

Mona Case
PO Box 793
Willamina, OR 97396-0793

April 10, 2012

Board of Directors
Sheridan School District 48J
435 S. Bridge St.
Sheridan, OR 97378

Reference: Notice of intent to retire

Dear Members of the Sheridan School District Board of Directors,

I am writing this letter to formally express my intent to retire at the end of the 2011-2012 school year.

Sheridan schools have been a major setting for much of my life's story. I have worked as an instructor in the district for the past twenty-seven years. I appreciate the wide range of experiences I have gained as a classroom teacher, music teacher and reading specialist for the Sheridan School District. I am grateful for the opportunities the district has offered to help me learn and grow in my profession. I am especially thankful for the good fortune of working with so many wonderful educators along the way.

As I turn the page on the next chapter in the story of my life, I leave with many happy memories. It has been a privilege and an honor to help you serve the children of our community.

Sincerely,



Mona Case,
Title 1 Reading Teacher