

**GRADES/EVALUATION OF STUDENT ACHIEVEMENT****Grades for Achievement**

Grades for achievement shall be reported each marking period as follows:

A	(90-100%)	Outstanding Achievement	4.0 grade points
B	(80-89%)	Above Average Achievement	3.0 grade points
C	(70-79%)	Average Achievement	2.0 grade points
D	(60-69%)	Below Average Achievement	1.0 grade points
F	( 0-59%)	Little or No Achievement	0
I		Incomplete	0

In kindergarten through second grade, teachers shall use narrative descriptions to indicate the student's level of achievement and may also furnish examples of student work. Level of achievement grades shall be reported as follows:

A	Advanced
D	Developing
P	Proficient
/	Not Assessed

Students who receive an Incomplete (I) on their report card are allowed two (2) weeks to make up work for the marking period. Grades to replace Incompletes will be calculated no later than 2 weeks after the grading period. Any assignments not completed within that time period will receive a zero and will be used in the calculation of the quarter grade for the class. An incomplete is given only when a student's work is not finished because of illness or other excused absence.

Criteria for determining grades for achievement may include but are not limited to:

1. Preparation of assignments, including accuracy, legibility and promptness.
2. Contribution to classroom discussions.
3. Demonstrated understanding of concepts in tests.
4. Application of skills and principles to new situations.
5. Organization and presentation of written and oral reports.
6. Originality and reasoning ability when working through problems.
7. Completion of independent or group projects.

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## **GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)**

Whenever it becomes evident to a teacher that a student is in danger of failing a course, the teacher shall arrange a conference with the student's parent/guardian or send the parent/guardian a written report.

### **Grades for Citizenship and Work Habits**

Grades for citizenship and work habits (general behavior and study habits at the elementary level) shall be reported each quarter.

### **Honor Roll**

The middle and high school shall post an Honor Roll. All courses shall be counted in computing eligibility for the Honor Roll. To qualify for the High Honor Roll, a student must have a grade point average of 3.5 or better in a minimum of (4) graded classes. A student must have a grade point average of 3.0 to 3.49 in a minimum of four (4) graded classes to qualify for the Honor Roll. In addition, students may not have a D or an F in any class during the quarter.

### **Advanced Placement/Honors Courses**

The district may offer Advanced Placement and Honors courses in academic subjects for eligible high school students. The evaluation system for such classes shall be weighted to reflect the more rigorous nature of these courses. Grades received in these courses will be counted on the following scale only after the student takes the AP exam:

- A = 5 points
- B = 4 points
- C = 3 points
- D = 1 point
- F = 0

### **Repeated Classes**

With the approval of the principal, a student may repeat a course in order to raise his/her grade. The student shall receive credit only for taking the course once. The highest grade received will be the permanent grade on the student's transcript.

### **Withdrawal from Classes**

A student who drops a course during the first two weeks of the semester may do so without any entry on his/her permanent record. A student who drops a course after the first two weeks of the semester shall receive an F grade on his/her permanent record, unless otherwise decided by the principal because of extenuating circumstances.

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