
APPROVAL OF BUDGET MEETING MINUTES

POLICY ISSUE/SITUATION

Enclosed are the minutes for:

- May 15, 2012 Budget Meeting
- May 17, 2012 Budget Meeting

RECOMMENDATION:

(12-193) BE IT RESOLVED that the minutes of the following Budget Meetings be and hereby are approved:

- May 15, 2012 Budget Meeting
- May 17, 2012 Budget Meeting

**BUDGET COMMITTEE MEETING
BEAVERTON SCHOOL DISTRICT 48
BEAVERTON HIGH SCHOOL
13000 SW 2ND STREET
BEAVERTON, OR 97005**

Budget Committee Meeting

May 15, 2012

The Budget Committee of the Beaverton School District conducted a Budget Meeting at Beaverton High School on May 15, 2012. The meeting was brought to order at 6:36 p.m.

Board Members Present:

Karen Cunningham
Tom Quillin
Mary VanderWeele
Sarah Smith
LeeAnn Larsen
Jeff Hicks
Linda Degman

Budget Committee Members Present:

Susan Greenberg
Dave Bouchard
Carrie Anderson
Carmin Ruiz
John Burns
Gerardo Ochoa
Cameron Irtifa

District Administration Members Present:

Jeff Rose	Superintendent
Carl Mead	Deputy Superintendent
Ron Porterfield	Deputy Superintendent
Claire Hertz	Chief Financial Officer
Sue Robertson	Chief Human Resource Officer
Steve Langford	Chief Information Officer
Maureen Wheeler	Public Communication Officer
Holly Lekas	Level Administrator
Brenda Lewis	Level Administrator
Barbara Evans	Level Administrator
Vicki Lukich	Level Administrator
Dick Steinbrugge	Executive Administrator for Facilities
Robin Kobrowski	Administrator for Assessment and Curriculum
Jon Bridges	Administrator for Accountability
Andre Schellhaas	Finance Manager
Gayellyn Jacobson	Budget Manager
Jessica Ho	Senior Budget Accountant
Mark Moser	Administrator for Licensed Personnel
Joan Lattner	Administrator for Classified Personnel
Wei-Wei Lou	Director of ELL Services
Ginny Hansmann	Elementary Principal
Will Flores	Title Elementary Principal
Shirley Brock	Middle School Principal
Todd Corsetti	High School Principal
Michael Johnson	Options Principal
David Wilkinson	BEA President
Val Sebesta	BEA Representative

I. Welcome and Opening Remarks

Superintendent Rose was brief in his comments so the committee would have ample time to ask questions. He talked about receiving a packet of letters from students at one of our elementary schools. The letters were very passionate. Unfortunately, there

John Burns
Jeff Rose

was some incorrect information. Everyone is challenged with the reduction in revenue. He encouraged everyone to try and look at the whole system. He appreciated all of the questions that have been coming the last few weeks and thanked everyone for their service.

John Burns opening comments included the Question and Answer process on the District website is much improved over last year, and building a foundation for further refining. He will give all budget members an opportunity to ask questions tonight for staff to respond to for the next meeting.

II. Approval of Minutes from the April 19, 2012 Budget Meeting

John Burns

Cameron Irtifa reported that his comments directed to the media specialists on April 19, 2012 were incorrect and requested that they be changed. He requested that future minutes taken should be verbatim. He has requested verbatim minutes for the last two years. The minutes are being paraphrased and misinterpreted. He would like to bring a motion that from this point on all the minutes should be verbatim. John Burns asked Irtifa to state what he would like amended in the April 19 minutes. Claire Hertz will review the tape and confirm with Irtifa the change needed. Mary VanderWeele suggested the request for verbatim minutes be discussed off line and brought to the next meeting. She is concerned there are not the resources to investigate the time and cost of what is needed to implement Irtifa's request. At the board level the minutes are not verbatim but it is important that they be accurate. Sara Smith shared that the committee had this discussion last year and the time and amount required to have a verbatim document was brought forward. It was suggested that we stay with this process. A review of that information is possible but she feels that should happen at a future date. John Burns informed everyone that there is an agenda item next time to review the process and this can be brought forward then. A motion was made by Dave Bouchard to approve the minutes and have them amended on page 8 per Cameron's request. LeeAnn Larsen seconded the motion. The motion was approved unanimously.

III. Questions and discussion from the Budget Committee

John Burns

Susan Greenberg's questions:

1. Has the District been negotiating with the City of Beaverton for money? If not can we request help from them? **Jeff Rose:** *He has stayed in touch with the City of Beaverton through Mayor Doyle. They have spoken several times but this has not been part of their conversations. He will contact Mayor Doyle regarding this request.*
2. Can we hold back 5 - 6 media positions to keep the integrity of our libraries? **Brenda Lewis:** *When the models for schools were developed they looked at media specialists and the cost of assistants to support library and technology. Those two classified positions were needed to cover existing plan time. No additional positions were built into the media model. Claire Hertz:* *Three positions remain in the budget in IT to help with support the Library and Technology Assistants.*

Karen Cunningham's questions:

1. Karen Cunningham voiced concern that we are not adding any additional Central Office staff to train and supervise the media assistants, maintain the collections and supervise the technology assistants. She has heard that there could be new media assistants. **Steve Langford:** *There are three people supporting the library program and assistants in IT. A plan is under*

development. **Jeff Rose:** Several models were considered with certified positions. If there is an increase in revenue it might be possible to add some in the future.

Dave Bouchard's questions:

1. There appears to be a disparity in class sizes, especially at the high school level (pg. 33). Is staff aware of this disparity and if so, how did that happen? **Vicki Lukich:** The document is from this year has to do with the different schedules at the high schools. That will change next year and all high schools will be on the semester schedule.
2. Since we are looking at 5 furlough days, why not bundle them all together at the end of the school year? **Sue Robertson:** We would incur additional unemployment costs by adding them on the end of the school year in five straight days. The days have already been negotiated with the union.
3. What is the estimate of the fund balance projection for this year? **Claire Hertz:** 3.1% was the projected fund balance for general fund as of April 30, 2012. Since the April 30 projection we have received additional funds in the 10-11 year, the contingency is at 3.5% instead of 3% and the beginning fund balance is expected to be larger because of the additional state school funds from 10-11.

Tom Quillin's questions:

1. Oregon's instruction model is based on instructional hours. Does time with classified staff count as instructional hours? **Sue Robertson:** At the state level they look at seat hours in school in a specific subject area. It is not assumed to be with a licensed teacher. Our IA's cannot teach, they cannot plan lessons, or assess students. They can deliver a plan of a licensed teacher.
2. Quillin stated he would like to understand, as the plan relies on classified staff being present with students for more hours of the day. He would like to know what impact it has on state requirements to meet instructional hours. **Jon Bridges:** An example from this year is Merlo Station who doesn't have a media specialist. When students go to the library to do research, they are still engaging in instructional time under the supervision of their teacher.

Carrie Anderson's questions:

1. If classified assistants can't plan or deliver curriculum, who is the certified instructor that is going to plan the lessons for the media and technology assistants? **Brenda Lewis:** The assistants would be providing plan time and supervising students in those settings. The teaching and planning would be the responsibility of their certified teacher.
2. What's going to be done in technology during the 45 minute periods everyday? **Brenda Lewis:** Teaching and learning will be working with IT to provide training to the assistants in how to operate the equipment and run the programs. The assistants will be providing support only.

Mary VanderWeele's questions:

1. How exactly did the Strategic Budget Team specifically factor in community input in building a budget? What changes were made based on community suggestions? **Jeff Rose:** Class size was information collected during the teaching sessions. During the first month of the Strategic Budget Team (SBT) budget process, we realized the initial draft budget included class size numbers the community wouldn't be able to live with. The SBT went back and lowered the classroom teacher ratios and changing other

staffing allocations. **Sue Robertson:** The three areas represented on the Venn diagram were represented and sustainability was taken into consideration as well. **Jeff Rose:** They recognized the community's desire for a reduction of 10 days or more. What also needed to be taken into consideration was the negotiation process which is separate from the community process. The result was 9 days reduction over a two year period.

2. What is the plan to implement co-laboring with our community? **Jeff Rose:** He shared a conversation with a staff member from one of our High Schools and used an example of a foreign language class projected to have high numbers. The school is familiar with a community member who speaks the language. They are recruiting this community member to come and help teach in the class room 4-5 days a week under the supervision of a certified teacher. Next year, Community Engagement Committees at each school will help by recruiting volunteers and other resources to best fit the site's specific needs. **Maureen Wheeler:** The Community Involvement Office is submitting a grant for a full time AmeriCorps Volunteer position for next year. They are implementing an internship program to help to support schools. The Community Involvement office is reviewing volunteer applications now, so they can make suggestions to the schools about how to utilize the talents of community members. They are in conversations with the faith based community and are looking at partnerships with schools. There are conversations going on about fundraising and what the community can do to help. **Jeff Rose:** The District and faith based community are going through a process to establish a partnership and language in an agreement following the letter of the law in regards to separation of church and state.
3. VanderWeele would like further investigation of the large cuts made to Central Office over a longer period of time as represented in the CAFR, and this could be for a conversation at a later time.

Gerardo Ochoa's questions:

1. Are we under contractual agreement to the Beaverton renewal project for \$120,000 per year for two or three years or is this on an annual basis? If not, what is the impact of not contributing to this? **Claire Hertz:** The Beaverton Urban Renewal was passed by City of Beaverton voters in November of 2011 and is in place for 30 years. It is not a payment that we make, it is property tax collections. The \$122,000 is an annual average over 30 years and is based on the assessed value of the properties within the urban renewal area. The average growth is approximately 3%. The School Board had input into the process prior to the election. Now that is has been voted in by the community, it stays on the books for 30 years. The District anticipates this will be beneficial in the long run, as it will increase enrollment in areas currently seeing declining enrollment. This will help balance student enrollment attendance areas in the District, and will likely bring additional state school funding to the District that far surpasses the initial investment.
2. Why has function 1280, Charter School payments, increased from this year? **Claire Hertz:** This year there was only one charter school. Next year there will be two: Arco Iris (185 students) and Hope Chinese School (80 students). The Board approved the new charter school for next year. Elementary charter schools receive 80% of the funding, 10% goes to the resident district of the student, and 10% to the attending district.
3. Ochoa would like to see a district diversity profile broken down by Administrators, Certified and Classified and an analysis of the 344

positions to be reduced. **Sue Robertson:** *Within our Administrator and licensed groups we have 12% of our employees identified as non-white and in our classified group it's about 18%. If you look at the programs reductions there are about 73 more positions to be reduced and 7 of those are identified as non-white or approximately 12%.*

4. Of the 12% non-white, is that the only breakdown, non-white? **Sue Robertson:** *Yes, this is what we have for tonight. We will provide a more comprehensive breakdown for the next meeting.*

Jeff Hicks' questions:

1. Who will take over the Student Development Specialist responsibilities at the high school level? How will those populations be served as this becomes an equity issue? **Wei-Wei Lou:** *The ESL Student Development Specialists play a very critical role at the high school level. They provide additional academic support to a very impacted population in addition to the Counselors already assigned to the school. Counselors will need to cover these responsibilities.*

Linda Degman's questions:

1. The only athletics being cut are Water polo and Golf. Should we look at cutting 1-3% across the board in all athletics? Many of the families will be happy to pay more for their children to participate. Water polo is being taken over by THPRD, but what it is like to run programs through them? Many families won't be able to afford to participate and that's what keeps some of these kids in school. **Holly Lekas:** *Yes we did talk about an across the board reduction. We also talked about the scholarship program that THPRD will have for Water polo. When we looked at all of the criteria if we cut 1-3% off of all sports the remaining ones would be at a lower quality. That is why we approached THPRD for Water Polo.*
2. When the students are in the library for 45 minutes with an aide, I see this time as a study hall. Who is going to instruct these students and get them college and career ready? **Carl Mead:** *All of that instruction will fall to the classroom teacher.*

John Burn's questions:

1. We are currently under budget at 120 positions. Can you tell me where they are? **Claire Hertz:** *60 are in classroom instruction, 25 are in transportation, 7 are in custodial/maintenance and the remaining are in open positions across the district throughout the year.*
2. The classroom teacher ratios received are not effective if this year's schedules are different. What is the effect of the teacher ratios and the schedule changes? What is the impact of the reduction of 60 classroom instruction positions? **Claire Hertz:** *I would just like to clarify, the 60 positions we are talking about are not carried over to the 12-13 budget. We have new student enrollment projections we have to take into account. We didn't just carry forward the positions. They were reallocated based on the new enrollment projections.* **John Burns:** *Looking at page 29-30 in the budget document, the number for 2011-12 is a budgeted FTE of 3,323.6 and proposed budget for 2012-13 is 2,978.9 FTE. What is the impact of the approximate 300 position reductions with 60 not currently funded? The public will see 240 less positions not 300.*
3. How many instructional days are required to meet the state requirements? **Jon Bridges:** *In Elementary and Middle school we are fine and have no issue.*

At the High School Level we had several issues: 1) At the High School level we waive three hours instructional time for students in our Options Programs because of transportation. This puts them below the 960 required hours. The Options schools will adjust their schedules to make up that time. 2) With all High Schools on a semester block schedule with a common start and end time, the only thing difference between the schools will be lunch and passing time. If they keep the current early release for ACT and finals schedules the total hours will be 990.8, which is above the current requirements. We will work with High Schools to have a common finals schedule that will keep us in compliance.

4. There were some requests for updates on: ending fund balance, fuel savings, attrition numbers, and special education penalty. **Claire Hertz:** *The fuel budget for 12-13 is based on the average of \$3.19 for diesel and 11-12 year to date through April 30th is \$2.96 per gallon. Two years ago \$3.19 a gallon was the highest amount we had in the last 5 years. This is what was used for budgeting 2012-13. Sue Robertson:* *Classified positions are expected to have 121.5 attrition and have 90 temporary positions. The temporary positions may have a staff member that is currently on leave and will return for 2012-13. Licensed attrition is estimated to be 156.8, which includes staff on leave and one temporary Administrator. Carl Mead:* *At this point we are still waiting to hear if the District is disproportionate in any special education measures.*

IV. Discussion from the Budget Committee

John Burns

John went around the table again asking for additional questions or comments.

Carmin Ruiz:

- Do we partner with Washington County? **Jeff Rose:** *We do partner with them for many services, but there are no current conversations to help with finances.*

Sarah Smith:

- All of my questions revolve around application. The community needs to support the Board in finding the best solution possible. We don't have the answers to specific questions right now and won't have them until we move through this process and implement our decisions.

Karen Cunningham:

- There are still questions about how the instruction piece with the media and technology aides will play out, and agree with Sarah we won't know until we actually experience it.

Dave Bouchard:

- To clarify on the urban renewal measure passed in November, will this result in a levy against the District or a reduction in money's received? **Claire Hertz:** *It's not a reduction, what we are receiving now we will continue to receive. As those areas increase in value there will be an increase in property tax collected from those areas. The increases will go to the Urban Renewal District to pay for the improvements.*
- One governmental agency can't levy a tax on another one can they? **Claire Hertz:** *No one is levying a tax on the District. The Board passed a resolution in support of the Urban Renewal project. An important point is that every Urban Renewal District in the State has an effect on the*

Beaverton School District. All property tax goes into the state school fund. As less property tax is received less is paid out to all districts in the state. **Linda Degman:** Before the measure went to the voters all public agencies in the urban renewal area had to sign on with 2/3 agreement before it was placed on the ballot.

- In regards to ethnicity in the staff reduction area, what if 50% of the staff reductions turns out to be non-white? Wouldn't the District be in violation of federal law? **Sue Robertson:** No, our collective bargaining agreements will guide this.

Dave Bouchard: Even though there is not intent to do what was described, if the result is 50% non-white reduction, the District could be in violation.

Tom Quillin:

- Is it true that we share a similar levy cap with other governmental agencies? **Claire Hertz:** Yes, there is a levy cap, but not with the City of Beaverton. The combined levy cap is with Community Colleges, ESD's and the school district's permanent tax rate for operations.
- Would like more information on what it will look like next year having Classified Staff handling students during Media and Technology time.
- Will the K-8 schools lose their specialists in the Middle School or be more like the Elementary model? **Carl Mead:** The staffing for K-8 schools is not different than it has been in the past. It has always followed the Elementary model.
- Just for clarification, for the K-8 schools, there will not be foreign language in the Middle Schools? **Carl Mead:** That is correct. Aloha Huber Park is a part of the Dual Immersion program and will have Spanish. Regarding classified staff for media and technology, time spent with our Instructional Assistants in Library and Tech lab will count as instructional time. Regarding Media Specialists, that program is being developed and we are in communication with districts that have experienced this in recent years. Time will be provided for students to check out books, receive information on new literature acquired by the library, stories will be shared and read, but there will be no direct instruction in content in library skills. That task falls to classroom teachers.

Carrie Anderson:

- What was the concern of the K-8 Raleigh Hills community? Are they not going to receive some things in the new model that they had before? **Carl Mead:** There has been follow up with the parents from that evening. There was some misinformation that was shared with them. We have remedied the situation.
- As a parent I have been very happy with the way the 8th period study hall has been implemented, managed and monitored and hope that it is applied across the board. There is a concern about this time with the Media Assistant and Technology Assistant and trying to understand students will be watched but not taught or directed. What will they actually gain with the time they are spending in Technology? **Carl Mead:** The District has made a significant investment in software in past years. The students will be able to go to the computer lab and utilize this software to improve their math or reading skills. The assistant will be in the room providing guidance with technology, answering questions and present to make sure the equipment is working. They will not be

providing direct instruction in a particular unit in technology.

Mary VanderWeele:

- If we made a change and had Media Specialists instead of assistants, what would be the cost difference? There is a lot of concern about instructional time. We don't want to cut days, and we are concerned about the quality of instructional time. What is the difference in dollars in having a Media Assistant versus a Media Specialist and how many days would we lose? What is the actual loss of instructional time over the course of a year for an Elementary student?

Gerardo Ochoa:

- What is the current ESL student teacher ratio versus the ratio for next year? **Wei-Wei Lou:** *The student to teacher ratios is a differentiated model. For the level 1 and 2 students the ratio is 33:1, for level 3 and 4 the ratio is 55:1. Next year level 1 and 2 will be 39:1; level 3 and 4 will be 65:1 in Elementary and Middle Schools and 69:1 in High Schools. Claire Hertz:* *Just to clarify, these students are not seeing the ESL teacher all at one time. Wei-Wei Lou:* *These are caseloads not class size. For the lower levels 1 and 2 class size is 8-12, higher levels 3 and 4 are approximately 15. Regular periods in the Middle and High Schools range from 45 to 75 minutes, Elementary 30-40 minutes a day.*
- There is agreement with Susan Greenberg to approach the City of Beaverton, in the interest of transparency and accountability who will approach them? **Jeff Rose:** *Committed to having the discussion with staff and posting online who will initiate the conversation with the City.*
- If we do receive support or find additional funding, has a priority list been developed to start bringing some of these things back? **Jeff Rose:** *Yes, the challenge with that is it depends on how much is received. \$1M doesn't do much related to class size, but adding back media support to the district would be about 10 plus employees. There are a variety of things that we can do. It depends on how much we add back.*
- Is there a priority document or is it simply a wish list? **Jeff Rose:** *We have our priorities from our board and we would have to match those to the amount of money that was coming back. Claire Hertz:* *In the fall there are always pockets of high enrollment to address. The 1% hold back equates to about 12 teachers to address these issues. There is never enough to cover all the needs, and additional funding could help address class size.*

Jeff Hicks:

- With cuts in the High Schools, we have placed ourselves in the position of not being able to serve the populations that we want to serve to meet our district goal and to close the achievement gap. We need to be mindful of the populations we are taking away from. **Jeff Rose:** *The positions you describe will be a loss. We need to remind ourselves that even though we will lose those positions, there are several things we did do to maintain equity at the High School Level across the District.*

Linda Degman:

- Do we know what the athletic participation fees will be for next year? **Holly Lekas:** *They will be \$225 per sport, which is one of the highest in the state.*
- We all know that we fundraise for sports. We are cutting \$145,000 and

eliminating a select group of students, where if we raised the fees higher across the board the cuts wouldn't need to happen. We know that once cut, we will not get them back. There is a concern of the cost of the THPRD program and students may have to pay more than \$225 to play on a THPRD sponsored sport.

LeAnn Larsen:

- All of the cuts are painful and ones that none of us would choose. I would like to encourage Principal's to reach out to their community and work hard to engage them to help.

John Burns:

- On Thursday night, the Committee will continue discussing and will approve the budget.
- We have some answers now to questions from earlier this evening:
 - Mary VanderWeele's question about Media:
***Claire Hertz:** The total cost for Certified Media Specialist is \$4.8M, the total cost for Media Assistants is \$2M. The difference is \$2.8M. This assumes no Media Assistants and only Certified Media Specialists.*
 - Did that include the Technology Assistants? ***Claire Hertz:** If you wanted to eliminate the Technology Assistants, there would be a problem of not enough adults to cover classroom teacher prep time.*
 - Where did the \$4.5K come from? ***Claire Hertz:** We believe the \$4.5 did not include options schools.*
- Mary VanderWeele stated that she had her answer and that Jeff Rose was going to address her question about instructional time.
 - ***Claire Hertz:** I have an answer on the days, assuming you have 45 minute periods about twice a week, if they had one of those days with a licensed teacher receiving direct instruction, then I multiplied it by 36 weeks and then I divided it by hours in the day which come to three to four days of instruction.*

Cameron Irtifa:

- We are talking about only one group. These points could apply to someone teaching English. If you are handing out papers, it can't be counted as instructional time. We are depriving everyone to save \$2.8M. You are taking the Media Specialists that have the training and the license. Why do we have all of these listening sessions and public comment if we are not even listening? If we make any change, are we open to any of those comments? I don't see it.

John Burns:

- Remember that the next meeting starts with Claire Hertz giving us some updates, does anyone have any comments or question they want to frame tonight?

Karen Cunningham:

- There is no disagreement that everything that is not in this budget is important to all of us. There is a lot of loss here. What would we have to give up if we were to change those decisions? The question about certified media staff is not about the cost, but what we would have to give up to pay for them. We would have to give up classroom teachers. How many classroom teachers we would have to give up?

John Burns:

- Before closing comments, is anyone expecting some specific information from staff?
- Mary VanderWeele: I had a request in regards to Central Office expense. *Claire Hertz: Looking back 10 years and comparing enrollment and the number of central office positions, the District has fewer positions now than 10 years ago and there are 5,000 more students.*

Tom Quillin:

- Wanted to thank everyone who came and acknowledge that there are a lot of empty chairs. He feels it's the way we are communicating about the Budget. He would like a concise communication tool. A one page summary of what we are losing. The conversation is about what the quality of education we are providing today.

Gerardo Ochoa:

- Requested a breakdown of district personnel by Administrators, Classified and Certified staff by ethnicity and how that relates to the 344 positions that are being eliminated.

Cameron Irtifa:

- More detailed analysis of the CAFR sheet. When we look at the number of students in 2002 there were 34,699 and in 2011 our enrollment was 38,571. It went up by 12%. Then I compared Central Administration staff during those years, it went up 53%. I would like someone to analyze this and bring it to the next meeting. I then compared Nutrition Services and in 2002 there were 93 FTE and 103 in 2011. That makes perfect sense.

V. Closing Remarks

Jeff Rose

Superintendent Rose stated he heard anxiety and frustration in voices this evening. We have a finite amount of money. We are all struggling with the decisions we have had to make. We have a funding problem, and not a decision making problem. We are not going to defend any of the decisions we have made. We are making the best decisions relative to what we have to keeping this system afloat. When we limit conversation to just one thing, it doesn't give the whole picture. We have made the best decisions possible with our levels of expertise. We have a responsibility to move forward to provide the best education possible with a finite amount of money. We need to maintain a sense of balance.

VI. Set Agenda for May 17 Meeting

John Burns
Gayellyn Jacobson

John Burns commented the committee had already received the May 17 agenda and he hopes there will be a discussion about the concerns and questions asked and answers given. The Superintendent started the process this year as early as he could share with the community to communicate the magnitude of the issues. It is important to have a broader level of involvement from the community. The next meeting is on May 17, 2012 and then the Budget Hearing at the Board Meeting on June 4, 2012.

Budget Meeting adjourned at 08:50 p.m.

Debby Wohlmuth
Recording Secretary

**BUDGET COMMITTEE MEETING
BEAVERTON SCHOOL DISTRICT 48
BEAVERTON HIGH SCHOOL
13000 SW 2ND STREET
BEAVERTON, OR 97005**

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Wei-Wei Lou	Director of ELL Services
Ginny Hansmann	Elementary Principal
Will Flores	Title Elementary Principal
Todd Corsetti	High School Principal
Michael Johnson	Options Principal
Val Sebesta	BEA Representative

I. Welcome and Opening Remarks

Jeff Rose welcomed the committee and made the following comments:

John Burns
Jeff Rose

- This process has been extremely challenging and has changed the spirits of colleagues, staff, school, and committee members around the table. There is nothing that is not in this budget that has not been advocated for.

- Thanked the Business Office for their extensive work. It has been a process of all hands on deck and will be ongoing for some time.
- A small group met yesterday morning to address the additional questions from Tuesday evening and those were sent to you.
- As committee members are e-mailed by the community the hope is you remind them we are not cutting anything, rather, we have built to a place focused on the revenue. To cut is to strategically remove something. Unfortunately, we can't afford everything.
- Appreciated the comment on Tuesday evening that we don't have all the answers. We must be intentional and forward thinkers. There will be a lot of learning related to our new model as there will be changes and we will have to do our best for our students with fewer resources.
- Appreciates the committee's engagement and the time they have spent volunteering.

John Burns made the following comments:

- Thanked Superintendent Rose
- This was a good year to change the process. Found the process to be much smoother than in the past.
- Thought the question and answer process was great.
- We are not alone in knowing there is not enough money.
- Heard criticism about whether the public was heard.
- The legislature added a statement to ORS 329.065 stating: *Nothing in this chapter is intended to be managed without adequate funding support. Therefore, those features of this chapter, which require significant additional funds, shall not be implemented statewide until funding is available.* This is a revenue problem, doesn't expect we are going to get any real additional help anytime soon from the state.

II. Budget and Tax Levies

Claire Hertz

Claire Hertz stated there have not been any changes to the budget since the May 15th packet the committee received. There will be a formal motion for this evening involving two parts. One will be for the approval of the total amount of all funds in the budget and the second will be for the permanent tax rate for general fund and the tax for the bonded debt for the district. Next steps will be a publication to the Valley Times to be submitted by May 18 including a budget summary and advertisement of the public hearing on June 4, 2012.

III. Budget Committee Discussion

John Burns

John Burns asked for additional questions/comments from the committee. This will be the last time questions and comments will be taken.

Sarah Smith:

- Concerned about the sustainability. Don't give up finding assistance and pushing forward to show the community we need a levy.

Cameron Irtifa:

- Agrees with sustainability as well. Concern on whether the cuts are sustainable to keep the level of quality of education for students.

Susan Greenberg:

- Thanked Mary for bringing up the effect of lost instructional time. Remarked

how her child said there was no hope for the District. This is hard to hear from your own child. We have to work on making it happen sooner rather than later.

Dave Bouchard:

- Does the District have a sense for what the state support level will be for the next biennium? *Claire Hertz responded, it depends on whether we maintain or increase the percentage of the total state budget. When you talk to legislators, regardless of what party they are from, she has yet to find someone who doesn't support funding education. State economists will give an update next Tuesday, May 22, 2012.*

Carrie Anderson:

- Getting a lot of feedback and e-mails from community sessions and even staff about "why only five furlough days"? Still perplexed about that. No one at this table decided on the 5 days
- In the CAFR report we received today, we still need to look at Central Office in 2002. Central Office tracking at the same growth rate, as enrollment isn't necessarily required because classrooms need to increase with enrollment. They are in direct contact with the student and affect the ratios. In any business it is usually administrative and doesn't need to increase at the same rate.
- Revenue concerns. If we were funded at the same level next year we would still have about \$14M possible in cuts for next year. Our expenses go up every year. Last year we thought it would be \$12M for this year and instead it is \$37M.

Mary VanderWeele:

- Still concerned about the loss of media specialists and staff. Strategic Plan talks about reading for fun and joy. Impersonal point of view when we talk about the difference in cost between media assistants and specialists and depending on how you might value that loss. Seems out of step with our investments.
- Not quite there yet with the shortened budget process.
- Still has questions regarding instructional staff support and FTE. Refers to document about instructional staff support and doesn't understand what is behind the numbers. Needs help to understand the difference between FTE in 2002 and 2011 under instructional staff support going from 66 to 101. There is a note indicating staff support will be reduced by 62 positions. Assuming that media specialists were part of that number, what was the increase we are not prepared to offset?

Gerardo Ochoa:

- Concern in the increased class sizes and the negative impact on all students. Referring to small break out session notes on ISB and Summa. Questioned that without librarians the IB program will be out of compliance. *Carl Mead responded that the District would not be out of compliance with the reduction of media specialists.* Mary asked if this was true for all levels of PYP and MYP and diploma. *Carl responded again we would not be out of compliance.*

Dave Bouchard:

- He feels the number of community members interacting this year is significantly less than last year. Are the public and the staff going to be numb and resigned to the facts? *LeeAnn Larsen stated she views this differently in that we had over 100 meetings in the Community and Schools and Listening Sessions and the community had more of an opportunity to participate verbally*

and in person this year.

John Burns:

- First year of the new process. Wants to be clear we follow process but this is a budget to budget and we know we started this year in the hole. In terms of the public hearing numbers and responding, they are geared to what they see or what their child tells them. If you read this budget document you will see 281 fewer teachers of the 344 cuts. Since those positions are currently empty not all this pain is facing us. Some have already happened. Appreciates the question and answer process and feels this is a starting point. Won't be approving the budget and feels there is a lot of work to be done. Hopes the Board has some additional time.

Dave Bouchard:

- What do we anticipate in attrition at the end of this school year? *Sue Robertson responded, 200 are expected across all classifications.*
- What about temporary staff – are they gone? *Temps do leave at the end of the year but sometimes they are a placeholder for staff on leave and return.*

Claire Hertz responded to Mary VanderWeeles' questions regarding the headings of instruction, special programs, etc. They are headings that come out of federal and state requirement from our program budgeting and accounting manual. (CAFR doc page 123) Instruction would be all of our 1100 function. In 2011 there were 1,582 certified and 76 classified positions. In 2002 there were 1,407 certified and 92 classified. The licensed positions have grown by 12.45% and the classified have gone down by 16.71.

Special programs start with a 1200 function number, i.e., Special Education, ESL, IB and AP programs, etc. that are not general classroom instruction. Our ESL population is not reflected here and has increased significantly. Over the time period of 2002 – 2011 we have increased 51% in certified, 18% in support and gone down 1% in administration.

Other areas in the report were questioned earlier this week; Instructional Staff Support, General Administration Support, Business Support Services, Central Support Services and Facilities Acquisition and Construction. The 2200 function is media services and staff development. Certified in 2002 was 66 and 2011 was 101 positions and increased by 51%. We had fewer media specialists in 2002 than we do in 2011. FTE was much smaller in 2002.

Cameron Irtifa asked about FTE before the Levy. Carl Mead responded the last levy passed in 2003 helped supplement additional support in media, PE and music specialists. We also opened new schools and increased testing support at the school level.

IV. Approval of Budget and Tax Levies

John Burns

A motion was made by Dave Bouchard that "the Beaverton School District Budget Committee move that the Beaverton School District budget, in the aggregate amount of \$466,943,022.00 for all funds for 2012-2013, be approved at a permanent tax rate of \$469.03 per thousand per assessed value in support of the general fund. Further move that the tax of \$48,755,145.00 be approved for the service of bond and debt service for the school district". Tom Quillin seconded the motion. The motion was approved: 8 yes, 3 no (Anderson, Burns and Irtifa) and 1 abstained (VanderWeele).

The following comments were made:

- There were a lot of good questions and answers.
- This is a good draft but cannot vote for it.
- Questioned the \$37M in cuts and the 344 positions.
- If the Internal Budget Committee had viewed this differently with the attrition there would have been a different budget.
- Concern about where some of the increases are coming from.
- Questioned the motion and whether it was fund for fund or for the entire budget. *Clarified that the motion was to approve the entire budget.*
- What would the contingency fund be? *Contingency fund would be 3.5%.*
- Our budget includes looking at revenue for all three years and going forward.

V. Budget Process Debrief

John Burns

Sarah Smith:

- Liked the overall process and Question & Answer approach and the 100+ community sessions.
- Felt like we concentrated on the realities of the situation.

Cameron Irtifa:

- Appreciated all the efforts from the Committee and staff.
- If the budget is passed, it is just a recommendation from the committee and the Board should review and make changes. Coincide with the community input and the 344 positions that are now 60 less.
- Page 123 of CAFR should be analyzed.
- Worked with David Douglas for 1 1/2 years and they have nine people in their Central Office.
- Works with NWRESA and they have 6-7 people in their offices.
- Why does FTE keep going up in staff? Analyze why it is going up at Central Office.

Susan Greenberg:

- Echoes what everyone else has mentioned.
- Would like to have done the Teaching Session budget process with the budget committee.

Karen Cunningham:

- Many new things positive even though results are painful.
- Doesn't feel that we need a teaching session at every school.
- Listening sessions early in the process helped but, how can we build up the attendance at those?
- Thanked the Internal Budget Committee. Have asked for zero based budgeting for years and this year it happened. They had the painful decision of prioritizing and analyzing decisions ahead of time.

Dave Bouchard:

- Like the process this year. In the past it was somewhat chaotic and felt like the budget committee exceeded its' normal limits and were micro-managing the District. This is not the role of this committee.

Tom Quillin:

- Would like to offer hope we get more public involvement.
- Would like to get more input early on. Need to find some way that the

- community will engage in this process early on.
- Still think we can do better about the budget choices.
- We are in an interesting era where governments of all sizes are being squeezed.
- Need to make it extremely clear to the community on what they are getting for their money. Be clear about where the gaps are and what is being funded for our kids. 100 listening sessions and 1-2 opportunities and very little public outreach.
- Appreciated working with zero based budget.

Carrie Anderson:

- Agrees with what Tom Quillin said.
- If this were a service that needed to be marketed we would reach out.
- Must educate the public.
- Appreciated the Community Sessions and how we changed direction when attendance was low.
- Agrees with Susan Greenberg that it would be nice to have our own budget session.
- Liked the Question & Answer session on GoogleDocs.
- Meetings were too late and too close together. So much more we could have accomplished if we had spread them out.
- Internal Budget Committee - appreciates their work and the work the principals did. Probably a lot of good engagement.
- At the April 19th meeting ELEM, MS/HS and Athletics all made presentations. The missing piece was Central Office cuts.
- Negotiations going on at the same time did not fit with what was heard from the staff and community.

Mary VanderWeele:

- Supports everything that has been said so far.
- Was at a fundraising meeting on Monday. Although lots of great ideas, state funding will not get any better anytime soon.
- Need to look at why the levy failed and make sure it does not happen again.
- Thanked everyone for their hard work.

Gerardo Ochoa:

- Worries about relationships between students and media specialists.
- Worries about increased class size and those students who are self advocating for themselves. Must be careful that we reach out to them.
- Looks at the budget with an equity eye. Would like to see a more diverse group for members of the Budget Committee and School Board.
- Would be more helpful if all information was on one website.

Jeff Hicks:

- Thanked everyone.
- E-mails and phone calls are rewarding. Received a lot of e-mail about what not to do but no suggestions.
- Feels like the community didn't feel they were heard.
- Need to engage the public on a different level. Doesn't want people to back out because we didn't do what they wanted us to.

LeeAnn Larsen:

- Appreciates all the hard work; Business Office, Internal Budget Team and Budget Committee.

- Thought the Q&A forum was great. Saved on time between meetings. Hope that it continues.
- Valued the input from the public. Reads every single e-mail and responds to all of them.
- The last two meetings were too close together.

John Burns:

- Agrees that the last two meetings were too close together.
- Need to start earlier on budget. It can't be April and May when we start our work.

No minutes were approved. May 15th and May 17th minutes will not be approved until the first budget meeting next year or at one of the June School Board meetings.

VI. Closing Remarks

Jeff Rose

Thanked everyone for their time and effort that was put forth on the budget.

A motion was made by Karen Cunningham to end the meeting and Tom Quillin seconded.

Budget Meeting adjourned at 7:50 p.m.

Debby Wohlmutter
Recording Secretary