

Board Information Item

Information
Packet

Board Agenda
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Action

Board Agenda
Consent

12/16/2024

Subject: 2025-2026 School Year Budget Planning Calendar

Contact Person: Derick Sibley, Chief Financial Officer

Policy/Code:

Priority and Performance Objective: Priority 4: Strong Financial Stewardship and Internal System Efficiency

Objective 4.1: Transparent Financial Stewardship

Objective 4.2: Effective and Efficient District Operations

Summary: The District uses a planning calendar to provide a timeline for preparing a budget and to ensure that date requirements are met.

Attachments: 2025-2026 School Year Budget Planning Calendar

Recommendation: Action is not required. This item is for informational purposes only.



GRAPEVINE-COLLEYVILLE®
INDEPENDENT SCHOOL DISTRICT

**BUDGET PLANNING CALENDAR
2025-2026 SCHOOL YEAR**

December 16, 2024	Present planning calendar for Board approval
January 13, 2025	Preliminary student projections established
February 2025	Allocations distributed to campuses and departments
February 2025	Training sessions on budget process and Skyward budget entry
February 2025	Review staffing allocations and prepare salary estimates
February 24, 2025	Budget Planning Update for Board of Trustees - Present budget considerations and Board approves budget parameters
February 2025- March 2025	Campus and departments compile budget packages
March 7, 2025	Campus and department budget packages due to Financial Services
March 2025-April 2025	Reconciliation of proposed campus and departmental budgets by Financial Services
March 2025-April 2025	Conduct campus and department budget reviews
March 31, 2025	Budget update with Board of Trustees
April 28, 2025	Budget update with Board of Trustees
April 17, 2025	Budget work session with District Excellence Committee
May 15, 2025	Preliminary Tarrant Appraisal District (TAD) and Dallas County Appraisal District (DCAD) tax values received
May 19, 2025	2025-2026 Preliminary Budget presented to the Board of Trustees; Board of Trustees sets date and place for public hearing on the 2025-2026 proposed budget

June 13, 2025	Publish Notice of Public Meeting to Discuss Budget and Proposed Tax Rate
June 23, 2025	Public hearing on 2025-2026 proposed budget; Board of Trustees adopts the 2025-2026 budget
July 25, 2025	Certified TAD and DCAD tax values received
August 25, 2025	Board of Trustees accepts the certified values and schedules the meeting to adopt the 2025 tax rate
September 22, 2025	Board of Trustees adopts the 2025 Maintenance and Operations tax rate and Debt Service tax rate