

# Harvey School District 152

## Summer School Schedule

### Summer school Schedule

#### Mon – Thurs 8:30am – 1:15pm Summer school Hours

1. Bryant : Mr. B. Boykins – 7am – 3:30pm
2. Brooks : Mrs. M. Cole – 7am – 3:30pm
3. Holmes : Mr. A. Salas - 7am – 3:30pm
4. Whittier : Mrs. I. Bravo - 7am – 3:30pm

### Custodial Work Schedule

#### Phase 1 June 9<sup>th</sup> – 20<sup>th</sup> @ 7am-3:30pm Monday-Friday

- a. Remove classrooms Furnishings
- b. Clean shelving's, ledges, windows, vents, walls, and blinds
- c. Clean and power wash all bathrooms

#### Phase 2 June 23<sup>rd</sup> – July 3<sup>rd</sup> 7am- 5:30pm Monday – thursday

- a. Strip and wax classroom floors after inspection
- b. Report missing and loose tiles to maintenance
- c. Clean and deodorize carpeted areas
- d. Clean all teacher's lounges and offices

#### Phase 3 July 7<sup>th</sup> – July 14<sup>th</sup> 7am- 5:30pm Monday – Thursday

- a. Replace all cleaned classroom furnishings
- b. Attention given to finished floors
- c. Add extra personnel to summer school buildings

#### Phase 4 July 15<sup>th</sup> – July 23<sup>rd</sup> 7am- 5:30pm Monday – Thursday

- a. Clean all hallways and entrance walls and doors
- b. Strip, seal, and wax floors
  1. July 24-25<sup>th</sup> Informal inspection
  2. July 28-30<sup>th</sup> formal inspection
  3. July 31<sup>st</sup>-Aug 8<sup>th</sup> Assist all returning personnel

June 5<sup>th</sup> – 6<sup>th</sup> All Shifts will remain the same

K. Lewis

Report all adjustments

Revised copy