### **DERBY PUBLIC SCHOOLS**

### **School Trip Proposal / Request Form**

Travel / Study Approval for Out of State and or Overnight Trips

School: Bradley Principal: Mario Ciccarini
Date(s) of Trip: 3/15-17/2019 Trip Organizer(s): Mario Ciccarini
Destination of Trip: Nature's Classroom - Lakeside, CT
Grade level of student participants:No. of Students:
Educational Objectives including related classroom activities prior to / following the trip:
Science (NGSS) themed activities (Life, Earth, Physical)
Team-Building activities w/ students
from both elementary schools.
Funding Source(s): Alliance Grant; PTA; Student activities Fund;  parents + quardians  Complete if students are paying for all or part of the trip.
Total fees required from each student: Transportation Cost: #430 Event Fee: #295 pp
Meals Lodging: Alliance + Source(s) of funds for students who qualify for fee waiver: <u>Student activities</u>
Cost of Nurse (if applicable): Funding source: [ ] No students are identified with health concerns
Name of travel agent (if applicable):
Name of transportation service vendor: All-Star Transportation
No. of buses required: Cost per bus: # 430
Date / Time of trip: Departing Derby: $\frac{5/15/19}{10 \text{ A.m.}}$ Returning to Derby: $\frac{5/17/19}{100 \text{ A.m.}}$ Number of chaperones on trip: $\frac{5}{100}$ Returning to Derby: $\frac{5}{100}$ Retur
Completed forms should be submitted to the principal who, if the trip is approved, will

forward this to the Superintendent of Schools and Board of Education for final approval.

Include the information below when submitting this approvitem indicating its inclusion in the approval packet.)	val form. (Place a check mark by each
Information outlining parental financial responsibility	ility should there be an emergency
Parent / Guardian letter explaining the trip and trav	vel itinerary
Parent / Guardian Permission and Acknowledgme	nt of Risk for Student Travel Form
Emergency Plan (Includes arrangements for medicinformation, access to communication devices, and procedusituations)	cal needs, parent / guardian contact ures for general potential emergency
List of Chaperone Names and Phone Numbers wit	th MPS employees noted
Telephone Tree in the event of an emergency	
Be sure the school administrator has a list of those students of the emergency contact numbers.	s participating in the activity and a copy
I / We certify that this trip proposal is in accordance with E corresponding regulations:	Derby Public Schools policies and
Signature, Trip Organizer(s)	
MTrip approved Morro Fair	3/18/2019
Signature, Principal / Assistant Principal	Date
Signature, Superintendent or Designee	Date
[] Trip Denied	
Reason:	

### **Out-of State / Overnight Trips Checklist**

[] Obtained approval at least three (3) weeks prior to the trip.
[] Submitted list of participating students submitted to Principal and Health Office at least two (2) weeks prior to the trip.
[ ] Submitted an updated list of participating students to Principal and Health Office on day of trip (No students should be added to the original list on the day of the trip.)
[] Arranged substitute teacher with the Principal / designee if needed
[] Arranged instructional and supervisory assignments for students not participating
[ ] Arranged appropriate number of chaperones and provided orientation
[ ] Clearly explained expectations of students
[] Received parent permission forms and emergency medical forms
[ ] No students are identified with health concerns

Teacher Directions: After your School Trip Proposal / Request Form has been approved, you are required to complete this form, and send it home to parents. Only those students whose parents have signed and returned the form to you will be permitted to go on the school trip. You should follow these directions: 1) Use one form per trip: 2) complete the school portion (top half) of form; 3) duplicate one form per student; and 4) send a copy home for parent and student signatures.

Revised: March 2018



# **Bradley Elementary School**

155 David Humphreys Road • Derby, CT 06418-2250 Mr. Mario Ciccarini, Principal

Phone: (203) 736-5040 • www.derbyps.org/Bradley

Email: MCiccarini@derbyps.org

	hild permission to attend the school trip, sign and return it to your
child's teacher.  Date of Trip: 5/15/16/17/2019 Trip	O Organizer(s): Mario Ciccarini
Destination of Trip: Nature's Class	room Lakeside, 190 Kenyon Rd., Lakeside C 06758
Educational Objectives: Science - rela	Hed themes and activities;
Team-building; Join b	ooth elementary schools prior to M.S.
	Supervision:
Students will be directly supervised by adults at a	all times.
☐ Students will be directly supervised by adults with	
A School Nurse will be present on this school tri	p provided by Nature's Classroom
Transportation Provided: ☑ School Bus ☐ Cha	arter Bus
Related Risks: ☐ Swimming Pool ☐ Amusement	/Theme Park Beach or Ocean Wother None  Out in nature; insects;  allergies
	Student Agreement:
Student Name:	Grade:
While participating on this school trip, I will accept r Code of Conduct and I will follow directions of the s	responsibility for maintaining conduct in accordance with the Bradley School chool trip organizers / chaperones at all times.
Student Signature:	Date:
Par	ent / Guardian Permission:
I have read and understand the attached description of activities of school property; therefore, neither the lefor the condition or use of any non-school property.	of the school trip. I also understand that participation in the school trip will involve Board of Education nor its employees and volunteers will have any responsibility
I give permission for	to participate in all aspects of this school trip.
Parent / Guardian Signature:	Date:
Parent Contact Number:	
At Bradley School we leave our P.A.W.S. on everything we do. R	Ve Persevere, Act Responsibly, Work and Play Safely, and Show Respect. These are the characteristics

that define who we are and will help us become positive role models in our school and community.

### Nature's Classroom\_Chaperones:

Master schedule will be determined closer to the date of the field trip

Mario Ciccarini
Allison Hill
Cindy Klabonski
Lindsay Koreiwo
Ronald Swierbitowicz
Cheryl Shea
Amy Tancreti
Karen Marrone
Drew Conlon



# **Bradley Elementary School**

155 David Humphreys Road • Derby, CT 06418-2250 Mr. Mario Ciccarini, Principal Phone: (203) 736-5040 • www.derbyps.org/Bradley

Email: MCiccarini@derbyps.org

March 25, 2019

# Nature's Classroom Field Trip

Dear Grade 5 Parent/Guardian,

We are very excited that the Board of Education has once again approved our field trip to Nature's Classroom in Lakeside, CT for May 15-17, 2019.

This packet includes all the forms that need to be completed prior to the trip. They include:

- Permission Form completed by student and guardian
- Nature's Classroom student registration
- Home and Health Questionnaire
- Medication Administration Form

The cost of the Nature's Classroom trip is normally \$295 per student + transportation. Our school district has already paid the deposit for all students. The cost will be lowered further through some of our own fundraising we have been doing throughout the school year. NO MONEY IS DUE RIGHT NOW. In April a letter will be going home with students once we know how many students are attending. That letter will indicate a balance and due date.

If you would like your child to attend this year's trip please return the permission form and all other forms to the main office by Wednesday, April 10, 2019. <u>Again, we only need the forms back – no payment needed right now.</u>

If you have any questions please feel free to contact me at your earliest convenience.

Sincerely,

Mr. Ciccarini



### Itinerary for Grade 5 Nature's Classroom Field Trip

### Wednesday 5/15/2019:

- We are leaving Bradley School between 9:45 and 10:00 am.
- Students should leave their luggage/bags in the front hallway outside of the foyer.
- Parents/guardians have the option of sending students to school their normal way but depending on how many bags they have that may be challenging.
- We recommend dropping students off to school with their bags.
- If you decide to have your student stay with you in the morning they must be at Bradley no later than 9:30 am to allow for time to help load the bus.
- We should arrive at Lakeside around 11:00 am.
- We will unload the bags from the bus and follow the directions of the camp staff.
- Lunch will be served at noon.
- Dinner will be served at 5 pm.
- Lights out by 10 pm (subject to discretion of adult supervising cabin).

### Thursday 5/16/2019:

- Breakfast at 8 am
- Lunch at 12 pm
- Dinner at 5 pm

### Friday 5/17/2019:

- Breakfast at 8 am
- Lunch at 11:30 am
- Depart for Bradley School by 12:30 pm
- Arrive at Bradley School by 1:30 pm students to go home with parent/designee pickups

If you have any questions please feel free to call the main office or email Mr. Ciccarini at mciccarini@derbyps.org

# Nature's Classroom

at Lakeside, CT



#### **DIRECTIONS**

From I-84 in Waterbury, CT: Take exit 20 (Route 8) north towards Torrington. Take exit 38 (Route 6, Route 109). Bear left at the end of the ramp and go under the overpass. Turn left at the first light and follow signs for Route 6 and Route 109. In about 0.5 miles, at the stop sign, continue diagonally across the intersection onto Route 109. Black Rock School will be on your left. Continue on Route 109 through East Morris stop sign to the stop sign in Morris (intersection of Route 61). Continue straight on Route 109 for 3 more miles. Pass a cemetery, lake, and go up a hill. At the top of the hill, turn left onto Kenyon Road (this is a tricky turn, look for the Episcopal Camp sign). Camp entrance is about 0.5 miles on the left.

From southbound Route 8: Take exit 38 (Route 6, Route 109). Continue straight through the light onto Route 6 and Route 109. In about 0.5 miles veer right onto Route 109. Black Rock School will be on your left. Follow directions in bold above.

#### **FEATURES**

This property features eight recently renovated cabins sleeping 14 to 16 students each. Each cabin has a private adult room and an attached bathroom.

The property also contains about 400 acres of woodlands, a historic family cemetery, and rock walls dating back to the 1600s.



### Clockwise from top left:

- Each cabin sleeps 14 to 16 students. Adults sleep in a private room in the cabin. Each cabin has its own bathroom with several sinks, toilet stalls and shower stalls.
- Students find a wide variety of creatures from yellow-spotted salamanders to crayfish. With such a densely rich property, there is a wealth of wildlife to find.
- Lucky students may have the chance to

find several species of reptile, including this ring-necked snake. They may also run across turtles, garter snakes, and deer tracks.

- Eight cabins ring the large field in front of the dining hall.

# Lakeside, CT









#### DEAR PARENTS,

Your child will soon have an opportunity to participate in a residential outdoor school program. This letter attempts to answer some of the questions parents usually ask. Please feel free to ask us about any other concerns you may have about the program. Outdoor environmental education uses the out-of-doors for learning experiences that cannot easily take place in the classroom. Students and teachers learning outdoor awareness in this extended classroom can use the experience to help in their understanding of the natural environment, their school subjects, and the way people live. The program includes activities such as examining life in lakes and swamps, investigating weather, Colonial and Native American skills, and confidence building group challenges. A variety of field walks, classes in all subjects, and evening activities insure an exciting, stimulating experience.

**SUPERVISION AND STAFF:** Students are supervised 24 hours a day. In addition to the classroom teachers and chaperones accompanying each visiting group, Nature's Classroom has a permanent staff residing on site consisting of a director, environmental teachers on 1:12 ratio, and a nurse, EMT or health staff person on call at all times.

**HEALTH AND SAFETY:** There is no requirement that students undergo a medical examination before attending Nature's Classroom. The program is physically intensive, however, and you may wish to consult your physician if there are any concerns that should be brought to the attention of the staff. Such guidance will assist them in planning the program of activities with the students. Please note any special health concerns on the Nature's Classroom medical forms. The forms **must** be completed before a student can attend. Health and safety are our most important objectives! A fully staffed and equipped hospital is less than 30 minutes away from all of our facilities. Every student is covered by insurance while attending the program.

**CLOTHING AND EQUIPMENT:** A clothing and equipment checklist is furnished. Particular care should be taken in supplying ample footwear and pants, as students frequently participate in activities in wet areas. Clothes should be chosen for comfort and durability, rather than style. Please add or delete items appropriate for the season (gloves, hats, parkas, etc.)

FOOD AND LODGING: Meals are prepared by a permanent cooking staff and are served family style. Special dietary needs should be noted on the medical forms. Students, visiting teachers, and chaperones are lodged in winterized dormitories and cabins. Parents are welcome to visit any of our Environmental Education Centers and to view the facilities; such visits, however, should be made before or after your child's experience, preferably midweek. The physical facilities are always open, so a weekend visit might be possible. You must call the site and make an appointment with the Program Coordinator before coming.

**TELEPHONE:** The telephone is **not** available for the students' use, and parents are asked not to call students **except in case of an emergency.** The Nature's Classroom telephone number is **860-567-8403**.

MAIL: Mail is most appreciated by students, but to be safe, allow 4 days for delivery. Mail posted midweek may not reach Nature's Classroom until Friday after the group has left (please make sure there is a return address in case we need to send it back). Please include the name of both the student and the school to assist delivery. Mail should be sent to Nature's Classroom, 190 Kenyon Rd, Lakeside, CT 06758.

### OVERVIEW OF NATURE'S CLASSROOM

Nature's Classroom offers a unique educational experience to students and their teachers. The goal of the program is to create an educational community that integrates social development, student-driven exploration and interdisciplinary study. Students are under adult supervision at all times both during the day and at night. Small student to teacher ratios are maintained to promote personal growth and provide individualized attention to each student. The Nature's Classroom staff is comprised of professional staff with a wide variety of academic backgrounds and interests. Nature's Classroom encourages students to cooperate as a community, strengthen their self-concept and gain an appreciation of curiosity and learning. Working closely with your student's classroom teachers, Nature's Classroom develops a program that dovetails with the classroom curriculum and reinforces key concepts.

A typical day at Nature's Classroom features a morning *Field Group*, afternoon *Special Interest Classes*, and a *Large Group Activity* in the evening.

Field Group is generally the first activity of the day. Students are assigned by their classroom teachers to a field group; each field group is assigned to a single Nature's Classroom teacher. During field group, a strong emphasis is placed on working and learning as a team. Each day with their field group, students have the opportunity to explore in natural surroundings while studying important ecological concepts and their connection to the world and its life support systems. Students are encouraged to use critical thinking skills and work together to investigate a wide variety of natural phenomena and relationships.

Special Interest Classes occur primarily in the afternoon. Students have an opportunity to choose classes from a wide range of interests and disciplines. Nature's Classroom prides itself in presenting hands-on classes that are planned in conjunction with your student's classroom teachers. Classes are selected to reinforce and build upon your school's curriculum and explore the relationships between various academic disciplines. In order to provide students with the maximum opportunity for discovery and growth, a new selection of classes are available each day.

Large Group Activities and evening programs are selected by the classroom teachers to best suit the needs and goals of the students. With subjects ranging from science to leadership, traditional living to theatre, and everything in between, large group activities are a great way to create shared experiences for all Nature's Classroom participants.

Breakfast, lunch and dinner are provided, as well as an evening snack at the close of each day. Meals provide an opportunity to interact with other members of the community and share personal triumphs and discoveries. The diversity of subject matter covered within field groups, classes and other activities encourages students and teachers alike to share their excitement and engage in meaningful conversation around the table. Medications and first aid are administered by an RN, EMT or other medical personnel who is always available. Lodging is dormitory styled.

Students return from Nature's Classroom with newfound interests, lasting memories, and a greater sense of independence. Relationships formed and strengthened among both students and their teachers carry over into the classroom and beyond. The real life experience, both social and academic, inspires an increased understanding and a deeper appreciation of community, education and curiosity. We look forward to providing your child with a unique opportunity to learn and play in a safe and supportive environment.

# **Sample Basic Schedule**

# First Day

9:00

11:00 Arrival & Settling In
12:00 Lunch
Orientation
Field Experience
4:00 Special Interest Classes
5:30 Dinner
7:00 Quest

Quiet Sing



# **Second Day**

	<b>-</b>
7:15	Rise and Shine!
8:00	Breakfast & Clean Up
9:30	Field Experience
12:00	Lunch
	Free Time
2:00	Special Interest Classes
4:00	Special Interest Classes
5:30	Dinner and Free Time
7:00	Night Experience
9:00	Quiet Sing



## Third Day

7:30	Luggage Out
8:00	Breakfast
	Final Clean Up
	Field Experience
	Evaluation
12:00	Lunch
	Departure

# Sample of Special Interest Programming

The curriculum for **Nature's Classroom** contains over 500 hands-on science, math, humanities, and social studies lesson plans with follow-up activities for use in the schoolroom as well as references for further investigation.

# FIRST CLASS

SC Double Bubble (Chemistry of Soap)
Just Plane Fun (Flight and Aerodynamics)
Incredible Edibles (Edible Plants)

MA Geodome (Geodesic Dome Construction)
Get Lost (Map and Compass, Orienting)

HM Feed Your Face (Natural Cosmetics)

The Oil Game (Sharing a Limited Resource)

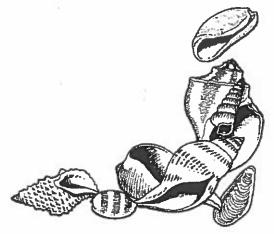
# SECOND CLASS

SS

SC Go with the Flow (Heart and Blood)
Soccerball Dissection (Human Physiology)
Egg Drop (Package Design)
Go Fly a Kite (Wind, Atmosphere)
MA Up and Away (Hot Air Balloons)
HM On the Air (Radio Broadcast Writing)
SS It's the Law (Criminal Justice)

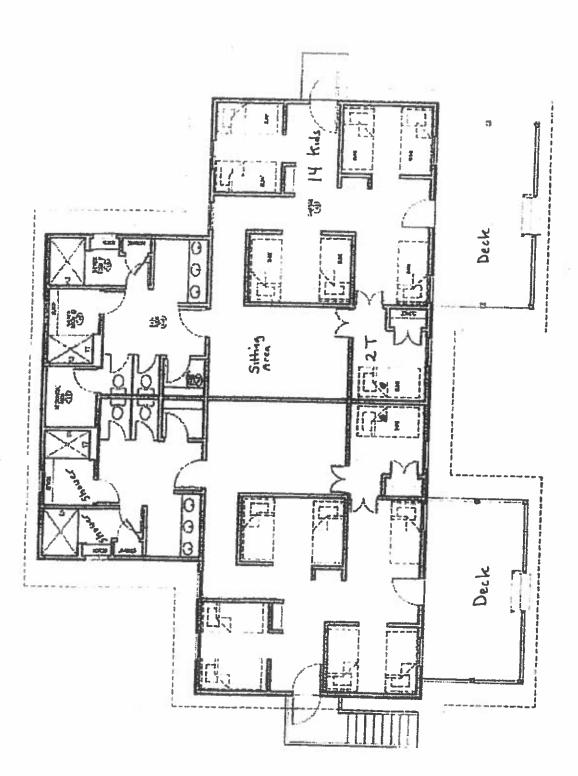
# THIRD CLASS

SC Crystals (Chemistry)
Compost It (Biology)
Pollution Solution
Oh Rats! (Dissection)
MA Speed Boats (Stream Power)
HM Woods Words (Poetry)
SS Egg Babies (Responsibility)



The preceding is a SAMPLE outline of courses for a group size requiring nine of our instructors. The specific courses offered vary with the time of year, location, current **Nature's Classroom** instructors, and goals the visiting school wishes to achieve.

SC: Science MA: Math HM: Humanities SS: Social Studies



CABIN FLOOR PLAN

CABIN CAMP WASHINGTON MORRIS, CONNECTICUT

Kenyon He.ll Purpos Basketball Volleyball Nature's Classroom Lakeside, CT Dinig The Man NC STAFF GABIN A Parking 9749>

### NATURE'S CLASSROOM STUDENT REGISTRATION

Please print all information and please fill in all the blanks

Child's Name			Date of Birth	
(La:	st)	(First)		
Age	Sex	Weight	He	ight
Address				
	(No. and Street)	(Town)	(State)	(Zip)
Parent's Name(s)				
Email Address		· C		
Home Telephone (		Alternate Telephone (	_)	
Family Physician	•	Telephone ()	SK.	
I give permission for	(Name)			_to attend Nature's Classroom
for the period of			as part of t	the outdoor education program
care. I also understa his/her conduct or in reasons. Nature's Cla	and that the director and/o offuence is not in the best in assroom has my permission	thild's health, have him/her hos in school leaders may dismiss my interest of the entire group. No to use my child's image, voice a	child from Nature's refund is given if su nd/or likeness for pro	Classroom if, in their opinions, ch action is taken for discipline motional purposes.
		MEDICAL PERMISSION S		
-		atch a cold or have other minor cretions of the Nature's Classroo	-	oblems, do you give permission
		Yes No		
	ol needs to be administered	l, do you prefer:		
IBUPROFEN	TYLENOL	OTHER (Specify)		
				2011

# Nature's Classroom

# HOME AND HEALTH INFORMATION QUESTIONNAIRE

Chi	ld's Name: Date of Session:
ada	questions below are provided to give you a framework within which to provide that needed information to us. Please feel free to whatever information you think will be helpful – attach additional sheets if necessary. We will share this information with your ld's classroom teachers prior to his/her arrival at camp. Thank you for your cooperation.
1.	Is this your child's first prolonged stay away from home?
2.	Is this your child's first sleep away experience?
3.	Has your child ever had a problem with homesickness? If yes, please explain briefly.
4.	Does your child have a bed wetting problem?
5.	Date of last tetanus booster shot (not a tetanus shot given after an injury),
6.	Are there any restrictions on your child's activities? Please include any special health concerns, e.g., special diet, recent hospitalizations, fractured bones, etc.
7.	List any allergies, e.g., food, environmental, medication, and explain degrees of severity and current treatment.
8.	Does your child have any sensory, physical or cognitive disabilities?   Yes   No If yes, explain.
9.	Has anything happened recently in your child's life that may affect him/her emotionally or physically while at camp? If yes, please explain.
	X
10	Additional information:
,	

# Nature's Classroom

# MEDICATION ADMINISTRATION FORM

<u>All medications</u> (including prescription, non-prescription and vitamins) <u>must come in original</u> containers.

IILD'S NAME:ereby give permission for t	the staff of Nature's Class	sroom to over	see the ad	ministration	of the fol	lowing	
dication(s) to my child:			TP: 1	M-3:-4:	T-1		
Medication	Dose (mg, tsp)	Time Medication Taken  Breakfast Lunch Dinner Bed Othe					
		Dicariast	Luncu	Diffici	Dea	Othe	
		1					
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1							
						1	
nments (reason for taking	medications, special con	siderations):					
52							
r child will not be allowed inal container with phard ctions for administration, etter may be sent to clarij	nacy label containing Rx, , and the child's name. W fy any discrepancies. All 1	number, the henever poss non-prescript	name of th ible, a cop ion medica	e medication by of the doc ation must b	n, the dosc tor's presc e in their	age, ription	
inal container with pharn ctions for administration, etter may be sent to clarij	nacy label containing Rx, and the child's name. W	number, the henever poss non-prescript	name of th ible, a cop ion medica	e medication by of the doc ation must b	n, the dosc tor's presc e in their	age, ription	

# SUGGESTED EQUIPMENT LIST FOR NATURE'S CLASSROOM

This list is for a three day program and dependent upon seasonal weather. Plan for everything!

- ---Water Bottle \*\*\* Super important!
- ---1 Sleeping bag or bedroll (sheets and blanket)
- ---1 Pillow and pillowcase
- --- 2 Pairs of jeans/pants
- ---Multiple shirts (short and long sleeve)
- --- 1 Sweatshirt/hoodie or sweater
- ---Pajamas
- --- 1 Pair of slippers/flip-flops for cabin
- ---Shorts for cabin use only
- ---Many changes of underwear (for 3 days at least 4)
- ---Multiple pairs of socks (at least 2 per day)
- --- 1 Warm jacket/coat
- ---Hat(s): warm hat and/or ball cap
- ---Gloves, scarf
- ---Shoes (2-3 Pairs): old sneakers, rain boots, well-broken-in hiking boots, etc.
- --- 1 Raincoat or poncho
- ---Toiletries: soap (and container), shampoo, toothpaste, toothbrush, deodorant, towels, washcloths
- ---Laundry bag or extra pillow case
- ---Pre-addressed stamped envelopes or postcards, paper and pens, etc. for writing home

- ---Notebook(s) and writing utensils
- ---Sunscreen
- ---Insect repellant (no aerosols please)
- --- "Day pack" or backpack
- --- Camera: preferably disposable
- ---Flashlight (optional)
- ---Book for reading at night
- --- Deck of playing cards (optional)

### DO NOT SEND:

- Electronics: <u>cell phones</u>,
   I-pods, MP3 players, portable gaming systems, kindles,
   nooks, tablets, etc.
- Pocket knife, candy/gum/food
- \*\*\*Please do NOT buy new clothes or shoes for your child to wear at Nature's Classroom. Send old clothes that you do not mind your child getting dirty during outdoor activities.
- \*\*\*Please make sure that every personal item (shoes, camera, socks, etc.) are <u>clearly labeled</u> with your child's name. Sharple everything!
- \*\*\*If your child loses any items at Nature's Classroom, contact the Program Coordinator immediately. NATURE'S CLASSROOM TAKES NO RESPONSIBILITY FOR LOST ITEMS.

