

The minutes presented within this document summarize the discussion of the Policy Committee meeting. To view the meeting in its entirety and hear full reports, please click the following link: [Nov 24, 25 - Special Policy Meeting](#) Passcode: ciOnlg@@



Special Policy Committee Meeting Minutes  
November 24, 2025

A Bristol Board of Education Special Policy Committee Meeting Minutes was held on November 24, 2025 at 5:30 P.M. in the BoE Auditorium and via the Zoom meeting platform.

**Present:** Chair Shelby Pons , Commissioners: Lorianne Osenkowski, Jill Fitzsimons-Bula and Maria Simmons (Virtual)

**Also Present:** Deputy Superintendent Mary Hawk, Chief of Academics Carly Fortin and Chief of Talent Management Joseph Grabowski .

**1 . Call to Order/ Pledge of Allegiance**

The meeting was called to order at 5:49 P.M.

**2. Policy 5144.12 – Restorative Justice practices was adopted in March of 2024**

In March 2024 it was approved at the committee but not moved to the full board. Chair Pons makes a recommendation to move to the full board as is.

Motion made by Shelby Pons and second by Jill Fitzsimons Bula for full board approval.

**3. Policy 4212.42 - Drug and Alcohol testing for bus driver**

CABE policy recommends all bus driver EpiPen training; as well as a mandated law.

Motion made by Lorianne Osenkowski and second by Jill Fitzsimons Bula for full board approval.

**4. Policy 4113.12- Minimum Duty-free lunch periods for teachers and other certified staff**

Deputy Hawk recommends getting codified by the full board.

Motion made by Lorianne Osenkowski and second by Jill Fitzsimons Bula as is.

**5. Policy 3542.43- Charging Policy Food Service**

All of Bristol Public School received free reduced lunch. If a student wants a second lunch they can pay cash or use MySchoolBucks, there isn't a possibility for a student to accrue debt.

Chair Pons makes a recommendation to adopt the CABE policy without any revisions.

Motion made by Jill Fitzsimons Bula and second by Shelby Pons for Policy 3542.42 Charging Policy Food Service Version (A) for full board approval.

**6. Policy 6141.52: Challenging Curriculum**

This policy ensures that BPS offers a challenging curriculum to all students, even MLL (multi lingual learners). IEP students and 504 students. All students in grades 8 and 9 are made aware of college level, honors, and degree level courses. The committee has moved forward with the recommended language that was provided by Carly Fortin and in addition to strike out 1,2,3,4 and 5<sup>th</sup> paragraph that says priority placement will be given to students identified as gifted.

Motion made by Shelby Pons and second by Jill Fitzsimons-Bula for full board approval.

**7. Policy 6172.1: Gifted and Talented Students**

The state is requiring Gifted and Talented to be included in CTSEDS. All students that meet testing requirements will have an individual G/T referral created in the system. Referral will include a testing battery that will be administered, and a parental consent to conduct evaluation will be generated. Prior to administering the tests, informal PPTs will be held at each school, with stakeholders having the opportunity to share data/information about students in the testing pool. Parents will not be part of PPT. Upon completion of testing, informal PPT will be held that includes teacher, admin and pupil personnel representatives. Parents will be formally notified of testing results.

Motion made by Jill Fitzsimons-Bula and second by Shelby Pons for Policy 6172.1 Gifted and Talented Students Program, Version 1 for full board approval.

**8. Policy 2151: Hiring School Administrators**

Chair Pons has moved Policy 2151 Hiring School Administrators and table it with following policies 4111.1, 4111.3, and 2100 to the next policy meeting.

Motion made by Shelby Pons and second by Jill-Fitzsimons-Bula.

**9. Adjournment**

Commissioner Fitzsimons- Bula adjourned the Special Policy Committee Meeting at 6:58 P.M.

Respectfully Submitted,



Recording Secretary  
Bristol Board of Education