

Minutes of Regular Meeting

Board of Education Mahtomedi Public Schools

A **Regular** meeting of the Board of Education of Mahtomedi Public Schools was held **Thursday, November 14, 2019**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. PUBLIC COMMENT

None.

2. CALL TO ORDER

Meeting called to order at 7:10 p.m. by Chair Lucy Payne

3. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout; Superintendent Barbara Duffrin, ex-officio and Clare Fritsch, school board student representative.

4. APPROVAL OF THE AGENDA

McGraw moved, Donovan seconded, approval of agenda. Carried 6-0.

5. APPROVAL OF THE CONSENT AGENDA - See #15 for Consent Agenda Items

School Board Director Judy Schwartz noted the \$12,650.01 in donations and expressed the school district's formal thank you. Schwartz moved, Chevalier seconded, approval of the actions recommended on the consent agenda. Carried 6-0.

A. Approval of Donations/Grants Totaling \$12,650.01

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From Mahtomedi Parent Teacher Organization to O.H. Anderson Elementary 4th Grade Nature Trail Day - \$833.00
2. From an Anonymous Donor to O.H. Anderson Elementary 3rd - 5th Grade Activities - \$300.00
3. From Leslie Carion to Mahtomedi Middle School Student Needs - \$150.00

4. From Mahtomedi Middle School Parent Association to Mahtomedi Middle School Student Needs - \$5,000.00
5. From Mahtomedi Parent Teacher Organization to Wildwood Elementary 1st Grade Field Trip - \$887.50
6. From Mahtomedi Parent Teacher Organization to Wildwood Elementary Stem Supplies - \$173.25
7. From Mahtomedi Parent Teacher Organization to Wildwood Elementary Art Supplies - \$913.26
8. From Mahtomedi Parent Teacher Organization to Wildwood Elementary Kindergarten Field Trips - \$1,000.00
9. From Mahtomedi Parent Teacher Organization to Wildwood Elementary 1st Grade Field Trips - \$1,000.00
10. From Mahtomedi Parent Teacher Organization to Wildwood Elementary 2nd Grade Field Trips - \$1,000.00
11. From Mahtomedi Parent Teacher Organization to Wildwood Elementary Office Supplies - \$150.00
12. From Power Up to Wildwood Elementary Student Needs - \$243.00
13. From Mahtomedi Parent Teacher Organization to Wildwood Elementary Copper Street Brass Concerts - \$1,000.00

6. PRESENTATIONS/RECOGNITION

- A. There were no presentations/recognitions this month.

7. REPORT FROM STUDENT REPRESENTATIVE

- A. School Board Student Representative Clare Fritsch reported on the following events at Mahtomedi Schools: Wildwood Elementary heard a performance by the Seventh Grade Band, 3M Wizards visited Second Grade Classes, Como Zoo will be visiting Kindergarten Classes and First Graders will be going to Northrup Auditorium to see the University of MN Marching Band on November 22; O.H. Anderson Elementary Scholastic's Book Fair, PTO Family Movie Night and upcoming Turkey Bingo; Mahtomedi Middle School Fall Fundraiser raised over \$32,000 and the celebration parties were a huge success, MMS Student Council fundraiser at Portillo's Restaurant tonight and the Ka\$h 4 Kidz Fundraiser to help the Good Neighbor Club provide holiday gifts to community members in need; Mahtomedi High School Fall Sports, the upcoming Fall Play – *School House Rock Live* - November 21-23, and November K-12 Conferences.

8. DISCUSSION/INFORMATION ITEMS

A. Board Member Calendar

The Board Member Calendar was reviewed.

9. ACTION ITEMS

A. Approval of 2018-2019 Financial Audit

Bill Menozzi, Director of Business Services, introduced Jim Eichten, Managing Partner with Malloy, Montague, Karnowski and Radosevich (MMKR) certified public accountants, who presented the audit report for 2018-2019. Eichten provided the audited financial statements and gave school board members and administrators an overview of the school district's revenues and expenditures, the change in students served, the general fund financial position and shared the opinion and findings. The auditor issued a clean opinion on the district's financial statements with two findings: one for limited segregation of duties, which is common for the size of the district, and one on contract performance bonds. For the second time the Mahtomedi School District will be submitting a Comprehensive Annual Financial Report to the Association of School Business Officials International for consideration of the Certificate of Excellence in Financial Reporting designation. Donovan moved, Chevalier seconded, approval to certify the 2018-2019 financial audit. Carried 6-0.

B. Approval of the Joint Powers Agreement for Election Services with Washington County

Bill Menozzi, Director of Business Services, reviewed the Joint Powers Agreement for Election Services between the Mahtomedi School District and Washington County and recommended approval. Chevalier moved, McGraw seconded, approval of the Joint Powers Agreement for Election Services with Washington County. Carried 6-0.

C. Approval of the 2020-2021 School District Calendar

Donovan moved, Stout seconded, approval of the 2020-2021 school district calendar. Carried 6-0.

10. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

Superintendent Duffrin reported on the last AMSD meeting which included: a review of the legislative platform/position papers and a presentation by Dennis Olson, Commissioner of the Office of Higher Education, about reimaging higher education.

Kevin Donovan, School Board Director, and Julie McGraw, School Board Vice Chair/Clerk reported on the AMSD Annual Conference – “Building Community Bridges”. Donovan reported on the Minneapolis Public School’s presentation on communicating/working with parents to find innovative solutions that best reflect the community. McGraw reported on the presentation about effective ways to communicate school financial information to families.

B. Mahtomedi Area Educational Foundation (MAEF)

School Board Vice Chair/Clerk Julie McGraw reported the application window for teacher grants is from November 1, 2019 – January 17, 2020. They include the MAEF Teacher Grants, Hansen Inspired Teacher Grants and Oliver’s Fund Grants. Morning with MAEF was well attended and photos from the event were in the White Bear Press. MAEF also received a \$2,000 grant from the Greater White Bear Area Foundation for the Mahtomedi Wellness Initiative.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Chair Lucy Payne reported on the upcoming December Delegate Assembly. Kevin Donovan and Julie McGraw are delegates for District 6 and will be voting on the legislative resolutions. Payne also reported on the upcoming January Leadership Conference, which will include a reception for past MSBA Presidents, including Kevin Donovan. MSBA is celebrating 100 years of service from 1920 – 2020.

D. Northeast Metro 916 Board

Kevin Donovan, School Board Director, reported on the online N.E. Metro 916’s 2018-2019 Annual Report and encouraged board members to click on the Mahtomedi School District tab to see what services our district is using. The 916 Board is also discussing non-member districts’ tuition costs.

E. School Board Subcommittee Reports

None.

F. Other Items/Reports

Stacey Stout, School Board Treasurer, reported on the upcoming December 6 Tree of Light and Remembrance Ceremony with all proceeds going to the Weekend Backpack Program and the Mahtomedi Food Shelf.

11. SUPERINTENDENT'S REPORT

Superintendent Barbara Duffrin reported on several events she attended which included: Mahtomedi Middle School Fall Play - *An Evening of Scary (but not too scary) Stories*, Mahtomedi Girls Swim Team's section meet and Mahtomedi High School classroom visits. The classroom visits included a Biology class to view student posters about the human impact on the environment and an Engineering class demonstrating the design process in building life boats. Superintendent Duffrin thanked the Mahtomedi Modeling a Protein Story (MAPS) Team for presenting at TEDx Mahtomedi and Kevin Donovan for being the MC.

12. CLOSE MEETING

Donovan moved, McGraw seconded, approval to close the meeting. Carried 6-0. Meeting closed at 7:59 p.m.

- A. Discussion of labor negotiations strategies or developments in closed session, pursuant to Minn. Stat. § 13D.03 - Teacher Contract Negotiations

13. OPEN MEETING

McGraw moved, Stout seconded, approval to open meeting. Carried 5-0. Meeting opened at 8:53 p.m.

14. ADJOURNMENT

McGraw moved, Schwartz seconded, adjournment. Carried 6-0. Meeting adjourned at 8:54 p.m.

15. CONSENT AGENDA ITEMS (Items Approved Under #5)

A. Approval of Minutes

- 1. October 24, 2019 - Regular Meeting

B. Approval to Pay Bills

- 1. AP Check Register - Check No. 405728 to 406124 and 9800010956 to 9800011047

C. Approval of Treasurer's Report

None.

D. Approval of Wire Transfer Transactions

E. Personnel

- 1. Approval of Contracts and Work Agreements

- a. Sandra Herlick - Lunchroom/Recess Paraprofessional - O.H. Anderson Elementary (10/1/2019)

Minutes – November 14, 2019

2. Approval of an Agreement with an Employee

JULIE MCGRAW, CLERK