

## Personnel Action Form

							Hun	nan Resources	
Banner ID #	Last Name First Krpec, Tom-Kody W.				Middle Initial		Telephone		
Address			City			State	Zip		
Part I: Check all that apply									
Classification:  Administrative/Professional	Staff	Description → Commence → Commenc				(explain)			
Taculty	l l	Extension				ge from part time to temporary full			
Support Staff Temporary Support Staff		Salary Adjustment			time				
Regular O Part-T		Separation (date:)							
Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person.									
All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures.									
Support Staff employees are at-will employees.  CURRENT Division/Unit: Job Vacancy No.: (if applicable)									
CURRENT Division/Unit:						ton (in approach)			
Job Title/Position:						Specialized Area:			
Budgeted Position? Yes No						Funded in which FY?			
Budget Number:						Position No. (NBAPOSN):			
Compensation:	O Annual	Annual Sched				Hourly Rate: (Part-time only)			
\$	Q Hourly		Grade			\$ per hr x hrs/wk x wks =			
	Other (explain	n)	Step			\$per year			
Start Date:	End Date:		At-will-employee Per contract		If temporary, anticipated termination date:				
Position is funded for the following number of months/weeks:									
O 9 months O 10 1/2 months O 12 months O Other (specify)									
PROPOSED Division/Unit: Communications and Fine Arts						Job Vacancy No.: (if applicable) 1808 F 048			
Job Title/Position: Temporary Instructor of Dev English						Specialized Area: English			
Budgeted Position?						Funded in which FY? FY18			
Budget Number: 1610-14506-6091-100						Position No. (NBAPOSN): DEV03T			
Compensation:	Annual Sched FAC					Hourly Rate: (Part-time only)			
s 45,050	O Hourly Grade 1					\$ N/A per hr x hrs/wk x wks = \$ per year			
Start Date:	Other (explain	lain) Step 1 At-w			mplovee	1000 V V V V V V V V V V V V V V V V V V			
					act	05/31/19			
Position is funded for the following number of months/weeks:  9 months  10 ½ months  12 months  Other (specify)									
Explanation of Action:									
Part III: Position/Budget Authoriz	ation								
Recommended by Supervisor/Department Head Date Approx					ved by Dean			Date	
Approved by Division Chair	4		Dat	e Appro	ved by Vice Pr	resident		Date	
Patrick Ralls  Discordance Rales, or open Department, email-making@worjc.edu, cr.US  Dels: 2016 06.15 10.069-0.0500							8-15-	19	
Approved by Cabinet Level Supervisor Date Reviewed of Human Caping Date									
				9	Keff	4 Jones	3-8-1	718	
Budget Approval			Dat	1 11 6	d by Pleside			Date	
8/15/18 Buty de Molecal 8-17-18									
Reg. 821 HR Requisition	Number F 18	DR OC	154		/	RECEIV	Revised N	May 29, 2014	

Vice President of Instruction
Date: 8 | 5 | Shritial: TC