

School Board Work Study Session
Monday, September 8, 2025 5:30 PM

Centennial ISD 12
4707 North Road
Circle Pines, MN 55014

Minutes

1. Call to Order
Chair Knisely called the Work Study Session to order at 5:30 p.m. in the District Office Board Room.
2. Roll Call
The following members were present: Knisely, ex-officio Holmberg, Linser, Johnson, Schwinn, Murphy. Member Hansen arrived at 5:32 p.m.
3. Curriculum Review Plans
Executive Director of Teaching & Learning Mark Grossklaus and Director of Curriculum, Instruction, and Assessment Casey Rutherford provided a presentation with an overview of curriculum review and implementation plans based on the MDE Standards Implementation Guidelines. The presentation is included in board packets.
4. Governance Plan Review
Superintendent Holmberg reviewed the updated 3 Year Governance plan with the board.
5. Increase in Adult Meal Prices
Executive Director Chaffey shared what the minimum amount we may charge for adult meals is as determined by the Minnesota Department of Education.
6. Long Range Plan Update
Superintendent Holmberg and Executive Director Chaffey shared a draft of a Long Range Planning Presentation for future community input sessions.
7. Long Term Facilities Maintenance Revenue
Executive Director Chaffey shared updates to the Long Term Facilities Maintenance Plan. The board will be asked to approve the updated plan at the September 22 board meeting.
8. Proposed 2025 Payable 2026 Levy
State statutes require that school districts certify proposed property taxes payable in 2024 by September 30, 2025. The Board will be asked to approve the proposed 2025 payable 2026 property tax levy at the maximum to allow for the necessary updates at the September 22 board meeting. The Truth in Taxation Hearing is scheduled for December 1 at 6:30 p.m.
9. Property Purchase
As part of the long-range facilities plan, over the past several years the District has acquired adjacent properties as they become available. The homeowner at 241 Elm Street has

expressed interest in selling their property. We connected with the homeowner and discussed our process. They expressed interest in pursuing, so we obtained the property appraisal which was valued at \$335,000. We have funding set aside for long-term capital improvements which is what would be used to make the purchase. Executive Director Chaffey is recommending we take the next steps to make an offer to purchase the property. If a successful purchase agreement is reached, he would bring this forward to a future board meeting for consideration for board approval.

10. Review of Policy 606 Textbooks, Instructional and Library Materials

Executive Director Grossklaus shared a flow chart that details the process to be used to request alternative curriculum materials. This chart will be included in Policy 606.

11. Review of Policies w/Substantive Updates

Superintendent Holmberg reviewed fourteen policies having substantive changes as a result of changes enacted by the 2025 Minnesota legislative session. This was a first reading of those policies. There will be a second reading and the board will be asked to adopt the revised policies at the September 22 board meeting.

12. Adjourn at 6:42 p.m.

Craig Johnson, School Board Clerk

Minutes prepared by Jody Josephson