

Browning Public Schools
Board Agenda Request
Meeting To Be Held: September 28, 2022



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: September 18, 2021

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Director of Human Resources

Subject: Human Resources Administrative Assistant/Confidential Secretary 2022-2023

Description: John E Salois is requesting a contract for Charmaine Arcand. She is transferring from Human Resources Assistant Secretary to the Human Resources Administrative Assistant/Confidential Secretary position.

260 Day Professional Technical Position, effective September 29, 2022 through June 30 2023

Financial Impact: \$33,745.00 (prorated from \$45,000.00 for 195 days)

Attachment(s): none

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled: _____

