

**BOARD OF TRUSTEES  
AGENDA**

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
-----------------------------------	---	----------------------------------

(A)  REPORT ONLY  RECOGNITION

**Presenter(s): ROLANDO SALINAS, DEPUTY SUPERINTENDENT FOR DISTRICT OPERATIONS  
PEDRO FELAN, FACILITIES & MAINTENANCE DIRECTOR**

**Briefly describe the subject of the report or recognition presentation.**

**RECOGNITION OF SECO MINES ELEMENTARY FOR BEING SELECTED AS THE MOST  
CLEAN AND MAINTAINED CAMPUS FOR THE MONTH OF DECEMBER 2021.**

(B)  Action Item

**Presenter(s):**

**Briefly describe the action required.**

**(C) Funding Source: Identify the source of funds if any are required.**

**(D) Clarification: Explain any question or issues that might be raised regarding  
this item.**



MEMORANDUM

TO: Samuel Mijares, Superintendent of Schools

FROM: Rolando Salinas, Deputy Superintendent for District Operations

DATE: January 4, 2022

SUBJECT: Agenda Item – Most Clean and Maintained Campus

Attached please find agenda item that will be presented at the upcoming Board Meeting on January 11, 2022. This is in regards to recognize Seco Mines Elementary for being selected as the most clean and maintained campus for the month of December 2021.



## MEMORANDUM

TO: Pedro Felan, Maintenance & Facilities Director

FROM: Esteban Villarreal, District Grounds Supervisor *EV*

DATE: January 4, 2022

SUBJECT: Most Clean and Maintained Campus

Based from visitations on district school campuses, inspections have been conducted on how well the school grounds have been maintained. We would like to recognize Seco Mines Elementary for the month of December 2021 for the most clean and maintained grounds campus. We want to thank Seco Mines Elementary for the dedication and hard work; they have earned 65 points out of 65 points maintaining an outstanding job performance for their campus.

Your consideration is greatly appreciated.

SCHOOL GROUNDS CHECKLIST

SCHOOL NAME: Seco Mines Elem.

INSPECTION PURPOSE: Routine: Complaint: Other:

Pruning		Grounds	
1. Trees (5 pts)	5	9. Trash disposed properly (5 pts)	5
2. Shrubs (5 pts)	5	10. Place brush 6 ft from garbage disposal (5 pts)	5
3. Over Hung Branches (5 pts)	5	11. Sprinkler heads adjusted properly (5 pts)	5
4. Dry branches (5 pts)	5	12. Pick-up trash around entire campus (5 pts)	5
	2*	13. Recycle enclosure organized (paper, plastic, cart board) (5 pts)	5
Total points (20 pts)		Total Points (25 pts)	
		25	
Mow/Trim			
5. Designated areas (5 pts)	5		
6. A/C enclosures (5 pts)	5		
7. Recycle bins (5 pts)	5		
8. Garbage disposals (5 pts)	5		
Total points (20 pts)			
		20	
		Total combined points (65 pts)	
		65	







