise, at a monthly meeting held on January 5, 2026, for the calendar year 2026 to act as the LEA Representative in filing an application for funds as provided under Public Law 103-382. The LEA Representative will ensure that the school district maintains compliance with the appropriate Federal statutes, regulations, and State procedures currently in effect and will act as the responsible authority in all matters relating to the administration of this application. Kristi Moritz is authorized as Contact Person for Title I and Title II Part A.
 - N. PL 88-352 Title VI Part A Indian Education
Naming Superintendent Heise as official representative in applying for funds under PL 88-352 Title VI Part A Indian Education and that application for these funds are made. Further, that Briana Floyd be named as Indian Education Director for the calendar year 2026. Briana Floyd is authorized as Contact Person for the Title VI.
 - O. Public Law 81-874 Impact Aid
Naming Superintendent Heise as official representative in applying for funds under Public Law 81-874 Impact Aid and Briana Floyd to make application for these funds.
- Motion passed 7-0.

6. A motion was made by Andrew Bennett, seconded by Darin Klostermeier to approve the following consent agenda items:

- A. Minutes – December 15th
- B. Resignation – Bryan Lebeda, custodian, effective December 22, 2025
- C. Accept Grant – Clearwater Opioid Crisis Grant – \$7,540.15
- D. Policy 420 – Communicable Disease Policy – Review
- E. Policy 606 – Textbooks and Instructional Materials – Adds Art. V., paragraph D.
- F. Policy 712 – Video Surveillance Other Than on Buses – Changes 'surveillance' to 'recording' per MSBA attorneys' recommendation; clarified video recording rule in Art. II.A.3
- G. Policy 722 – Public Data Requests – Adds 2025 legislative update
- H. Policy 525 – Violence Prevention – Review
- I. Policy 526 – Hazing Prohibition – Review
- J. Policy 529 – Notification to Staff Regarding of Student with Violent Behavior – Review
Policy 529F – Staff Notification of Violent Behavior by Student Form – Review
- K. Policy 550 – Policy Regulating Drivers Training – Review
- L. Policy 551 – Policy Regulating Buses – Review
- M. Policy 553 – Policy Regulating Extra-Curricular, Exchange & Invitational Trips – Revised
- N. Policy 554 – Child Abuse Program – Review
- O. Policy 555 – Section 504 Policy – Review

Policy 555F – Section 504 Discrimination Complaint Form – Review

P. Policy 556 – Policy on Student Use & Parking of Motor Vehicles; Patrols, Inspections & Searches – Review

Q. Policy 557 – Transportation Walk-Through Requirement – Review

R. Policy 559 – Flyer Pride Athletic Booster Club - Review

Motion passed 7-0.

7. BES Principal Moritz apprised the Board that students were excited to be back after the holiday break. During Friday's staff development, staff worked on their LETRS training and will continue during our 2-hour late start. Second quarter ends on January 16th.
8. BHS Principal Bensen apprised the Board that staff spend time with Troy Reynolds learning technology tips and working on phase II of READ Act during our professional development day. Clarence LaCroix is getting ALICE training this week. Starting second semester, we are looking at closing parking lot side doors and having all students enter door 1 in the mornings for safety purposes.
9. Superintendent Dr. Heise apprised the Board that January enrollment is at 755 and we are up 1 students from December and provided a legislative update. We have administrative introduction to E3 on Wednesday and we will bring options for window replacement in the near future.
10. A motion was made by John Gerbracht, seconded by Andrew Bennett to make no changes to Policy 458 – Direct Deposit. Motion passed 7-0.
11. A motion was made by Amanda Koop, seconded by Darin Klostermeier to approve the PTO roller skating night fundraiser on January 23, 2026. Motion passed 7-0.
12. Future Meetings:
 - A. Regular School Board Meeting – Tuesday, January 20, 2025, at 6:00 p.m. in BHS Room 101.
13. Dany Ekre moved to adjourn the meeting at 6:27 p.m.

Michael Mathison, Chairperson
Board of Education
Ind. School District #162

Wendy Fultz, Clerk
Board of Education
Ind. School District #162