

COURTS & PUBLIC SAFETY COMMITTEE
MEETING MINUTES
Thursday, October 20, 2022 – 4:00 p.m.
Howard Male Conference Room/Zoom Room

Commissioners Present: Kevin Osbourne, Chair
Don Gilmet
Brenda Fournier

Others Present: Mary Catherine Hannah, County Administrator
Kim MacArthur, County Board Assistant
Kim Ludlow, County Treasurer
Kim Elkie, EM/E911 Director
Amber Benedict, Central Dispatch
Al Rapson, Assistant EM/E911 Director
Cynthia Muszynski, Prosecutor
Chad Esch, Bannan Funeral Home
Judge Ed Black
Lisa Kaspriak, MMMEG Administrator (zoom)
Lynn Bunting, Board Assistant (zoom)
Steve Smigelski, Airport Manager (zoom)

CALL MEETING TO ORDER

Chair Kevin Osbourne called the meeting to order at 4:00 p.m.

MOTION TO ADOPT AGENDA

Moved by Commissioner Gilmet and supported by Commissioner Fournier to adopt the agenda as presented. Motion carried.

INFORMATION ITEM: MMMEG Administrator Lisa Kaspriak discussed the medical examiner contract and presented two different proposals for review/approval. The first proposal was for a contractual increase of the investigator case rate fees based on the case (attachment #1). The rates have not increased in two years and the cost of living has gone up. Motion was made by Commissioner Gilmet and supported by Commissioner Fournier to approve the action item below. Roll call vote was taken: AYES: Commissioners Gilmet, Fournier, and Osbourne. NAYS: None. Motion carried.

ACTION ITEM #1: The Committee recommends approval of the MMMEG Contractual Rate Increase Fees for Medical Examiner Investigators as presented.

Administrator Kaspriak's second proposal was a transport fee schedule that reflects an increase for the 5-6 anticipated autopsy transports to the forensic pathology facility downstate (attachment #2). Bannan Funeral Home Director Chad Esch also presented a proposed transport fee schedule increase for review (attachment #3). Fuel, mileage, and funeral home personnel are contributing factors for the increase. There are three different options the County can utilize for transportation: 1) Use the funeral home the family has chosen; 2) Alternate months between funeral homes; 3) Put out an RFP and utilize one funeral home for all transports. The medical examiner contract will renew on January 1, 2023. Motion was made by Commissioner Gilmet and supported by Commissioner Fournier to approve

action item below. Roll call vote was taken: AYES: Commissioners Fournier, Gilmet, and Osbourne. NAYS: None. Motion carried.

ACTION ITEM #2: The Committee recommends approval of alternative Transport Fee Schedule as presented for contract services for MEI (Medical Examiner Investigators).

INFORMATION ITEM: Administrator Hannah presented the Dog Licensing Requirements and Fees Resolution for approval (attachment #4). The Animal Control Ordinance was amended in June 2022 and a resolution needs to be adopted for the fee schedule and to address the issue of what to charge when current licenses transition to the new schedule.

RESOLUTION #22-19

RESOLUTION REGARDING DOG LICENSING REQUIRMENTS & FEES

BE IT RESOLVED that the Alpena County Board Commissioners adopted a revised Animal Control Ordinance on June 28, 2022, which provides for the licensing of dogs and dog kennels in the County of Alpena according to a fee schedule set by November 01 of each year, Exhibit A, attached to said Ordinance. The adopted Animal Control Ordinance provides, as per state law, that dog owner must apply for a license for any dog over the age of four (4) months and renewed by the last day of the month in which the current rabies vaccination expires or the last day of the month in which the dog license expires. This resolution extends any current license that might have expired under the terms of the previous fee schedule to meet the new licensing fee schedule.

The Treasurer of the County of Alpena has provided written approval of this Resolution.

Motion was made by Commissioner Osbourne and supported by Commissioner Gilmet to approve the below action item. Motion carried.

ACTION ITEM #3: The Committee recommends approval of the Dog Licensing Requirements & Fees Resolution #22-19 as presented.

INFORMATION ITEM: Administrator Hannah presented additions to the address ordinance for review. Administrator Hannah will update and draft an amended ordinance and bring back to Committee.

INFORMATION ITEM: Administrator Hannah presented an updated Ambulance Fund Policy for review (attachment #5). The rate for reimbursement for Medical First Responder and Emergency Medical Technician Education was increased to \$750 per student and language was added to the 911 Private Road Sign section. Motion was made by Commissioner Gilmet and supported by Commissioner Fournier to approve action item below. Motion carried.

ACTION ITEM #4: The Committee recommends approval of the updated Ambulance Fund Policy draft as presented.

INFORMATION ITEM: Administrator Hannah presented the Veterans Office Report for review. Motion was made by Commissioner Gilmet and supported by Commissioner Fournier to receive and file the Veterans Office Report as presented. Motion carried.

INFORMATION ITEM: Administrator Hannah discussed cameras in the courts. Discussion was previously made on the amount to allocate for next year. Judge Ed Black was present to express the

need for these cameras. Administrator Hannah stated at a previous meeting, discussion was made to map out areas where cameras could be placed, put pricing together, and see whether it is something to implement over time or scale back on. This is included in the CIP as well.

INFORMATION ITEM: Chair Osbourne presented the Ambulance Fund monthly report. Motion was made by Commissioner Gilmet and supported by Commissioner Fournier to receive and file the Ambulance Fund monthly report as presented. Motion carried.

INFORMATION ITEM: Chair Osbourne presented the Medical Examiner monthly reports. Motion was made by Commissioner Gilmet and supported by Commissioner Fournier to receive and file the Medical Examiner monthly reports as presented. Commissioner Fournier questioned the donation portion of the medical examiner report. Funeral Director Esch explained the Gift of Life Donation and reported it is of no cost to the County. Motion carried.

OTHER DISCUSSION:

Emergency Manager/E911 Director Kim Elkie reported that she received the paperwork for the Emergency Management Performance Grant for 2022 from Homeland Security. Motion was made by Commissioner Fournier and supported by Commissioner Osbourne to send to the next Finance Ways & Means Committee in November. Motion carried.

Judge Black discussed the need to change the District Court jury room back to fit 12 people rather than the 6 it holds now reporting that they have an ADA compliance issue, and they need more room. Administrator Hannah reported this is on the CIP list.

Director Elkie introduced the new Assistant EM/E911 Director Al Rapson and the new Central Dispatch employee Amber Benedict.

PUBLIC COMMENT

None.

***Next Meeting: Thursday, November 17, 2022 at 4:00 p.m. in the Howard Male Conference Room/Zoom Room**

ADJOURNMENT

Moved by Commissioner Fournier and supported by Commissioner Gilmet to adjourn the meeting. Motion carried. The meeting adjourned at 5:12 p.m.



Kevin Osbourne, Chair



Kim MacArthur, Board Assistant

kvm