

Browning Public Schools
Board Agenda Request
 Meeting To Be Held: April 24, 2024



Recognition:	<input type="checkbox"/> Students	<input type="checkbox"/> Staff	<input type="checkbox"/> Parents
Information:	<input type="checkbox"/> Building Report	<input type="checkbox"/> Old Business	<input type="checkbox"/> Superintendent's Report
Action:	<input type="checkbox"/> Resignations	<input type="checkbox"/> Hiring	<input type="checkbox"/> Contract Service Agreements
	<input type="checkbox"/> Travel Out-of-State	<input type="checkbox"/> Travel In State	<input checked="" type="checkbox"/> Approvals
	<input type="checkbox"/> Termination	<input type="checkbox"/> Legal Matters	<input type="checkbox"/> Other: _____
	This action request pertains to	<input type="checkbox"/> Elementary (only)	<input checked="" type="checkbox"/> High School/District Wide

Date: 4/16/24

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Waiver of 5% Penalty Fee for Early Resignation 2023-2024

Description: Ronnel Goss is requesting that the School Board waive the 5% liquidated damages for early release of her contract due to her resignation from her position as Gear Up Specialist 2023-2024 at BHS. Section six (6) states that the employee shall provide a written request to the Superintendent at least thirty (30) days prior to the date by which the Employee seeks to be released from his/her obligations under the contract. The written request must include:

- a) An explanation of the reasons for the requested release;
- b) A separate, signed letter of resignation;
- c) Payment for the liquidated damage sum referenced above.

Financial Impact: \$1,081.87

Attachment(s): Waiver Request

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

To Browning Public Schools:

I, Ronnel Goss, am requesting to have the 5% penalty from my contract waived. I had not intended to relocate until after the school year; however, balancing a full-time job and graduate school has proven to be excessively challenging. This financial relief would greatly assist me, especially as I am currently unemployed and concentrating on my studies. Upon completion of the program, I intend to return home to work for BPS.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronnel Goss". The signature is written in a cursive, flowing style with a prominent loop at the end.

Ronnel Goss
