

Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 20, 2024



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide


Date: 8/14/24

To: Rebecca Rappold
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Special Services Nurse 2024-2025

Description: Rebecca Rappold is recommending the following hire:

 Roberta Wagner, Special Services Nurse (BA/0)
pending successful completion of pre-hire process

Financial Impact: \$42,195.00 + Fringe

Funding Source: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled: _____



Browning Public Schools Hiring Selection Report

Position Special Services Nurse		Applicant Recommended Roberta Wagner	
Department/Location SPED		Supervisor Rebecca Rappold	
Type of Position Certified	Starting Date 8/19/24	Term 187 Days	

Recruiting. Date Posted: _____ Re-advertised: _____ Closing Date: _____

Comments: Per BPS Policy #5120, the competitive process may be unnecessary; only one applicant is qualified and meets eligibility requirements and further recruitment is impractical.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Wagner, Roberta	5/16/24	YES	5/20/24

Interview Committee	Title	Name	9/7/23 Title
Rebecca Rappold	Superintendent		
Jen LaFromboise-Wagner	Assistant Superintendent		
Tracey Coursey	SPED Secretary		

Recommendation: Roberta has an RN in Nursing and has experience working as a pediatric nurse.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	Scheduled	No	
State & Federal Criminal background check	Scheduled	No	
Tribal Background check	Scheduled	No	

Salary: \$42,195.00 Placement: Exp. BA/0 Contract Days: 187

Prepared by: Bev Sinclair Date 08/14/24 Approved by: _____ Date: _____