

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 9/13/16



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☒ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 9/6/16

To: **John Rouse**
 Superintendent

From: Tony Wagner
Title: Director

Subject: **Contract Service Agreement Ee-Gah-Ki-Maht Program 2016-17**

Description: Earl Tail will provide the supervision for organized physical activities for the Ee-Gah-Ki-Maht Program SY 2015-2016 at K.W. Bergan, Napi and Browning Elementary Schools and after school activities for K – 6 students.

Financial Impact: \$14,800.00

Funding Source (Budget/grant, etc.): 126.64.170.1340.0120

Attachment(s): Contract Service Agreement

Comment: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: September 6, 2016 **Board Approval:** _____
Contractor: Earl Tail **Phone:** 338-3711
Address: P.O Box 111 Browning MT 59417
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will provide the supervision for organized physical fitness activities for the Ee-Gah-Ki-Maht Program. Contractor will be working from 3:00 pm to 8:00 pm (Monday – Thursday) and (1:00 pm to 6:00 pm (Friday) conducting structure recess and after school activities at K.W. Bergan, Napi and Browning Elementary Schools and after school activities for K – 6 students. Contractor will be on time to all activities and will wait until the last student is picked up at all activities. Contractor will be in charge of keeping attendance records, entering afterschool data in the Creating Change Database, maintaining time sheets, evaluating staff and staff professional development. Contractor will additionally be responsible for all gear that they are entrusted with and will be responsible for all lost and damaged gear. Contractor will need to turn in a timesheet weekly to the Director of Student Activities for all staff that they supervise. District will hold last check until all gears are checked in and accounted for. Contractor will be under the direct supervision of the Director of Student Activities or his/her designee and will be required to follow all standards for continued employment with School District # 9.

Contracted Dates: – 9/14/16 – 6/9/17

Rate per hour/per day: <u>\$16.00 @ 25 hrs. per week x 37</u>	=	<u>\$14,800.00</u>
Per Diem/per day: _____ x _____ # of Days	=	<u>N/A</u>
Mileage: _____ miles @ _____ per mile	=	<u>N/A</u>
Other costs (explain): <u>Not to exceed total \$ amount</u>	=	<u>N/A</u>
Total Project Cost	=	\$14,800.00

Contract to be paid from:

126.64.170.1340.120

EE KAH KI MAHT GRANT

Independent Contractor:

☐ Submit invoice on completion

☐ Other _____

Employee:

☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Tony Wagner
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.