



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Adam Law Ed.D.
RE: December 11, 2017 Personnel Report
DATE: December 7, 2017

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

None

II. Resignations

None

III. Reappointments

None

IV. Reclassifications

None

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject	FTE
4/9/18 - 5/31/18	Martin, Sandy (Lisa Murphy)	WES	Kindergarten	1.0

VI. Family and Medical Leave

Name	School	Subject	Approximate Dates	FTE
Murphy, Lisa	WES	Kindergarten	4/9/18 - 5/31/18	1.0
Francis, Caty	MCS	Grade 1	4/25/18 - 5/31/18	1.0
Santo, Jason	GHS	TV Production	5/3/18 - 5/31/18	1.0
Falkos, Ashley	GMSN	Reading Specialist	5/7/18 - 5/31/18	1.0
Galeski, Katie	MCS	Grade 2	5/7/18 - 5/31/18	1.0

VII. Retirement

None

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
12/8/17	Sweeney, Lindsay	MCS	Classroom Assistant 5.75 hrs per day - temporary	9 month

II. Resignations

Name	School	Position	Effective Date	School Year
Walden-Mather, Jamie	GHS	Special Education Assistant	12/13/17	9 month

III. Reappointments/Reclassifications

None

IV. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year
Segebrecht, Erica	FES	Special Education Assistant	10/26/17 - intermittent	9 month
Waller, Jan	CO	Administrative Assistant	12/5/17 - intermittent	12 month

V. Retirement

None