

Browning Public Schools
Board Agenda Request
Meeting To Be Held: September 28, 2022



Recognition: Students Staff Parents

Information: Building Report Old Business Superintendent's Report

Action: Resignations Hiring Contract Service Agreements

Travel Out-of-State Travel In State Approvals

Termination Legal Matters Other:

 This action request pertains to Elementary (only) High School/District Wide

Date: September 7, 2022

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John Salois
Title: Director of Human Resources

Subject: Hiring: Assistant Cook - Napi

Description: Lynne Lunak recommends the following for hire.

- Cecelia Morris, Assistant Cook
Pending successful completion of pre-hire process

Financial Impact: L1/SP \$15.08 (\$15.69 after the successful completion of a 90-day probationary period.)

Funding Source (Budget/Grant, etc): Impact Aid

Attachment(s): Hiring report

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial)_____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:_____



Browning Public Schools Hiring Selection Report

Position Assistant Cook		Applicant Recommended Cecelia Morris	
Department/Location Food Services/Child Nutrition		Supervisor Lynne Lunak	
Type of Position Classified	Starting Date 9/29/22	Term 189 days prorated	

Recruiting Date Posted: 5/25/22 Closing Date: Until Filled

Comments: Per BPS Policy #5120, the complete process may be unnecessary in the following circumstance:
 B. only one applicant is qualified and meets eligibility requirements and further recruitment is impractical. There are only two candidate who have applied for multiple positions

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Ryan Running Crane	8/24/22	Yes	N/A
	Cecelia Morris	7/18/22	Yes	NA

Interview Committee	Title	Name	Title
N/A			

Recommendation: Cecelia has experience. She meets requirements for the position.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	7/28/22	Yes	OK
State & Federal Criminal background check	8/17/22	Yes	OK
Tribal Background check	8/17/22	Yes	OK

Salary: \$15.08-\$15.69. Placement: L1/S0 Contract Days: 189 days prorated

Prepared by: _____ Date 9/2/2022 Approved by: _____ Date: _____