

# Minutes of Regular Meeting

## The Board of Trustees Big Spring Independent School District

A Regular meeting of the Board of Trustees of Big Spring Independent School District was held September 9, 2024, beginning at 5:15 PM in the High School Board Room, 707 E. 11th Place, Big Spring, TX 79720.

Members Present: Fabian Serrano, Tom Olague, Tonya Becker, Jesse Salazar, Alton McGruder, Julie Harris

Members Absent: Trent Trinidad

Administration Present: Jay McWilliams, Jeff Perez, Dana Scott, Melissa Tarbet

Recording Secretary: Charlotte Childress

News Media Present: Adrienne Green, KBST Media

Others: Treena Foster, Jessica Enriquez, Kim Young, Barbra Roberson, Kristin Tubb, Kim Phinney, Carman Wommack, Brad Froman, Rosi Slate, Marcus Rios, Ashley Brown, Hunter Brown, Casandra DeLaCruz, Holly Barfield

### 1. Opening of Meeting – Fabian Serrano opened the meeting at 5:16 pm and declared it in open session.

- A. Prayer
- B. Pledge

### 2. Public Comments – There were no public comments.

Tex. Gov't Code §551.007(b):

“A governmental body shall allow each member of the public who desires to address the body regarding an item on an agenda for an open meeting of the body to address the body regarding the item at the meeting before or during the body’s consideration of the item.”  
Thus, a governmental body might adopt a rule consistent with “subsection 551.007(b)’s requirements by having a single public comment period at the beginning of an open meeting to address all items on the agenda.”

### 3. Special Recognition

Jay McWilliams recognized 3 High School Seniors that attended the American Legion’s Texas Boys State 2024 over the summer:

Diego Rios, James Pasqual, Ty Cochrane

### 4. Consent Agenda

#### A. Approve Minutes

- 1. August 8, 2024 Board Minutes - Regular Meeting
- 2. August 29, 2024 Board Minutes - Special Meeting

#### B. Financial Reports

Motion was made by Tom Olague to approve the Consent Agenda. Julie Harris seconded the motion.

Motion carried 6-0.

Motion #6067

Approve Consent Agenda

### 5. Action Items

#### A. Consider Approval of Employment Recommendations

The following personnel have been hired for the 2024-2025 school year at the salary schedule adopted by the Board of Trustees:

**CABRERA, DELMIS:** Elementary Teacher; Washington; Non-Certified; 0 year (s) of experience.

**CASTLEBERRY, ABIGAIL:** Elementary Teacher; Marcy; Non-Cert (Tech Teach); 0 years of experience.

**CUMMINS, MICHELLE:** Secondary Teacher, Junior High; Non-Certified; 0 year (s) of experience.

**ECKERT, KYLE:** Secondary Teacher; Big Spring Junior High; Non-Certified; 0 year (s) of experience.

**GONZALES, KRISTINA:** Secondary Teacher, Junior High; Non-Certified; 0 year (s) of experience.

**KINCAID, JOHN:** Secondary Teacher, Big Spring Junior High; Non-Certified; 0 (s) of experience.

**SCHNIERS, KAYCEE:** Secondary Teacher, Big Spring Junior High; Certified; 16 year (s) of experience.

**ZUBIATE, KELLY:** Elementary Teacher, Moss Elementary; Non-Certified; 0 year (s) of experience.

Motion was made by Tom Olague to approve the employment recommendations as presented. Alton McGruder seconded the motion. Motion carried 6-0.

Motion #6068

Approve New Hires

#### B. Consider Approval of Various Donations

1. The HOPE Foundation has donated \$13,975 in awards for several projects. Please see the attached sheet received from the Hope Foundation explaining the awards.

2. The Big Spring YMCA has given a donation of \$1,000 to the BSISD Cross Country Activity Fund.

Motion was made by Julie Harris to approve the donations. Tom Olague seconded the motion. Motion carried 6-0.

Motion #6069

Approve Donations

#### C. Consider Approval of Budget Amendment

As discussed at the special board meeting in August, we need to consider a budget amendment to pay Hellas Construction, Inc. for the work completed in the month of September. The total amount of the project has not changed from when it was approved on June 20, 2024. This amendment is only to adjust the timing of the payment between two fiscal years.

The project to turf Blankenship field was budgeted to be completed in the fiscal year 2023-2024. However, all but \$180,552.20 was finished by the fiscal year ending date of August 31, 2024. Accounting rules require us to match revenues and expenses in their respective years. Accordingly, the remainder needs to be paid in 2024-2025 and a budget is required in order to make the payment.

Please consider amending the budget as follows:

189-81 Increase by \$181,000

The offset is to local fund balance.

Motion was made by Tonya Becker to approve the budget amendment. Alton McGruder seconded the motion. Motion carried 6-0.

Motion #6070

Approve Budget Amendment

No Action Taken

**D. Discussion/Approval of Personnel Issues Including:**

Employment, Resignations, Reassignment, Duties, Performance Problems, and Evaluations -  
*Possible CLOSED SESSION under Texas Government Code 551.074:*

(For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear complaints or charges against a public officer or employee)

***No Closed Session. No Action Taken***

**6. Superintendent's Report**

A. Resignations and Retirements

Letters of resignation/retirement have been received from the following:

**BAKER, REBECCA:** Secondary Teacher; Big Spring Intermediate School; Resignation, August 13, 2024.

**COMBS, HANNAH:** Elementary Teacher; Moss Elementary School; Resignation, September 02, 2024.

**CROWLEY, SARA:** ARD Facilitator; Special Education; Resignation, August 31, 2024.

**NANCE, MICHAEL:** Secondary Teacher; Big Spring Junior High School; Resignation, August 05, 2024.

B. Enrollment Report – Enrollment on September 6 was 3,384.

C. District Updates

**7. Adjournment**

Motion was made by Julie Harris to adjourn. Fabian Serrano adjourned the meeting at 5:39 pm.

Date: October 14, 2024

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Board President, Fabian Serrano

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Board Secretary, Tom Olague