NAMING FACILITIES

CW (LOCAL)

A District facility shall be named for a **living or** deceased person who has attained prominence locally and/or nationally in the fields of education, science, art, statesmanship, political science, or military achievement; an early pioneer of the area encompassed by the District; the state of Texas; or an outstanding president of the United States. Students and other citizens shall be called upon to nominate persons representing all cultures that may be considered in the naming of a District facility.

The following guidelines shall govern the naming of a District facility:

- 1. The name of a living person shall not be considered.
- 2. The nominee must have made a significant contribution to society or to the District.
- 3. The name should lend prestige and status to an institution of learning.
- 4. The nomination shall be presented in a brief three-paragraph statement that shall contain:
 - a. Biographical data.
 - b. The significant contribution.
 - c. A statement of why a school should be named after the person.

The Board may at its discretion name a portion of a building, such as the library or auditorium.

The Board may, with a minimum of five affirmative votes, elect to name or rename an auxiliary facility without meeting the criteria above.

Renaming Facilities

In a situation deemed unusual or appropriate, the Board may take steps to rename a District facility, or portion thereof. In such cases, an appropriate use of the former name shall be determined before the change is made. In renaming the facility or portion, the provisions set forth above shall be followed.

A recommendation for name change shall be received by the administration any time during the year and shall be referred to the Board for obtaining comments and input from the school community involved.

Public Dedication

A new school building shall be dedicated in a public and formal ceremony. There shall be a program or open house to which the Board, citizens, parents, and students are invited. The Superintendent shall establish rules and procedures to be used in dedicatory activities for major construction projects in the District following their completion.

DATE ISSUED: 3/7/2012 UPDATE 93

CW(LOCAL)-X

ADOPTED: